

Draft - Revised as of 6/16//00
Section L of the RFP:

The following provision should be added to the specific RFP Instructions and Provisions for all competitive negotiated acquisitions expected to exceed \$500,000 (\$1,000,000 for construction), with the exception of those acquisitions specified in FAR 19.1202-2(b):

Extent of Small Disadvantaged Business Participation

In accordance with FAR Subpart 15.304(c)(4), the extent of participation of Small Disadvantaged Business (SDB) concerns in performance of the contract in the authorized SIC Major Groups shall be evaluated in unrestricted competitive negotiated acquisitions expected to exceed \$500,000 (\$1,000,000 for construction) subject to certain limitations (see FAR 19.1202-1 and 19.1202-2(b)). The dollar amounts cited above include any option years/option quantities that may be included in this solicitation. The definition of a “small disadvantaged business” is cited in FAR 19.001.

The factor entitled “Extent of Small Disadvantaged Business Participation” as set forth under the Evaluation Criteria in Section M shall be used for evaluation purposes. Credit under this evaluation factor is not available to SDB concerns that receive a Price Evaluation Adjustment (PEA) under FAR 19.11. Therefore, an SDB will be evaluated on this factor only if that SDB concern waives the PEA.

Waiver of the price evaluation adjustment shall be clearly stated in the proposal.

The Department of Commerce determines, on an annual basis, by Major Groups, as contained in the Standard Industrial Classification (SIC) Manual, and region, if any, the authorized SDB procurement mechanisms and applicable factors (percentages). The SIC codes can be found at <http://www.sba.gov/regulations/siccodes/siccodes.pdf> or <http://www.sba.gov/regulations/siccodes/siccodes.doc>. The Department of Commerce website for the annual determination is <http://www.arnet.gov/References/sdbadjustments.htm>.

Offerors shall include with their offers, SDB targets, expressed as dollars and percentages of total contract value, in each of the applicable, authorized SIC Major Group(s). The applicable authorized SIC Major Group(s) for this project is (are) identified elsewhere in this RFP. A total target for SDB participation by the prime contractor, that includes any joint ventures and team members, shall be provided as well as a total target for SDB participation by subcontractors. In addition, offerors must provide information that describes their plans for meeting the targets set forth in their proposal. **This information shall be provided in one clearly marked section of the Business Proposal, which shall describe the extent of participation of SDB concerns in the performance of the contract.**

If the evaluation factor in this solicitation includes an SDB evaluation factor or subfactor that considers the extent to which SDB concerns are specifically identified, the SDB concerns considered in the evaluation shall be listed in any resultant contract. Offerors should note that addressing the extent of small disadvantaged business participation **is not in any way intended to be a substitute** for submission of the subcontracting plan, if it is required by this solicitation. An example of the type of information that might be given (in addition to the narrative describing the plan for meeting the targets) follows:

EXAMPLE

Targets for SDB Participation - SIC Major Group 87

SDB Percentage of Total Contract Value SDB Dollars

Total Contract Value- \$1,000,000	25%	\$250,000
SDB Participation by Prime (Includes joint venture partners and team arrangements)*	10%	\$100,000
SDB Participation by subcontractors	15%	\$150,000

*Note: FAR Subpart 9.6 defines “Contractor team arrangements” to include two or more companies forming a partnership or joint venture to act as a potential prime contractor, or a potential prime contractor who agrees with one or more companies to have them act as its subcontractors on a specific contract or acquisition program. For purposes of evaluation of the SDB participation factor, FAR 19.1202-4 requires that SDB joint ventures and teaming arrangements at the prime level be presented separately from SDB participation by subcontractors.

Section M of the RFP:

The following provisions should be added to the Evaluation Criteria, (note that the order of importance of the factors is provided as an example only; in addition, the number of factors/subfactors may vary, depending on the requirement; the contracting officer must determine the relative order of importance and number of factors/subfactors based on the specific acquisition):

GENERAL

Selection of an offeror for contract award will be based on an evaluation of proposals against four factors. The factors in order of importance are: technical, past performance¹, cost/price and Small Disadvantaged Business (SDB) participation. Although technical factors are of paramount consideration in the award of the contract, past performance, cost/price and SDB participation are also important to the overall contract award decision. All evaluation factors other than cost or price, when combined, are [*significantly more important than cost or price/approximately equal to cost or price/significantly less important than cost or price - **contracting officer to pick one of these three options***]. In any case, the Government reserves the right to make an award(s) to that offeror whose proposal provides the best overall value to the Government.

The evaluation will be based on the demonstrated capabilities of the prospective

¹The past performance factor may be waived in accordance with FAR 15.304(c)(3)(iv). If waived, revise the number of factors accordingly in the first sentence under “General.”

Contractors in relation to the needs of the project as set forth in the RFP. The merits of each proposal will be evaluated carefully. Each proposal must document the feasibility of successful implementation of the requirements of the RFP. Offerors must submit information sufficient to evaluate their proposals based on the detailed criteria listed below.

1. TECHNICAL EVALUATION CRITERIA

The evaluation criteria are used by the technical evaluation committee when reviewing the technical proposals. Proposals will be judged solely on the written material provided by the offeror. The criteria below are listed in the order of relative importance with weights assigned for evaluation purposes.

CRITERIA

2. PAST PERFORMANCE INFORMATION

(See Manual Chapter 6015-2, Past Performance Information to structure this evaluation criterion, if it is determined to be applicable)

3. COST/PRICE*

*(*Cost/Price need not be specifically cited here as an evaluation factor, but must be evaluated in accordance with FAR 15.304.)*

4. EXTENT OF SMALL DISADVANTAGED BUSINESS PARTICIPATION

Option 1 - Scored SDB participation evaluation factor: *(note - Contracting Officers may select from any of the evaluation factors cited at FAR 19.1202-3**, or may develop other factors unique to the specific acquisition. In addition, contracting officers may choose not to weigh SDB participation but simply list criteria in order of importance. If this second option is used, the solicitation should so state and the word "Weight" shown below should be deleted.)*

CRITERIA

WEIGHT

Option 2 - Non-scoring of the SDB participation evaluation factor:

SDB participation will not be scored, but the Government's conclusions about overall commitment and realism of the offeror's SDB Participation targets will be used in determining the relative merits of the offeror's proposal and in selecting the offeror

whose proposal is considered to offer the best value to the Government.

The extent of the offeror's Small Disadvantaged Business Participation Targets will be evaluated before determination of the competitive range. Evaluation of SDB participation will be assessed based on consideration of the information presented in the offeror's proposal. The Government is seeking to determine whether the offeror has demonstrated a commitment to use SDB concerns for the work that it intends to perform.

Offers will be evaluated on the following sub-factors: *(note - Contracting Officers may select from any of the evaluation factors cited at FAR 19.1202-3**, or may develop other factors unique to the specific acquisition.)*

List subfactors

***FAR 19.1202-3 subfactors - the contracting officer may elect to use any or all of these subfactors, or tailor subfactors to the specific requirements of the solicitation:*

- (a) Extent to which SDB concerns are specifically identified*
- (b) Extent of commitment to use SDB concerns*
- (c) Complexity and variety of the work SDB concerns are to perform*
- (d) Realism of the proposal*
- (e) Past performance of offerors in complying with subcontracting plan goals for SDB concerns and monetary targets for SDB participation*
- (f) Extent of participation of SDB concerns in terms of the value of the total acquisition.*