

Financial Status Report



What is the purpose?

Recipients of federal funds are required to complete a Financial Status Report (FSR), currently the SF-269, to report the status of funds for grants or assistance agreements. This module allows grantees to electronically submit a statement of expenditures associated with their grant to the sponsor of the grant via eRA Commons. The schedule for submitting these FSRs is generally specified in the award documents of a grant or contract.

Electronic submission of FSRs via eRA Commons is now required (See NIH Guide Notice NOT-OD-07-078: [NIH Requiring Mandatory Use of the Electronic Financial Status Report System in the eRA Commons Beginning October 1, 2007](#)).

What are the features of FSR?

- The FSR Search Screen in eRA Commons allows users with a unique FSR role to search by grant number, due date range, latest FSR status, etc. The query will bring up a 'hitlist' of applications sorted by Institution, latest FSR status and grant number.
- The FSR will not show up in eRA Commons unless it is due
- The FSR form will pre-populate with information from the eRA system
- The FSR user can submit a new or revised FSR

What are the benefits?

- This module facilitates compliance with grants regulations governing financial reporting
- Always know the status of the Institution's FSRs
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Who can use this feature?

eRA Commons users who have an FSR role can access the module via Commons. Users will not see the FSR tab unless they have been assigned this role. A Signing Official or Account Administrator can create an FSR account in the Commons to submit FSRs on behalf of the institution. An account that only has the FSR role will be limited to performing FSR tasks. An account can include multiple roles, including that of FSR.