



Senate Employment Bulletin

Placement Office
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The Senate Employment Bulletin is published as a service to Senate offices choosing to advertise staff vacancies. The listing is updated online throughout the week at www.senate.gov/employment and printed copies are available in the Placement Office.

To apply for advertised positions, please follow the application instructions at the end of each advertisement. Indicate the job referral number associated with each ad and submit a separate resume for every position for which you wish to apply.

The advertisements appearing in the Senate Employment Bulletin do not include all staff vacancies registered with the Placement Office. To be considered for all vacancies, applicants are encouraged to complete the [Senate Employment Application Form](http://www.senate.gov/employment) accessible at www.senate.gov/employment and participate in the walk-in informational interview in the Placement Office. For more information, please consult the [Placement Brochure](#) on the Web site or contact the Placement Office at (202) 224-9167.

The United States Senate is an equal opportunity employer.

- 020301** **STAFF ASSISTANT** - Democratic Senator has an immediate opening for a Staff Assistant. The ideal candidate must have strong writing and interpersonal skills and work well in a fast-paced environment. Must be highly motivated, organized, dependable, entrepreneurial, and adept at handling multiple tasks. Maryland ties strongly preferred. **Please fax resume, cover letter and writing sample to (202) 224-8858, or e-mail to jobs_mikulski@mikulski.senate.gov. No phone calls please.**
- 020302** **EXECUTIVE ASSISTANT** – Democratic Senator is seeking an experienced Executive Assistant with excellent organizational and communications skills for his Washington, D.C. office. Responsibilities include handling the Senator’s correspondence , travel arrangements and phone calls. Attention to detail and ability to handle multiple tasks in a fast-faced office environment are required. Hill experience preferred but not required. Salary commensurate with experience. **Qualified applicants should fax their cover letter and resume to 202 224-2530.**
- 020303** **SPRING INTERNS** – The Democratic Staff of the U.S. Senate Committee on Small Business and Entrepreneurship is seeking spring interns to work beginning immediately through May 2009 (dates somewhat flexible). Interns will be expected to provide administrative support, assistance in researching legislative and regulatory issues, as well as other general help with tasks necessary to run the Committee. College students with junior or higher standing and law school students are encouraged to apply. Applicants should have strong interpersonal skills, an exemplary academic record, and a demonstrated interest in American politics. **To apply please e-mail your cover letter, resume, and brief writing sample (3-5 pages) to SmallBiz.Intern@gmail.com.**

- 020304** **ECONOMIC COUNSEL** - Democratic Senator seeks lawyer to drive economic policy (including business issues, financial management, tax policy, and related legal reforms) in a fast-paced office. Our Senator is a member of the Judiciary Committee, and this Legislative Assistant will be expected to both cover hearings on this and other committees, and interact frequently with the state's business community. Ideal candidates will possess a strong understanding of economic policy, a self-starting attitude, and excellent organizational abilities. **Please e-mail cover letter and resume to senstaffopening@gmail.com.**
- 020305** **COUNSEL** - Junior Democratic Senator seeks Judiciary Committee advisor for personal office staff. Prior experience as assistant US Attorney deemed a significant plus. Looking for team player with excellent research and writing skills, strong analytical ability, creativity, and initiative. **Please send cover letter and resume to demcounsel@gmail.com.**
- 020306** **PRESS INTERN** - A Midwestern Republican Senator's Communications Office is seeking a motivated, politically active and experienced full-time, unpaid Press Intern for the summer 2009 term. This internship provides a unique opportunity to learn about the legislative process and gain practical knowledge about the inner workings of a fast-paced press office. The ideal candidate follows current events closely and possesses exceptional communication and writing skills. The press office is looking for a college or graduate school student with a background or interest in journalism, political science or communications. The successful applicant will be required to work about 40 hours per week. Each applicant must be enrolled in a college or university or have recently graduated. The intern will be selected based on their application and interest in public service. **To apply, please send a cover letter, resume, unofficial transcript and a writing sample to Stephanie.Sonksen@gmail.com, or fax to (202) 228-0501.**
- 020307** **COUNSEL** – Senior Democratic Senator is looking for a proactive, knowledgeable counsel to work on Judiciary Committee staff. Responsibilities to include developing, monitoring and managing Judiciary legislation, preparing for hearings and assisting in all matters related to the jurisdiction of the Judiciary Committee. Candidates must possess no less than two years of substantive legal and related policy experience, excellent research and writing skills, and strong analytical and communication skills. Must also have a sense of humor, be a team player, and able to work well under pressure and with quick deadlines. Hill experience preferred; Senate or Committee experience is a plus. J.D. is required; please no recent graduates. **Please e-mail resume and cover letter for consideration to jud.counsel@gmail.com.**
- 020308** **SENIOR COUNSEL** – Senior Democratic Senator is looking for a proactive, knowledgeable counsel to work on Judiciary Committee staff. Responsibilities to include developing, monitoring and managing Judiciary legislation, preparing for hearings and assisting in all matters related to the jurisdiction of the Judiciary Committee. Candidates must possess no less than two years of substantive legal and related policy experience, excellent research and writing skills, and strong analytical and communication skills. Must also have a sense of humor, be a team player, and able to work well under pressure and with quick deadlines. Hill experience preferred; Senate or Committee experience is a plus. J.D. is required; please no recent graduates. **Please e-mail resume and cover letter for consideration to jud.counsel@gmail.com.**
- 020309** **SYSTEMS ADMINISTRATOR** - Democratic Senator seeking a Systems Administrator to oversee office IT systems. Responsibilities include troubleshooting hardware and software problems, providing assistance to the Senator and staff as needed, and maintaining office computers and other related equipment. Prior Hill experience and experience with Quorum is preferred. Experience with website maintenance and content management also a plus. **Please e-mail cover letter and resume to senate_employment@saa.senate.gov indicating job referral number in the subject line.**

