

U.S. GOVERNMENT PRINTING OFFICE
Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

ENVELOPES

as requisitioned from the U.S. Government Printing Office (GPO) by

Various Government Departments and Agencies

Multiple Award in each of Three Categories

The term of this contract is for the period

Beginning March 1, 2009 and ending February 28, 2010.

BID OPENING: Bids shall be publicly opened at 11:00 a.m., prevailing Washington, DC time, on February 6, 2009.

BID SUBMISSION: Submit bid in pre-addressed envelope furnished with solicitation, or send to: U.S. Government Printing Office, Bid Section, Room C-161, Stop PPSB, 36 H Street, NW, Washington, DC 20404-0001. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, FAX No. (202) 512-1782. The Program Number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2 as revised June 2001.

PRODUCTION AREA: It is assumed that all production facilities used in the manufacture of the products ordered under this contract will be located within a 60-mile radius of zero milestone Washington, DC.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrate ability to meet the schedule requirements. The determination by the Government of the acceptability of this information in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

BIDDERS, PLEASE NOTE: These specifications have been revised; therefore all bidders are cautioned to familiarize themselves with these specifications before bidding.

For information of a technical nature call Josephine Gilmartin-Savage (202) 512-0455 (No collect calls). Fax number (202) 512-1548. E-mail jsavage@gpo.gov.

SECTION 1. – GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987, Rev. June 2001) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 8/02)).

Disputes: GPO Publications 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/printforms/pdf/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

SUBCONTRACTING: The predominant production function shall be either the construction of the envelopes or the printing of the envelopes. The predominant production function for envelope contractors shall be the construction of the envelopes and the predominant function for printing contractors shall be printing the envelopes. Bidders who must subcontract both the construction and the printing operations will be declared nonresponsible.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes – Level IV.
- (b) Finishing (item related) Attributes – Level IV.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests – General Inspection Level I.
- (b) Destructive Tests – Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

| <u>Attribute</u> | <u>Specified Standard</u> |
|--|--|
| P-7. Type Quality and Uniform | Camera Copy/Negatives/Electronic Media |
| P-9. Solid and Screen Tint Color Match | Pantone Matching System |

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual “Print Order” for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from March 1, 2009, through February 28, 2010. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be “issued” for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

QUANTITIES: This contract is for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "ORDERING". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor(s) all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor(s), requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor(s) within the time specified in the order, and the rights and obligations of the contractor(s) and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor(s) will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, and pursuant to the section entitled "DETERMINATION OF AWARD AND PLACEMENT OF WORK," the low contractor and each successive low contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "ORDERING" clause of this contract, except when the shipping/delivery schedule cannot be met.

SECTION 2. – SPECIFICATIONS

SCOPE: These specifications cover the production of envelopes requiring such operations as film-making, electronic prepress, proofing, printing, construction, packing and delivery.

TITLE: Envelopes.

FREQUENCY OF ORDERS: Approximately 10 to 30 orders per month.

QUANTITY: Approximately 1,000 to 500,000 envelopes per order.

QUANTITY VARIATION ALLOWED: For each order, a variation in the quantity shipped more or less than the total quantity ordered will be accepted. Any such allowable variation in the quantity shipped on each order will be shipped to one specified consignee. The following quantities and percentages will be allowed:

| | |
|--------------------|------------------|
| 1,000 to 9,999 | 5% plus or minus |
| 10,000 to 99,999 | 3% plus or minus |
| 100,000 to 500,000 | 1% plus or minus |

Category 1: 1,000 to 9,999 envelopes. (Approximately 60% of the orders.)

Category 2: 10,000 to 99,999 envelopes. (Approximately 35% of the orders.)

Category 3: 100,000 to 500,000 envelopes. (Approximately 5% of the orders.)

