

National Network of Libraries of Medicine—New England Region
Electronic Document Delivery (EDD) Project
Call for Participants

Electronic Document Delivery Maximum Amount: \$2,000

As part of its Library Improvement program, NN/LM-NER awards DOCLINE participants funds to purchase software or hardware to enhance the member library's electronic document delivery services.

Libraries interested in implementing electronic document delivery after having investigated the available technologies can request funds based on vendor quotes for the selected hardware and/or software. Assistance in assessing needs, exploring available technologies, and selecting the appropriate technology is available from the NN/LM-NER office.

Each interested library must submit the following information:

1. A letter of interest or brief report describing the institution's current electronic document delivery technologies and levels of service, enhanced services that will be available with the technology purchase, and expected outcomes. The letter should address the following:
 - Describe the current document delivery service listing the current equipment and technologies being used.
 - Describe the process and schedule for EDD implementation at your institution indicating the upgrade in Internet connectivity, and other necessary equipment that would be provided by your institution.
2. A letter of support from the institution's Information Technology Director. The letter must include a willingness to implement the electronic document delivery system utilizing existing Internet connections and local area networks. The letter must also include a willingness to resolve any potential firewall issues within 60 days of the receipt of the equipment and software.
3. A letter of support from the appropriate administrative personnel. The letter must include a willingness to overcome any potential problems as described above and to make the project viable at the project site.

Letters, comments, and suggestions may be sent to:

Javier Crespo

Associate Director, NN/LM-NER
UMass Medical School
Shrewsbury, MA
508-856-2435
508-856-5977 (fax)
javier.crespo@umassmed.edu