- 012700** **POLICY ADVISOR** - The Senate Democratic Policy Committee seeks a highly-motivated, team-oriented individual to handle health and education issues. Applicants should be detail-oriented, possess strong research, writing and analytical skills, and have the ability to handle multiple tasks and deadlines in a fast-paced office. Hill experience is preferred. **Please e-mail cover letter and resume to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 012701** **SENATE INVESTIGATIONS SUBCOMMITTEE UNPAID SUMMER INTERNSHIP** – The Permanent Subcommittee on Investigations (PSI), of the Committee on Homeland Security and Governmental Affairs, is looking for undergraduate and law students to work closely with the Subcommittee’s Democratic staff on investigative and legislative issues, cover Congressional hearings and briefings, and assist in office administration beginning in May. Requires ability to operate in fast-paced environment with minimal supervision, excellent research skills, and willingness to perform clerical and telephone duties. Minimum of 20 hours per week; full time given preference. **Please e-mail a brief cover letter, including the time commitment you are able to make, a resume, and an unofficial transcript to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 012702** **DIRECTOR OF STRATEGIC PLANNING AND OUTREACH** - Senate Committee (Majority) seeks Director of Strategic Planning and Outreach to work on a variety of budget issues. Applicants should be highly motivated with an outgoing personality and have strong networking skills. The candidate should have the ability to meet tight deadlines, have excellent written and oral communications skills and initiative and be ready to step in and handle projects at a moment’s notice. Press experience a plus, Budget or Hill experience preferred. **Send resumes to Senate_Employment@saa.senate.gov or fax to 202 228-2007.**
- 012703** **LEGISLATIVE DIRECTOR** - Democratic Senator seeks Legislative Director for fast-paced office. Would be responsible for managing a large legislative staff and for the implementation of the Senator’s legislative agenda. Individual must have experience with legislation, outreach and advocacy. Must be entrepreneurial and work well under pressure. Strong management and writing skills necessary. **Please fax resume and cover letter to 202-224-8858 or e-mail to jobs_mikulski@mikulski.senate.gov.**
- 012704** **EXECUTIVE ASSISTANT** - Senior Democratic Senator seeks organized, detail-oriented individual to fill Executive Assistant position. Individual will be responsible for acting as a liaison and doorkeeper to the Senator with constituents, staff and other Senators and Principals. In addition, the Executive Assistant will monitor incoming telephone calls, take messages and return calls as requested, and will be responsible for coordinating all of the Senator’s travel arrangements. The ideal candidate for this position will possess strong oral and written communication skills, the ability to exercise discretion and maintain the confidentiality of information, work well under pressure and in an extremely fast-paced environment, and be available to work long hours as necessary. Northeast ties a plus, Hill experience a must. **Interested applicants should e-mail cover letter and resume to senatejobs@gmail.com, ATTN: EA Job. No calls please.**
- 012705** **SCHEDULER** – Junior Democratic Senator seeks a highly-qualified individual to assist the Senator as an Executive Assistant/Scheduler. Responsibilities include, but are not limited to, the following: scheduling, answering phone calls, correspondence, travel arrangements, invitation follow ups, organization of daily briefing materials for the Senator, schedule maintenance, and other similar duties. Qualified candidates must possess a minimum of one-year of Hill experience, be detail-oriented, have excellent communication and organizational skills, and an ability to perform under pressure. Most importantly, a natural maturity and understanding of confidentiality and discretion are essential. **Candidates should submit their resumes and cover letters to demscheduler10@gmail.com.**