TRIM SIZES:

| <u>Description</u> | <u>Finished Size</u> |
|--|----------------------|
| White #9 | 3-7/8 x 8-7/8" |
| White #9 with Security Tint | 3-7/8 x 8-7/8" |
| White #9 with Window and Security Tint | 3-7/8 x 8-7/8" |
| White #10 | 4-1/8 x 9-1/2" |
| White #10 with Security Tint | 4-1/8 x 9-1/2" |
| White #10 Window | 4-1/8 x 9-1/2" |
| White #10 Window and Security Tint | 4-1/8 x 9-1/2" |
| Kraft | 9 x 12" |
| Kraft with Security Tint | 9 x 12" |
| Kraft | 9-1/2 x 12" |
| Kraft with Security Tint | 9-1/2 x 12" |
| Kraft | 9-1/2 x 12-1/2" |
| Kraft with Security Tint | 9-1/2 x 12-1/2" |
| Kraft | 10 x 13" |
| Kraft with Security Tint | 10 x 13" |
| Kraft | 10 x 15" |
| Kraft with Security Tint | 10 x 15" |
| Kraft | 12 x 16" |
| Kraft with Security Tint | 12 x 16" |
| White Kraft | 9-1/2 x 12" |
| White Kraft | 9-1/2 x 12-1/2" |
| Tyvek | 9 x 12" |
| Tyvek | 9-1/2 x 12" |
| Tyvek | 9-1/2 x 12-1/2" |
| Tyvek | 10 x 13" |
| Tyvek | 12 x 15-1/2" |

GOVERNMENT TO FURNISH: Negatives and/or camera copy will be furnished for the majority of orders. An occasional order will require typesetting and electronic prepress. Occasionally, a PDF file will be furnished.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, or in electronic files must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH," necessary to produce the product in accordance with these specifications.

COMPOSITION: An occasional order may require the contractor to set up to nine lines of type. Contractor to match type of reprint sample.

FILMS: The contractor must make all films required. Films may be opaqued on either the emulsion or non-emulsion side. Films are not required if a PDF file is furnished.

PROOFS: An occasional order may require 1 or 2 set(s) of Dylux or similar proofs showing type, trim marks and window position if applicable. Digital equivalent is also acceptable.

When proofs are required, the contractor is to ship or deliver to the address that is specified on the print order.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor must not print prior to receipt of an "OK to print."

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated February 1, 2008.

White Writing, basis weight: 20 pounds per 500 sheets, 17 x 22" or White Wove, basis weight: 24 pounds per 500 sheets, 17 x 22".

White 25% Bond, basis weight: 24 pounds per 500 sheets, 17 x 22".

White Tyvek, basis weight 14-18 pounds per 500 sheets, 17 x 22".

Kraft (White), basis weight 28-32 pounds per 500 sheets 17 x 22".

Kraft (Light Brown shade), basis weight: 28 and 32 pounds per 500 sheets, 17 x 22".

PRINTING: Print face only or face and back (after construction) in black ink or one Pantone ink color.

Match Pantone number as indicated on the print order.

An occasional order will require a security tint on #9 envelopes and #10 envelopes (with and without) windows, 9 x 12" Kraft envelopes, 9-1/2 x 12" Kraft envelopes, 9-1/2 x 12-1/2" Kraft envelopes, 10 x 13" Kraft envelopes, 10 x 15" Kraft envelopes, and 12 x 16" Kraft envelopes. The security tint MUST PRINT on the inside of the envelope in blue or black ink. Contractor may use their own design, but must guarantee that the product will ensure complete opacity and prevent show through of any material contained therein.

Envelope printing (e.g., postnet barcodes, facing identification marks, print contrast ratio, etc.) must meet U.S. Postal Service automation guidelines/requirements (refer to latest version of USPS Publication 25, Designing Business Letter Mail.)

Department of Homeland Security will require that shipments going to Laguna Niguel, CA, Lees Summit, MO, and St. Albans, VT, these shipments must be able to run through Pitney Bowes stuffer and inserter machines. The model numbers will be indicated on various print orders.

An occasional order will require prior to production samples to check on the thickness of glue used, and make sure that the envelopes will seal after being stuffed for the use in various machines.

An occasional order may require up to 10 plate/copy changes and shall be charged under Item III. "ADDITIONAL OPERATIONS" in the "SCHEDULE OF PRICES."

MARGINS: Maintain margins as indicated on copy or print order.

CONSTRUCTION:

White Writing or Wove and 25% Bond envelopes shall be open side, high-cut, diagonal seams with gummed flap.

Kraft envelopes shall be open side, diagonal and side seam, as ordered, with gummed flap.

White Kraft envelopes shall be open side, diagonal and side seam, as ordered, with gummed flap.

White Tyvek envelopes shall be open end with a center seam. Cover the adhesive with a suitable slightly oversized removable backing sheet.

