



ECB/QVR Steering Committee

Date: Wednesday, January 11, 2006
Time: 10:00–11:15 a.m.
Location: Fernwood Bldg., Room 3D-18
Chair: Thor Fjellstedt
Next Meeting: Wednesday, February 1, 10:00 a.m., Fernwood 3D-18

Action Items

1. (Thor Fjellstedt) Monitor the progress of the Multiple PI initiative and get additional information, such as due dates for the two RFAs and one PA for which there will be a multi-PI pilot in March or April.
2. (Heather Allison, Don Tiedemann, Cathy Buckley) Evaluate the development of a report of abstracts and key personnel from Status 70 applications by April.
3. (Development Team) Evaluate the new feature that is under test that will separate the Not Scored applications from the NRFC applications.
4. (Don Tiedemann) Evaluate the development of a way to access the up to 10 appendices for electronic applications in QVR.
5. (Don Tiedemann) Investigate the possibility of bringing up SF424 (R&R) cover letters in QVR.
6. (Development Team) Investigate non-competing supplements and a way to access them.
7. (Development Team) Investigate the feasibility of writing a macro to refresh data in previously run reports/downloads using data from the new report/download.
8. (Tom Tatham) Send a real-life scenario for when a user-defined column would be used.

Agenda Items

Multiple-PIs—Wally Schaffer contacted Thor and was interested in how QVR will handle multiple Principal Investigators on a grant. Thor said that the contact PI will probably be displayed with a link to all PIs on the grant. eRA is scheduled to accommodate multi-PIs in May at which time users will be able to download all information about all PIs listed on a grant. For QVR, there probably will be a report listing this information. Additionally, there are two RFAs and one PA pilot in March or April with awards in late 2006.

Action: (Thor Fjellstedt) **Monitor progress of the Multiple PI initiative and get additional information, such as due dates for the two RFAs and one PA for which there will be a multi-PI pilot in March or April.**

Organization Type Code change in IMPAC—The current NIH code has six values. However, the NIH has decided to coordinate with HHS and use the same codes as HHS, which have more values. The assumption is that this would start at a particular date and go forward. Suggestions for tracking both codes included a translation table with NIH and HHS codes or a new code altogether.

Status 70 enhancements for CSR, abstracts and key personnel—Tom Tatham suggested that there be an equivalent report of review and assignment for abstracts and key personnel from applications in Status 70 by April. This would help with meeting planning and preliminary summary statement preparation.

Action: (Heather Allison, Don Tiedemann, Cathy Buckley) Evaluate development of a report of abstracts and key personnel from Status 70 applications by April.

SBIR/STTR: Rank order of applications not percentiled—(See presentation: http://era.nih.gov/Docs/SBIR-STTR_Rank_Order_01-11-06.pdf) Wally Schaffer and Joanne Goodnight approved providing rank order of SBIR/STTR applications for review purposes, and the EPMC was notified. Some key things to note:

- If an application is withdrawn before review, they still will be on the list but will show nulls for scores and will not be ranked.
- The ranking is done by budget mechanism.
- You should search by activity code, however, and not mechanism because some ICs assign different mechanisms to the same type of application.

Heather also can provide raw scores. Peter Preusch ran a test report and is reviewing it. He will continue to review, working with Heather, to see if there are any problems. It is important to make clear in the final instructions that the report shows percent ranking and not percentile. Note: at this time, only SBIR/STTR applications are ranked. The group agreed that ranking should be done only if scores have been released. The release date is in IMPAC II/eRA database. The ranking is as follows:

- **Review Meeting Rank Num**—ranks all applications against all other applications reviewed at the same meeting
- **Review Meeting Appl Reviewed Cnt**—total number of applications reviewed at a single review meeting
- **Review Meeting Rank Percent (Ranktile?)**—total rank divided by total applications reviewed
- **Review Meeting Mech Rank Num**—ranks all Small Business applications against all other Small Business applications reviewed at the same meeting
- **Review Meeting Mech Reviewed Cnt**—total number of Small Business applications reviewed at a single review meeting
- **Review Meeting Mech Rank Percent (Ranktile?)**—Small Business mechanism rank divided by the total Small Business applications reviewed

