

IACUC 101 and IACUC 201 Plus – Tucson, AZ

Hosted by:

*Southwest Association for Education in Biomedical Research (SwAEBR)
and The University of Arizona (UA) Research Compliance Office,
with contributions from NIH OLAW, AAALAC and USDA Animal Care*

Wednesday and Thursday, January 21-22, 2009

January 21st: 7:30 AM – 5:00 PM

January 22nd: 7:30 AM – 4:45 PM

Loews Ventana Canyon Resort, Tucson, AZ

On Wednesday and Thursday, January 21 & 22, 2009 in Tucson AZ, SwAEBR, UA-IACUC, with contributions from NIH OLAW, AAALAC and USDA Animal Care will co-sponsor a two-day program, IACUC 101 and IACUC 201 PLUS at the Loews Ventana Canyon Resort.

IACUC 101: “The Basics” is a full day didactic and interactive training course for new as well as seasoned IACUC members, IACUC affiliates including IACUC administrators, trainers, veterinarians, animal care staff, researchers, regulatory personnel, individuals responsible for their institution’s animal care program and others interested in IACUC roles and responsibilities. The program is delivered by a top-notch faculty renowned for their expertise in institutional animal care and use issues and program development including representatives from both private and academic biomedical research institutions as well as the AAALAC, USDA and OLAW. The morning and early afternoon sessions will provide a basic yet comprehensive overview of the laws, regulations, and policies that govern the humane care and use of laboratory animals supplemented with examples and possible approaches for successful and effective administration. Current available resources to help IACUCs keep abreast of the latest information as well as take advantage of networking opportunities will also be covered. The materials and information provided during the course will be applied during the later afternoon session when students will be challenged to consider, deliberate and develop action plans for a variety of potential IACUC scenarios. Students receive an extensive resources manual as well as copies of relevant laws, regulations, policy and guides.

TENTATIVE AGENDA - IACUC 101 – Kiva Ballroom

7:30 – 8:15 Registration and Continental Breakfast – *Kiva Ballroom A*
8:15 – 8:30 Introduction – *Kiva Ballroom A*
8:30 – 9:15 Historical Perspectives
9:15 – 9:55 Key Components
9:55 – 10:10 *Break*
10:10 – 10:50 Personnel Qualifications & Training
10:50 – 11:30 IACUC Functions
11:30 – 12:30 *Lunch – Flying V*
12:30 – 12:45 Written Q & As – AAALAC, OLAW, USDA
12:45 – 1:40 Program Evaluations and Inspections
1:40 – 2:35 Protocol Review
2:35 – 2:50 *Break*
2:50 – 3:40 Scenario Shorts - IACUC Deliberations - Students, Faculty, Mentors
3:40 – 4:30 Scenario Responses – AAALAC, OLAW, USDA
4:30 – 5:00 Final Q & As, Evaluation Forms and Attendance Certificates
6:00 – 7:30 Reception – *The Upper Terrace*

IACUC 201 PLUS: “The Process Plus Select Topics” is a highly interactive program that takes the fundamentals of IACUC 101 and applies them to the process and mechanisms of ensuring compliance. The morning session is divided into 3 tracts based on an individual’s IACUC role, responsibility and

interests. Each tract focuses on the various possible approaches for conducting protocol review, program review and facility inspection within the requirements of the law, regulations and policy. The entire group re-convenes to listen to a complex IACUC scenario delivered by program faculty with multiple opportunities for audience questions and responses from USDA, OLAW and AAALAC representatives. Like the morning session, the afternoon session is divided into 3 tracts based on an individual's IACUC role, responsibility and interests. Program faculty will facilitate discussions on 3 selected areas, the nature of which will be based on current trends, regulatory climate and/or timely "hot-topics" of interest to the biomedical research community. Topics may vary course to course. The program concludes with open questions and answers to representatives of OLAW, USDA and AAALAC, completion of program evaluations and distribution of attendance certificates.

TENTATIVE AGENDA - IACUC 201 PLUS: The Process Plus and Special Topics – Kiva Ballroom

7:30 – 8:15 Registration and Continental Breakfast – *Kiva Ballroom A*

8:15 – 8:30 Welcome and Review of the 201 PLUS Program – *Kiva Ballroom A*

Concurrent Tracts

#1: Coordinators/Administration/Support Staff, Non-Scientists & Community Members – *Kiva Ballroom A*

#2: IACUC Leadership: Institutional Officials, Chairs, Attending Veterinarians – *Kiva Ballroom B*

