

Positions Subject to Filing the Public Financial Disclosure Report (SF-278) at the NIH

- Deputy Director, NIH
- Deputy Director for Intramural Research, NIH
- Deputy Director for Extramural Research, NIH
- Deputy Director for Management, NIH
- All IC Directors (except Director, NCI)
- All IC Deputy Directors
- All IC Scientific Directors
- All IC Clinical Directors
- All members of the Senior Executive Service
- All members of the Commissioned Corps whose pay grade is at the O-7 level or above
- All employees in the Senior Level (SL) and Scientific or Professional (ST) pay plans
- Any employee or Special Government Employee whose position is classified above GS-15 OR whose rate of basic pay is fixed at a rate equal to or greater than 120% of the GS-15 Step 1 level
(“Rate of basic pay” is the minimum rate of pay possible under the relevant pay plan. It does not mean the employee’s base pay. For SGEs, exceptions may apply. Contact NIH Ethics Counsel prior to having the SGE complete a SF-278.)
- IPA appointees or detailees who will occupy a position in which an incumbent employee was or would be required to file a SF-278
- Employees in positions excepted from the competitive service because of their confidential or policy-making character (Generally, NIH has only two such employees, the Director, NIH and the Director, NCI. Their appointments and SF-278s are handled at the Department level.)
- Officers or employees in other positions determined by the Director of the Office of Government Ethics to be of “equal classification” to positions whose incumbents are required to file SF-278s (see attached list)
- Employees acting in any of these positions for 61 days or more in a calendar year