- 011202** **PRESS SECRETARY** – Democratic Senator is seeking a Press Secretary. Primary duties will consist of working under the direction of the Communications Director and assisting in all media activities for the Senator and the office, exercising discretion and independent judgment in the performance of his/her duties, managing and coordinating all media contacts and activities for the Senator and the office and supervising and training other press staff. Qualified candidates must be excellent writers, adept at crafting press releases under time constraints, possess superior oral communication skills, the ability to juggle multiple projects simultaneously, experience in dealing with national press corps, be team players who work well with others and remain abreast of current legislative and non-legislative issues about which the Senator may be questioned. **Please e-mail cover letter and resume to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 011203** **LEGISLATIVE ASSISTANT** - Moderate Democratic member of Senate Finance Committee seeks highly qualified Legislative Assistant to cover tax and trade issues. Relevant legislative experience, graduate study, and tax expertise required. **Please send cover letter and resume to frstaffer@gmail.com. No phone calls, please.**
- 011204** **DEFENSE INTERN** – Senior Florida Senator seeks full-time, unpaid intern for up to six months to assist busy national security staff. In addition to general administrative duties, intern will help staff prepare the Senator for hearings, meetings and travel, track legislation and budget requests, and follow-up with Department of Defense agencies and academic and industry groups. Qualified candidates should have excellent skills in research, attention to detail, and oral and written communication. Candidates with previous work experience, military experience and/or students studying national security policy, public administration, or international relations are preferred. This internship is designed to be an opportunity for those seeking congressional staff experience in aspiration of paid staff employment in national security affairs on Capitol Hill. **Please submit cover letter, resume, and 3-5 page writing sample via email at: FloridaDefenseIntern@gmail.com. No calls please.**
- 011205** **TRANSPORTATION LEGISLATIVE ASSISTANT** – Northeast Democratic Senator seeking a Legislative Assistant to handle primarily transportation issues. This is not an entry-level position and previous Capitol Hill and transportation-related experience is strongly preferred. The candidate should be proactive and efficient, have strong communication and analytical skills, and work well under pressure in a fast-paced environment. Please send cover letter and resume to senate_job@yahoo.com. **No phone calls please.**
- 010602** **CONSTITUENT VISITOR ASSISTANT** - Paid temporary position(s) open to assist Republican Senate office in leading spring tours of the United States Capitol. Ideal candidates will be enthusiastic, energetic, possess a positive attitude and have the capability to work with large groups in a high-paced environment. Previous experience leading tours of historic buildings is a plus but not required. Training will be provided. Candidates must commit to working February 12, 2009 through June 5, 2009, including Spring break and some weekends. **Fax resume and cover letter along with hours of availability during the spring to Administrative Manager at 202-228-3573.**
- 010603** **STAFF ASSISTANT** - Senior Northwest Democrat Senator seeks a Staff Assistant to perform front office responsibilities. The ideal candidate has exceptional customer service skills, organizational and interpersonal skills and a great sense of humor! Duties include: greeting constituents, answering telephones, processing flag requests, training interns and performing other general office duties. Washington state and or Pacific Northwest ties are also preferred. **Please submit a one page cover letter and resume to nwsenstaffast@gmail.com No phone calls or drop-bys please.**