NRFC (not recommended for further consideration): Search item—The same status is given to “not scored” and “NRFC.” Unscored applications are reviewed, critiqued, have a summary statement but no score and usually are not funded. NRFC applications cannot be funded because that status indicates that the NIH does not approve for that science to be done. It is very rare. It can be resubmitted, however. There should be a “not scored” list with the NRFCs.

Action: (Development Team) Evaluate the new feature that is under test that will separate the Not Scored applications from the NRFC applications.

Missing Obligations: Skip Year and CAN changes between FYs and between ICs—Still working on this. No report at this time.

Receipt of electronic applications through Grants.gov: Current status—The SF424 (R&R) applications from the December 1 and 15 rounds are in the Grant Folder found through QVR. The electronic application allows more fields to be accessed. The next enhancement to QVR is to be able to access the up to 10 appendices that will become part of the record.

Action: (Don) Evaluate development of a way to access the up to 10 appendices for electronic applications in QVR.

Initially, the developers will find a way to bring up the appendices in QVR. Later, they will investigate a way to download them.

There also may be a need to be able to access application cover letters.

Action: (Don) Investigate the possibility of bringing up SF424 (R&R) cover letters in QVR.

“All Extramural” feature in test environment—The QVR Budget Users group was scheduled to meet this week to see the “all extramural” feature, which includes contracts, loan repayments, and TAPS. Earl Hodgkins said that budget staff would like to see the budget mechanism incorporated in QVR standard reports.

IC Codes Project—Thor met with the Dental Institute this week and presented how QVR handles scientific codes that it assigns to their grants. The QVR team will meet with the SCS on Demand team soon about the status of making IC codes available through QVR for additional institutes.

NIH Roadmap update—The QVR system allows users to identify projects that are fully or partially funded by Roadmap funds. There is also the capability for QVR to identify projects that are in response to Roadmap but are funded with non-Roadmap funds. Recently, there has been an initiative that solicited applications under Roadmap but specified that they would be funded by IC funds not Roadmap funds. These are designated as “Roadmap Affiliated” projects. There are currently some projects submitted in response to Roadmap initiatives (prior to FY 2006) that were funded with non-Roadmap funds. It is now resolved by the Roadmap Office staff that these projects also will be considered Roadmap Affiliated. Therefore the following types of Roadmap projects exist:

- **Roadmap**—Solicited under a Roadmap initiative and fully funded by Roadmap.
- **Partially funded**—Solicited under a Roadmap initiative and funded with both Roadmap funds and non-Roadmap funds.
- **Affiliated**—Solicited under a Roadmap initiative but funded entirely with non-Roadmap funds.
- **Associated**—This is a category that has been discussed but not implemented. At the time it was discussed it would be non-Roadmap projects that are at least partially funded by Roadmap funds.

In other issues, the Roadmap team wants better visibility for Roadmap projects. However, for QVR, Roadmap project designation already appears in the Snapshot4 and standard hitlist (Detailed). Perhaps the Roadmap team should work with the eRA team to determine better ways to designate Roadmap projects in eRA modules.

There also was a solicitation under Roadmap for *non-competing* supplements to existing funded projects. Most of the parent projects were non-Roadmap projects. All of these supplements are designated as Roadmap. Several of the supplements now are funded. The parent projects (type 5s) all have a Roadmap secondary assignment and, therefore, are identified as Roadmap.

Action: (Development Team) Investigate non-competing supplements and a way to access them.

Training on Grants Process and QVR for Help Desk staff—Thor is giving a training class for CIT Helpdesk staff at the end of January.