#3: Scientists and Veterinarians – *Pavillion 2205*

8:30 – 9:15 Track #1: Protocol Review - *Kiva Ballroom A*

Track #2: Program Review – *Kiva Ballroom B*

Track #3: Facility Inspection – *Pavillion 2205*

9:15 – 9:20 Faculty Transition

9:20– 10:05 Track #1: Facility Inspection - *Kiva Ballroom A*

Track #2: Protocol Review – *Kiva Ballroom B*

Track #3: Program Review – *Pavillion 2205*

10:05 – 10:30 Break and Faculty Transition

10:30 – 11:15 Track #1: Program Review – *Kiva Ballroom A*

Track #2: Facility Inspection – *Kiva Ballroom B*

Track #3: Protocol Review – *Pavillion 2205*

11:15– 11:20 All Group Transition to Major Assembly Area – *Kiva Ballroom A*

11:20 – 12:40 Faculty Mock IACUC and Case Scenarios; related Audience Q&A's

12:40– 1:30 Lunch – *Flying V*

1:30 – 2:15 Track #1: PAM – *Kiva Ballroom A*

Track #2: Training – *Kiva Ballroom B*

Track #3: Non-Compliance – *Pavillion 2205*

2:15 – 2:20 Faculty Transition

2:20 – 3:05 Track #1: Non-Compliance – *Kiva Ballroom A*

Track #2: PAM – *Kiva Ballroom B*

Track #3: Training – *Pavillion 2205*

3:05 – 3:25 Break and Faculty Transition

3:25 – 4:10 Track #1: Training – *Kiva Ballroom A*

Track #2: Non-Compliance – *Kiva Ballroom B*

Track #3: PAM – *Pavillion 2205*

4:10 – 4:45 Final Q&A's – *Kiva Ballroom A*

– OLAW, USDA and AAALAC; Evaluation Forms and Attendance Certificates

REGISTRATION AND REGISTRATION FEE

The registration form below must be completed and returned to SwAEER, P.O. Box 210101, Tucson, AZ 85721, along with registration fee. The entire registration fee must accompany the registration form. Minimum and maximum enrollments have been established so please register early.

Registration for the TWO day program: IACUC 101 AND IACUC 201 PLUS

Early Registration: \$475.00/participant postmarked by *December 31, 2009*
Late Registration: \$525.00/participant postmarked after *December 31, 2009*

Registration for a ONE day of the two day program: IACUC 101 OR IACUC 201 PLUS

Early Registration: \$325.00/participant postmarked by *December 31, 2009*
Late Registration: \$375.00/participant postmarked after *December 31, 2009*

Cancellations

Cancellations submitted in writing **prior** to *January 7, 2009* are necessary for reimbursement of the registration fee minus a **\$50.00 administration fee**. Cancellations after *January 7, 2009* WILL NOT be refunded.

Registration fee includes attendance at all sessions, continental breakfast, refreshment breaks, lunch, course syllabus and hard copy materials, and other amenities involved in creating a rewarding learning experience.

SwAEBR/UA reserves the right to cancel all programs and return all fees. Liability is limited to the course fee. SwAEBR/UA will not be responsible for any losses incurred by registrants including, but not limited to, airline cancellation charges or hotel deposits. The program agenda is subject to change without notice.

Participation of women, racial/ethnic minorities and persons with disabilities, and other individuals, who have been traditionally underrepresented in science, is encouraged.

Funding for this conference was made possible in part by the Office of Laboratory Animal Welfare, NIH. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of HHS; nor does mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government.

SPECIAL NEEDS AND/OR QUESTIONS:

If you have special needs, require special accommodations or have questions, please contact: Grace Aranda from SwAEBR at (520) 621-3931 or via email at swaibr@ahsc.arizona.edu, or Mary Lou James, Consultant, Regulatory Compliance, St. Louis, MO at (314) 997-6896 or via email at mljames@socket.net.

CONFERENCE LOCATION AND LODGING

Loews Ventana Canyon Resort
7000 N. Resort Drive
Tucson, AZ 85750
Phone: (520) 299-2020
Fax: (520) 299-6832
Web: <http://www.loewshotels.com/en/Hotels/Ventana-Canyon-Resort/Overview.aspx>

Please mention SwAEBR/IACUC 101 when making reservations. A limited number of rooms at a conference rate of \$199.00/per night are available for IACUC 101/201 Plus. Reservations must be completed prior to December 31, 2008. Be sure to reserve a room early, as this is 'high' season and rooms will fill up fast.

PARKING DIRECTIONS and FEES

Parking fee: Waived for participants

DIRECTIONS:

The Loews Ventana Canyon Resort is located approximately 35 minutes from the Tucson International Airport; approximately 20 minutes from The University of Arizona; and one mile from the Sabino Canyon Recreational Facility.