- 010608** **LEGISLATIVE ASSISTANT** - Western Democratic Senator seeks Legislative Assistant with a law degree, strong writing, research and oral communication skills to be responsible for issues including Judiciary, Immigration, Labor, and Indian Affairs. The Legislative Assistant must be motivated, creative, self-disciplined and organized. In addition to a strong grasp of policy, ideal candidates should have a keen political sense and the ability to balance the competing interests of a demographically and ideologically diverse constituency. Applicants without a strong work ethic, ability to work under pressure and attention to detail need not apply. Previous Hill experience preferred. **Please send resume and cover letter to resumes@Salazar.senate.gov.**
- 010609** **LEGISLATIVE ASSISTANT** - Western Democratic Senator seeks Legislative Assistant with strong writing, research and oral communication skills to be responsible for issues including healthcare, Medicare, Medicaid and prescription drugs. The Legislative Assistant must be motivated, creative, self-disciplined and organized. In addition to a strong grasp of policy, ideal candidates should have a keen political sense and the ability to balance the competing interests of a demographically and ideologically diverse constituency. Applicants without a strong work ethic, ability to work under pressure and attention to detail need not apply. Previous Hill experience preferred. **Please send resume and cover letter to resumes@Salazar.senate.gov.**
- 123001** **POLICY ANALYST FOR MILITARY AND SECURITY ISSUES** - US-China Economic and Security Review Commission is seeking a Policy Analyst. Responsibilities include monitoring and assessing developments in politico-military and security affairs pertaining to China, Taiwan, and the Western Pacific Region; analyzing, evaluating, and interpreting the military balance between China and the United States, China's foreign policies, and the effect of trade with China on the U.S. defense industrial base; and preparing reports and organizing public hearings. Key requirements encompass knowledge of U. S. armed forces (particularly the forces of the U.S. Pacific Command), the People's Liberation Army of China and other military/armed forces of the People's Republic of China, and the armed forces of Taiwan: their structure, missions, capabilities, deployment and basing, weapons systems, and support requirements; knowledge of the policies and goals of the U.S. Congress and Executive Branch pertaining to the People's Republic of China and Taiwan and, more broadly, for the Asia-Pacific Region; and the history of U.S. relationships and activities in that region. **Applicants may submit an application for this position after reviewing the application process at www.uscc.gov.**
- 123002** **HUMAN RESOURCES SPECIALIST** - The U.S.-China Economic and Security Review Commission is seeking a Human Resources Specialist (HRS). The HRS is the main point of contact for staff on issues such as federal benefits, security clearance requirements and ethics rules. In addition, the HRS coordinates recruitment and orientation of new staff and assists with payroll. Requires knowledge of Federal employee benefits programs, Federal HR regulations and procedures; experience preparing and submitting payroll data; and experience developing performance management systems. **Applicants may submit an application for this position after reviewing the application process at www.uscc.gov.**

- 123003** **INVESTIGATIVE COUNSEL/INVESTIGATIVE STAFF** - Seeking experienced attorneys or otherwise qualified professionals to work on the bipartisan Congressional Oversight Panel created by the Emergency Economic Stabilization Act of 2008 to oversee the implementation of the Troubled Assets Relief Program (TARP). Familiarity with financial services regulation, the mortgage crisis, and the financial crisis is required. Investigative counsel and staff will work with a team of attorneys and in conjunction with finance experts and economists to investigate all aspects of the U.S. Department of Treasury's TARP activities, including the use of TARP funds, the impact of TARP on financial institutions and markets, the transparency and fairness of the Treasury Department's administration of TARP, and the effectiveness of foreclosure mitigation efforts. Job responsibilities will include preparing for hearings on TARP operations, staffing Panel members, reviewing administrative agency information, conducting interviews with agency personnel, consultation with policy experts, and preparation of reports. **Please email cover letter and resume to oversightpanel@gmail.com.**
- 123004** **POLICY ADVISOR** - Seeking experienced policy analysts to work on the bipartisan Congressional Oversight Panel (COP) created by the Emergency Economic Stabilization Act of 2008 to: 1) oversee the implementation of the Troubled Assets Relief Program (TARP) and 2) make recommendations on regulatory reform to the next Congress and Administration. Experience in the fields of economics, finance and banking, financial services regulation, consumer protection, or housing policy is necessary. Job responsibilities will include research, analysis of Working Group policy papers, preparation of briefing materials for Panel Members, drafting report language, and offering substantive recommendations on regulatory reform to Panel members. **Please email cover letter and resume to oversightpanel@gmail.com.**
- 122301** **INTERNSHIP OPPORTUNITY** – Senior Democratic Senator seeks applications for a full-time internship position in the Washington, DC personal office. Duties will include, but are not limited to the following: archiving office files, transcribing press mentions, conducting research, drafting memos, data management, assisting with mailing projects, sorting mail, distributing newspapers, and corresponding with constituents via telephone, mail and facsimile. A strong applicant will have solid written and oral communication skills, a high propensity for academic achievement, and the ability to work diligently and upon instruction in a fast-paced work environment. Applicants should be available for a minimum of 4 weeks beginning immediately and preference will be given to those able to devote a substantial amount of hours during the 5-day work week (excepting federal holidays). Those in externship programs are especially encouraged to apply. This is an unpaid internship, but it is a fantastic opportunity for individuals who are interested in pursuing careers related to public policy on or off Capitol Hill. **Please email your cover letter, resume, and a 2-3 page writing sample to 0809interns@gmail.com. If you are also available to intern in the spring, please make note in your cover letter.**
- 122304** **STAFF ASSISTANT** - Senate Committee seeks a personable, dependable and professional Staff Assistant for a busy front office. Responsibilities include, but are not limited to answering phones, greeting visitors, responding to constituent mail, and project assistance. Applicants must be able to handle high-paced work environment, have excellent interpersonal skills, be able to work well in a team environment, and have excellent oral communication skills. **Please e-mail cover letter and resume to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 121600** **SYSTEMS ADMINISTRATOR** - Democratic office seeks a Systems Administrator to oversee computer systems. Responsibilities include determining hardware, software and system requirements to meet the IT needs of the office, and maintaining and troubleshooting hardware and software problems related to the network, desktop devices, and other office equipment. **Senate experience preferred. Please e-mail cover letter and resume to senate_employment@saa.senate.gov indicating job referral number in the subject line.**