Envelopes shall be sufficiently high cut so as to prevent the flap adhesive from adhering to the envelope contents. The sealed seam shall not adhere to the inside of the envelope. Envelopes shall be free from cuts, folds, tears, machine marks, foreign matter, dirt, ink smears, and adhesive stains.

Window envelopes: The window shall have a clear, transparent type window material that will not deteriorate from normal heat exposure during thermography or engraving. The clear material must be securely glued on all sides so as not to interfere with insertion of contents. The clear window material and its application to the envelope must not prevent the address from being distinctly legible.

Size and location of the window will be indicated on the print order and must meet criteria specified in the U.S. Postal Service Publication 25. The print order with attached instructions will show the type of window, size of window, and indicate whether window corners are to be rounded or slightly rounded.

Window Sizes for #9 (3-7/8 x 8-7/8 and #10 (4-1/8 x 9-1/2"):

Government Window: 1-1/4 x 4-3/4"
Location: 3/4" left, 1/2" bottom

Commercial Window: 1-1/8 x 4-1/2"
Location: 7/8" left, 1/2" bottom

Custom Window: As indicated on the print order.

PACKING:

Box in suitable units or as indicated on the print order.

Pack in shipping containers.

Shipping containers shall have a minimum bursting strength of 275 pounds per square inch or a minimum edge crush test (ECT) of 44 pounds per inch width.

Pallets will be required when indicated on the print order.

LABELING AND MARKING:

Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

Furnished proof label (GPO 892) must be filled in by the contractor and used on all proof packages.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

| <u>Envelopes</u> | |
|-----------------------------------|------------------------------------|
| <u>Quantity</u> <u>Ordered</u> | <u>Number of</u> <u>Sublots</u> |
| 12,000 - 35,000 | 125 |
| 35,001 and over | 200 |

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection, must be included.

A copy of the Government furnished certificate must accompany the voucher sent to GPO, Financial Management Services, for payment. Failure to furnish the certificate may result in delay in processing the voucher.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION:

Majority of orders will deliver f.o.b. destination to addresses within a 60-mile radius of Washington, DC.

An occasional order may ship f.o.b. contractor's city to addresses outside the 60-mile radius.

Complete addresses and quantities will be furnished with the print orders.

A single shipment or several shipments totaling 120 pounds or less scheduled for shipment on the same day to a single destination outside of the 60-mile radius are to be sent by reimbursable parcel post or small parcel carrier, whichever method is most economical to the Government unless otherwise instructed. However, shipments to APO, FPO, and post office addresses, regardless of total weight of shipment, must be made by reimbursable U.S. Postal Service.

Government bills of lading will be furnished by the GPO for all shipments requiring a bill of lading. The contractor must combine on one bill of lading (and a continuation sheet, if required) all orders scheduled for shipment to a single destination on the same day.

In the event an advance supply of partially completed Government Bills of Lading (GBL) are furnished, the contractor shall type in all necessary information as instructed on either GPO Form 2153 or 2344 for each shipment. Distribution of each GBL for each shipment will be as instructed on one of GPO Forms 276 through 281. GBL's furnished for one Government department or agency shall not be used for another. The contractor will be held accountable to the GPO for all furnished GBL's. All unused GBL's shall be returned to the U.S. Government Printing Office, Stop: PPST, Washington, DC 20401, with the original copy of GPO Form 192, within 30 days of the termination of this contract.

All expenses incidental to picking up and returning materials, submitting proofs, and prior to production samples, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material and proofs must be picked up from and delivered to the U.S. Government Printing Office, 27 G Street, NW, Washington, DC 20401.

No definite schedule for pickup of material can be predetermined. At contractor's option, furnished material may be mailed f.o.b. contractor's plant. Time consumed in mailing will be deducted from the production schedule.

No specific date is set for the submission of proofs, when ordered. Proofs must be submitted as soon as possible to allow for revised proofs if the contractor's errors are judged serious enough to require them. Proof hold time will be indicated on print order.

Complete production and distribution must be made within 7 to 10 workdays as specified on the print order.

The ship/delivery date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destination(s) specified and products shipping f.o.b. contractor's city must be delivered to the post office or picked up by a small package carrier.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Upon completion of each order, the contractor is to notify the U.S. Government Printing Office of the date of shipment (or delivery, if applicable). Call (202) 512-0516 or (202) 512-0517; callers outside the Washington, DC area may call toll free 1-800-424-9470 or 1-800-424-9471.