For additional driving directions, and various shuttle and taxi fees, please visit

<http://www.loewshotels.com/en/Hotels/Ventana-Canyon-Resort/LocationInfo/Directions.aspx>

Reservations can be made for Dedicated Premium Airport Transportation – Round trip or One-way
Guarantee your transportation by calling or sending the pdf form via email or fax.

HOTEL FEATURES & SERVICES:

- Newly renovated guest rooms, including 26 suites, each with private terrace - some offering fireplaces and Jacuzzis, Two Presidential Suites with a two-tiered patio and spectacular views of either the 80-foot waterfall or the Canyon Golf Course. Includes baby grand piano, outdoor Jacuzzi and indoor Jacuzzi-tub.
- Spa & Tennis Center - a 7,000-square-foot, full-service spa offering a full range of treatments, recreation and fitness facilities and classes
- Two 18-hole, Fazio-designed PGA golf courses
- Two swimming pools with Jacuzzis
- Eight lighted tennis courts
- Hiking, bicycle rentals, croquet court, ping-pong, and basketball
- Free Shuttle to Sabino Canyon Recreational & Hiking Area
- Horseback riding at the base of Sabino Canyon Recreational Area
- Cascade Lounge – Contemporary music during cocktail hour
- Stargazing with a Professional Astronomer on select weeknight evenings
- Dedicated Premium Airport Transportation – reservations can be made through the hotel for Round trip or One-way

REGISTRATION FORM: PLEASE TYPE OR PRINT LEGIBLY! - (2 PAGES)

Check off the program(s) you would like to attend:

<input type="checkbox"/>	IACUC 101 AND 201 PLUS on January 21 & 22, 2009
<input type="checkbox"/>	IACUC 101 ONLY on Wednesday, January 21, 2009
<input type="checkbox"/>	IACUC 201 PLUS ONLY on Thursday, January 22, 2009

PLEASE COMPLETE ALL THE FOLLOWING INFORMATION so you can be assured advanced receipt of course materials and proper assignment to a mock IACUC:

NAME					
	First	M.I.	Last	Degree(s)	
COMPANY/INSTITUTION					
BUILDING/ STREET					
CITY		STATE		ZIP CODE	
PH		FAX			
e-mail					
*If you do not have access to e-mail, PLEASE indicate another method including alternate e-mail addresses for providing you with pre-course materials BELOW :					
<i>*Alternate address</i>					
<i>Please indicate your IACUC Title/Affiliation BELOW: DO NOT WRITE "IACUC member". Examples: Chair, Scientific Member, Non-Scientific member, Attending Vet, Coordinator/Administrator, Community Member, Scientist, Trainer, Biosafety Rep, etc.. Or if you do not have a "direct" affiliation, write "Other: Veterinary Technician or Animal Care Professional or OHS rep or Trainer or Legal rep, etc.."</i>					
<i>IACUC Title/Affiliation:</i>					
<i>Number of Years IACUC Experience:</i>					

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PAYMENT OPTIONS:

<input type="checkbox"/>	I will attend BOTH IACUC 101 AND IACUC 201 PLUS.
I will pay a registration of \$475.00 prior to January 7, 2009 or \$525.00 after January 7, 2009.	

OR

<input type="checkbox"/>	I will attend ONLY IACUC 101.
I will pay a registration of \$325.00 prior to January 7, 2009 or \$375.00 after January 7, 2009.	

OR

<input type="checkbox"/>	I will attend ONLY IACUC 201 PLUS.
I will pay a registration of \$325.00 prior to January 7, 2009 or \$375.00 after January 7, 2009.	

I will pay for my registration by

<input type="checkbox"/>	Check	Make checks payable to SwAEBR <i>(payments must be in US funds and payable on a US bank)</i>
<input type="checkbox"/>	Money Order	
<input type="checkbox"/>	Purchase Order	Enter P.O. #:
<input type="checkbox"/>	Master Card	
<input type="checkbox"/>	VISA	

Sorry, American Express and Discover are not accepted.

NAME
(as it appears on the Credit Card. Please print)

CREDIT CARD Number

Verification Code 3 digit # on back right of card:

EXPIRATION DATE

AMOUNT to be charged to card

CARDHOLDER SIGNATURE

BILLING ADDRESS for credit card

BUILDING/STREET

CITY

STATE

ZIP CODE

SEND REGISTRATION FORM via E-MAIL, S-MAIL OR FAX TO:

SwAEBR, University of Arizona
P.O. Box 210101, 1127 E. Lowell St.
Tucson, AZ 85721-0101
Phone: (520) 621-3931
Fax: (520) 621-8833
Email: swaebr@ahsc.arizona.edu