- 121603** **LEGISLATIVE DIRECTOR** - Senior Democratic Senator seeking Legislative Director with considerable Senate legislative experience to manage and coordinate a first-rate legislative team and an aggressive legislative agenda. Excellent communication skills are essential. The ideal candidate will have an advanced degree, political savvy, and a demonstrated ability to navigate the legislative process. Issue expertise in tax, entitlements, and energy is also a plus. **Please e-mail cover letter and resume to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 121605** **LEGISLATIVE CORRESPONDENT** - Senior Northwest Democratic Senator seeks Legislative Correspondent for education, energy, agriculture, Army Corps and environment issues. Applicants must be strong writers, should have background in the issues listed (especially education), be able to handle multiple projects simultaneously, have strong research and organizational skills, knowledge of the legislative process, and attention to detail. Ideal candidate will have prior Capitol Hill or legislative policy experience. **To apply, please send resume, cover letter and short writing sample to nwsenate1c@gmail.com.**
- 121609** **PRESS SECRETARY** – Democratic Senator seeks an experienced media relations professional to serve as Press Secretary in an active Senate press office. This individual must have a strong understanding of and appreciation for policy, established relationships with print and broadcast media, excellent writing and editing skills, strategic planning and project management skills, and significant on-the-record experience. Salary commensurate with experience. **Please e-mail cover letter, resume and three writing samples to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 120905** **SPRING INTERNS** – Northeast Democrat is seeking unpaid Spring Interns in his Washington office. Interns will be paired with legislative staff based on their interests and experience and will be conducting research, writing letters, and supporting the legislative staff. Additional administrative support work will also be required. Internships are unpaid. If your institution allows or requires college credit, that can be arranged. Our office is interested in Interns with all majors and backgrounds. Preference is given to applicants from New Jersey. To apply for an internship please submit a resume, a writing sample (3-5 pages), cover letter, and contact information for three references. The writing sample should demonstrate your writing skills and political knowledge. **E-mail applications to demintern60@gmail.com.**
- 120906** **PRESS INTERN**- Midwestern Democratic Senator seeks unpaid press intern for the spring semester. The press intern will work closely with the press office and assist in compiling daily clips, maintaining press lists, assisting in website management, attending legislative hearings, transcribing remarks, some writing projects, and various administrative duties. **Please send a brief cover letter, resume, references, and two writing samples to senatepressintern@gmail.com. Preference will be given to applicants who can commit at least 20 hours per week.**
- 120907** **PRESS INTERNS** -The office of U.S. Senator Sherrod Brown (D-OH) seeks press interns for fast-paced, aggressive press office. Press interns will work closely with Communications Director, Press Secretary, and Press Assistant on a variety of tasks. Responsibilities include answering the press line and fielding calls from reporters, working with press office and legislative staff to compile reports and other documents for media distribution, working with Press Assistant to compile daily press clips for Senator’s review, and coordinating daily update of reporter contact lists. Position requires a keen attention to detail, the ability to multitask and meet tight deadlines, and the ability to demonstrate professionalism and discretion at all times. Strong writing and grammar skills and proficiency of Microsoft Office applications required. Journalism/communications background and Ohio ties a plus. **To apply, please submit cover letter, resume, and two writing samples to brown_pressintern3@brown.senate.gov.**