SECTION 3. – DETERMINATION OF AWARD AND PLACEMENT OF WORK

Procurement under this solicitation will be divided into three categories as follows:

- Category 1: 1,000 to 9,999 envelopes.
- Category 2: 10,000 up to 99,999 envelopes.
- Category 3: 100,000 up to 500,000 envelopes.

The Government will make multiple awards in each category since it is anticipated that one firm may not be able to meet all of the requirements.

Each order will be individually abstracted to determine the lowest bid.

In placing work, the Government will first communicate with the low contractor in each category to determine whether or not at that time one or more orders for specified quantities can be accepted for shipment within the time required by the Government. The Government will be obligated to place each order with the low contractor first, the next low contractor second, and so on until the order has been accepted. Placement of orders shall be made only with those contractors whose prices are determined to be fair and reasonable. The low contractor and each successive next low contractor shall be obligated to accept the order except when the shipping schedule cannot be met. Contractors refusing to accept orders with the requested ship date shall be required to provide the best date that can be met. When the contractor accepts, a formal print order will be issued.

Due to the urgency of the work, orders will be placed by telephone and the contractor must reply within 30 minutes as to whether or not the order can be accepted.

Any contractor's position in the sequence of awards may be jeopardized by consistently refusing work of one type and accepting work of another. When such an instance is found, the contractor involved will be notified and unless prompt adjustment in order acceptance is made to maintain the lowest cost to the Government, the contractor may be disqualified from further participation under this contract.

Exception: Noncompliance with the shipping and/or delivery schedule, or any other term, condition, or specification of this contract will be cause, and the GPO reserves the right, to withhold further orders until the contractor is judged by the Government to have established adequate procedures to fulfill the requirements.

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SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. destination to addresses within a 60-mile radius of Washington, DC, and f.o.b. contractor's city for all other shipments.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided, in the category or categories for which bids are submitted. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

An entry of NB (No Bid) must be entered if bidder does not intend to furnish certain items.

Bids submitted with blank spaces for the individual items will be considered as an entry of NB for that particular item.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per-1,000 rate.

I. COMPOSITION/PROOFS:

(a) Typesetting up to 9 lines per order\$ _____

(b) Dylux or similar proofs per proof\$ _____

(Initials)

II. COMPLETE PRODUCT: Prices offered shall include the cost of all required materials (including films) and operations necessary for the complete production and distribution of the product listed in accordance with these specifications.

NOTE: All prices are per 1,000 envelopes, printed one side only:

| | (1) | <u>CATEGORIES</u> (2) | (3) |
|---|----------|--------------------------|----------|
| 1. White Writing (20-lb.) or White Wove (24-lb.) | | | |
| (a) #9 Envelopes: 3-7/8 x 8-7/8" | \$ _____ | \$ _____ | \$ _____ |
| (b) #9 Envelopes: 3-7/8 x 8-7/8" with security tint | \$ _____ | \$ _____ | \$ _____ |
| (c) #9 Envelopes: 3-7/8 x 8-7/8" with security tint and Government window | \$ _____ | \$ _____ | \$ _____ |
| (d) #10 Envelopes: 4-1/8 x 9-1/2" | \$ _____ | \$ _____ | \$ _____ |
| (e) #10 Envelopes: 4-1/8 x 9-1/2" with security tint | \$ _____ | \$ _____ | \$ _____ |
| (f) #10 Envelopes: 4-1/8 x 9-1/2" with Government window..... | \$ _____ | \$ _____ | \$ _____ |
| (g) #10 Envelopes: 4-1/8 x 9-1/2" with Government window and security tint..... | \$ _____ | \$ _____ | \$ _____ |
| (h) #10 Envelopes: 4-1/8 x 9-1/2" with commercial window..... | \$ _____ | \$ _____ | \$ _____ |
| (i) #10 Envelopes: 4-1/8 x 9-1/2" with commercial window and security tint..... | \$ _____ | \$ _____ | \$ _____ |
| (j) #10 Envelopes: 4-1/8 x 9-1/2" with custom window | \$ _____ | \$ _____ | \$ _____ |
| (k) #10 Envelopes: 4-1/8 x 9-1/2" with custom window and security tint..... | \$ _____ | \$ _____ | \$ _____ |
| 2. White 25% Bond (24-lb.) | | | |
| (a) #10 Envelopes: 4-1/8 x 9-1/2" | \$ _____ | \$ _____ | \$ _____ |
| 3. Printing on second side (after construction) of items II.1.(a) through (k) and 2.(a)..... | \$ _____ | \$ _____ | \$ _____ |