Refresh capability and user-defined columns—Cathy Buckley is investigating the feasibility of writing a macro to refresh data in previously run report/downloads using data from the new report/download. Also wanted is the ability to have user-defined columns and then be able to refresh the entire spreadsheet.

Action: (Development Team) Investigate the feasibility of writing a macro to refresh data in previously run reports/downloads using data from the new report/download.

Action: (Tom Tatham) Send a real-life scenario for when a user-defined column would be used.

Items put into Production since the last meeting

- **Key Personnel Extract for SF424 (R&R) Applications**—The new procedure supports extraction of Key Personnel for BOTH the new electronic SF 424 (R&R) applications as well as the scanned/electronic PHS 398 applications. Key Personnel is not a data item in the eRA database.
- **Additional Download Items—Inst DUNS ID:** The Data Universal Number System (DUNS) Identification Number assigned to an Institution is a unique nine-character identification number provided by the commercial company Dun & Bradstreet (D&B). It is required for submitting grant applications via Grants.gov.
- **Abstract Extraction Prior to Summary Statement Release**—Available either from the hit list *Abst link, or from the Application Image Abstract Extract and Download (APPIMGABST) Standard Report.
- **Creation of Mini-PDF Files**—For use in the Application Image Download (APPLIMG) report. For SF424 (R&R) applications, pages 1–9 are included in the mini-PDF.
- **Pre-Processing of Application Images**—For faster retrieval of Abstracts and mini-PDFs for both PHS 398 and SF 424 (R&R) applications.
- **Application Image Available Search Criteria**—Appl Image Available search criteria has been enhanced to allow filtering on SF424 (R&R) applications.

ECB/QVR and Related Training Classes

- **Intermediate QVR Training**, January 31, 1–4 p.m, Fernwood Bldg., Lower Level Classroom
- **Advanced QVR Training**, February 2, 1–4 p.m, Fernwood Bldg., Lower Level Classroom

Action Items from December Meeting

1. Don Tiedemann) Contact Pete Morton to arrange a meeting regarding the issue of a major slowdown in accessing the OLTP. Done. Had the meeting. **Performance problem resolved.**
2. (Thor Fjellstedt) Draft a message to the listserv explaining that because of the slowdown in accessing the OLTP, there will be times when queries will bypass the OLTP and retrieve data only from the IRDB.
3. Don Tiedemann and Cathy Buckley) Determine how to better highlight System Alerts in QVR. **Not done.**

4. (Heather Allison) Follow up with the users who requested an NIH policy clarification regarding SBIR/STTR ranking information being available for review meetings but not appearing on Summary Statements. **Done. Peter Preusch received approval from Kathleen Shino (who received it from EPMC: Wally Schaffer and Joanne Goodnight) that QVR could offer SBIR/STTR review meeting rankings by priority score. Prototype of new download items available in test; fine tuning no.**
5. (Don Tiedemann, Earl Hodgkins) Set up a QVR BUG Meeting to review the All Extramural functionality and reports. **Earl is working on it. Held up by holidays.**
6. (All) Send suggestions for improvements to the Council version of the ECB to Paul Jordan. **Done**
7. (Cathy Buckley) Investigate the feasibility of writing a macro to refresh data in previously run rpt/dl using data from new rpt/dl. **We have added this item to our task list, but have not prioritized it yet.**

Attendees

Allison, Heather (CIT)	Hodgkins, Earl (CIT)	Preusch, Peter (NIGMS)
Barnes, Martha (NIEHS)	Ikeda, Rick (NIGMS)	Seppala, Sandy (OERRM/ LTS)
Bashir, Karen (NIA)	Lindquist, Tere (CSR)	Tatham, Thomas (CSR)
Berhane, Rediet (OD)	Liu, ZhuoHong (OD)	Tiedemann, Don (CIT)
Bleakley, Carol (OD)	McDermott, Julie (NIDDK)	
Delcore, Sandi (NICHD)	Peng, Lisa (NIDCR)	
Fjellstedt, Thor (CIT)		