- 120911** **SPEECHWRITER** – Democratic Senator seeks talented Speechwriter with a broad appreciation for policy. This individual will coordinate with Communications and Legislative team on all speeches and public statements. Minimum of 3-5 years relevant experience is required. Salary commensurate with experience. **Please e-mail cover letter, resume, and three writing samples to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 120201** **LEGISLATIVE ASSISTANT** - Western Democratic Senator seeks a Legislative Assistant with expertise in economic policy, banking, and financial services. This individual would also be responsible for insurance, budget and tax issues. Applicants should have strong writing and communication skills. **Please email a cover letter, resume and short writing sample to demsenatorjob@gmail.com.**
- 112505** **EDUCATION ADVISOR** – Senator Edward M. Kennedy is seeking an Education Policy Advisor to work on the staff of the Health, Education, Labor and Pensions Committee on a variety of issues, including elementary and secondary education, early education, higher education, student aid, and workforce policy. Duties include policy research, drafting legislation, preparing for hearings, and writing memos, speeches, and talking points. Interested applicants must be strong writers, independent self-starters, and work well in a fast-paced environment. Applicants with strong backgrounds in education policy are especially encouraged to apply. Prior Capitol Hill experience encouraged. Applicants should share our commitment to championing equal educational opportunities for all students. This office provides an excellent opportunity to be actively involved in the legislative process. The office is an equal opportunity employer; we do not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or sexual orientation. **Please send cover letter, resume, and references to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 112508** **LEGISLATIVE ASSISTANT** - Senior Democratic Senator seeks a Legislative Assistant to handle a defense and foreign policy portfolio including some work on international trade issues. Candidates must be familiar with Senate organization and procedures, knowledgeable on DoD and State Department structure and operations, and comfortable communicating with senior military and diplomatic officials. The position requires outstanding oral communication and writing skills, as well as the ability to produce quality work under pressure and in an extremely fast-paced environment. Advanced degree and previous Hill experience strongly preferred. **Interested applicants should e-mail cover letter and resume to senate_employment@saa.senate.gov indicating job referral number in the subject line.**
- 112509** **ECONOMISTS** - The Democratic Staff of the Joint Economic Committee of the U.S. Congress seeks staff economists with a serious interest in public policy research. Subject areas of interest include macroeconomics, the Federal budget and tax policy, health care policy, energy markets, the U.S. labor market and work-life issues. Successful candidates will have strong communication skills. The position requires independent research as well as working closely with other economists on the staff, in the federal government, and academics throughout the country. A full-time, professional staff position is being offered, but single-year appointments will be considered. A Ph.D. in economics or a related field, or commensurate work experience, is required. Capitol Hill experience is also a plus. The Joint Economic Committee's mission is to review economic conditions and make recommendations to Congress about a broad range of policy issues. The Committee holds hearings, conducts original research and analysis, and advises Members of Congress on economic policy. For more information on the work of the Democratic staff of the Committee, please visit our website at <http://jec.senate.gov/democrats>. **If interested, please submit a resume, references, and two writing samples to: JOBS@jec.senate.gov. The Joint Economic Committee is an Equal Opportunity Employer.**

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BANKING/FINANCIAL SERVICES COUNSEL – Republican office seeks aggressive staff member to handle banking/financial services, housing/real estate, and small business issues. Knowledge of financial sector, credit card industry and federal housing finance issues a plus. The position involves drafting legislation, planning legislative strategy, building coalitions, preparing for hearings, writing policy memos, speeches and talking points. Interested applicants must be strong writers, independent self-starters and work well in a fast paced environment. Law degree and Capitol Hill/legislative oversight experience preferred but not required. Salary commensurate with experience. **Please email a cover letter, resume and two writing samples to senate_employment@saa.senate.gov indicating job referral number in the subject line.**