(Initials)

| | (1) | <u>CATEGORIES</u> (2) | (3) |
|---|----------|--------------------------|----------|
| 4. Kraft (light brown shade) (28-lb.) | | | |
| (a) 9 x 12"..... | \$ _____ | \$ _____ | \$ _____ |
| (b) 9 x 12" with security tint..... | \$ _____ | \$ _____ | \$ _____ |
| (c) 9-1/2 x 12"..... | \$ _____ | \$ _____ | \$ _____ |
| (d) 9-1/2 x 12" with security tint..... | \$ _____ | \$ _____ | \$ _____ |
| (e) 9-1/2 x 12-1/2"..... | \$ _____ | \$ _____ | \$ _____ |
| (f) 9-1/2 x 12-1/2" with security tint..... | \$ _____ | \$ _____ | \$ _____ |
| (g) 10 x 13"..... | \$ _____ | \$ _____ | \$ _____ |
| (h) 10 x 13" with security tint..... | \$ _____ | \$ _____ | \$ _____ |
| (i) 10 x 15"..... | \$ _____ | \$ _____ | \$ _____ |
| (j) 10 x 15" with security tint..... | \$ _____ | \$ _____ | \$ _____ |
| (k) 12 x 16"..... | \$ _____ | \$ _____ | \$ _____ |
| (l) 12 x 16" with security tint..... | \$ _____ | \$ _____ | \$ _____ |
| 5. Kraft (light brown shade) (32-lb.) | | | |
| (a) 9 x 12"..... | \$ _____ | \$ _____ | \$ _____ |
| (b) 9-1/2 x 12"..... | \$ _____ | \$ _____ | \$ _____ |
| (c) 9-1/2 x 12" with security tint..... | \$ _____ | \$ _____ | \$ _____ |
| (d) 9-1/2 x 12-1/2"..... | \$ _____ | \$ _____ | \$ _____ |
| 6. White Kraft (28 - 32 lb.) | | | |
| (a) 9-1/2 x 12"..... | \$ _____ | \$ _____ | \$ _____ |
| (b) 9-1/2 x 12-1/2"..... | \$ _____ | \$ _____ | \$ _____ |
| 7. White Tyvek (14 - 18 lb.) | | | |
| (a) 9 x 12"..... | \$ _____ | \$ _____ | \$ _____ |
| (b) 9-1/2 x 12"..... | \$ _____ | \$ _____ | \$ _____ |
| (c) 9-1/2 x 12-1/2"..... | \$ _____ | \$ _____ | \$ _____ |
| (d) 10 x 13"..... | \$ _____ | \$ _____ | \$ _____ |
| (e) 12 x 15-1/2"..... | \$ _____ | \$ _____ | \$ _____ |

(Initials)

8. Printing on second side (after construction) of
Items II.4 (a) through (l) and 5.(a) through (d)..... \$ _____ \$ _____ \$ _____

III. ADDITIONAL OPERATIONS:

Plate/Copy change.....per change.....
\$ _____

My production facilities are located within the assumed area of productionyes _____no

NOTICE: Bidders OUTSIDE the assumed production area specified on page one of these specifications should complete the following information.

1. Proposed carrier(s) for pickup of Government Furnished Material _____
 - a. Number of hours from acceptance of print order to pickup of Government Furnished Material..... _____
 - b. Number of hours from pickup of Government Furnished Material to delivery at contractor's plant _____
2. Proposed carrier(s) for delivery of completed product _____
 - a. Number of hours from notification to carrier to pickup of completed product _____
 - b. Number of hours from pickup of completed product to delivery at destination..... _____

INSTRUCTIONS FOR BID SUBMISSION: Fill out all pages in Section 4.- "SCHEDULE OF PRICES" relating to the category or categories for which bids are submitted, initialing or signing each page in the space(s) provided. Submit two copies (original and one exact duplicate) of the "SCHEDULE OF PRICES" with two copies of the GPO Form 910, "BID" form. Do not enter bid prices on GPO Form 910; prices entered in the "SCHEDULE OF PRICES" will prevail.

Bidder _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)