By Authority of the House of Representatives of The Congress of the United States of America

To: The Hon. Earl F. Hilliard, 1314 Longworth House Office Bldg., U.S. House of Representatives, Washington, DC 20515

You are hereby commanded to produce before the Investigative Subcommittee of the Committee on Standards of Official Conduct of the House of Representatives of the United States, of which the Honorable Rob Portman is chairman, in Suite HT-2 of the Capitol, in the city of Washington, by no later than 5:00 p.m. on November 4, 1999, the things identified in the attachment to this subpoena concerning matters of inquiry committee to said Subcommittee, pursuant to the instructions specified in the attachment.

Witness my hand and the seal of the House of Representatives of the United States, at the city of Washington, this

4.74 ... day of October 1999.

The Honorable Lamar Smith

Chairman

Committee on Standards of Official Conduct

The Libnorable Howard L. Berman Ranking Minority Member

Committee on Standards of Official Conduct

Jeffrey Trandaill

Clerk of the House

ATTACHMENT TO SUBPOENA

The Hon, Earl F. Hilliard

A. Documents to be Produced

- I. Any and all documents and records relating to the occupancy of building or office space by the Hilliard for Congress campaign during the period of January 1, 1992, through December 31, 1997.
- 2. Any and all documents and records relating to expenditures for rent by the Hilliard for Congress campaign during the period of January 1, 1992, through December 31, 1998, including but not limited to any agreements to rent premises for occupancy by the campaign, and any and all documents or records relating to the basis on which amounts of rent were determined.
- 3. Any and all documents relating to expenditures by the Hilliard for Congress campaign for utility services during the period of January 1, 1992 through December 31, 1997, including but not limited to expenditures for any utility services received by any organization or individual other than the Hilliard for Congress campaign.
- 4. Any and all documents and records relating to the purchase in 1993 by the African American Institute ("AAI") of a building on Third Avenue North in Birmingham, Alabama from American Trust Life Insurance Company, Inc. ("ATLIC"), and the sale by AAI of that same building back to ATLIC in 1995, including but not limited to any real estate appraisals regarding that building and any and all documents and records relating to the tenns or conditions of the above-specified transactions in 1993 and 1995.
- 5. Any and all documents and records relating to loans by the Hilliard for Congress campaign to Elvira Willoughby (or Elvira Williams), Rita Hall (or Rita Hilliard), and Jacqueline Smith.
- 6. Any and all documents and records relating to assets and liabilities of Hilliards & Company, Inc., American Trost Corporation, ATLIC, and Birmingham Greater Golf Associates, Inc. (or its successor, Birmingham Recreation, Inc.) during the period of January 1, 1992, through December 31, 1998, including but not limited to annual financial statements, statements of net worth, filings with the Internal Revenue Service, and any and all documents and records relating to the book value of the corporation.

B. Definitions

1. As used herein, the term "document" means any and all records and other tangible forms of expression in your possession, custody, or control, whether drafts or unfinished versions, originals, copies or annotated copies, however created, produced, or stored (manually, mechanically, electronically, by computer, or otherwise), including but not limited to books, papers, files, notes or records of conversations or meetings, minutes of meetings, contracts, agreements.

calendars, datebooks, bank statements, worksheets, summaries, invoices, bills, records of billings, checks, wire transfers, drafts of money, records of payment, magnetic tape, tape recordings, disks, diskettes, and other electronic media, microfilm, microfiche, and other storage devices.

- "And" as well as "or" as used herein shall be read and applied as though interchangeable, and shall be construed either disjunctively or conjunctively so as to require the fullest and most complete disclosure of all requested information and documents.
- 3. As used herein, the singular shall always include the plural, and the present tense shall always include the past tense, and vice versa, as necessary in order to bring within the scope of the subpoena all responses which might otherwise be construed to be outside its scope.
- 4. As used herein, "relating to" means and includes "constituting," "referring to," "pertaining to," "evidencing," "reflecting," "describing" or "having anything to do with," and in each instance, directly or indirectly. These terms mean, without limitation, any reference or relationship which either (1) provides information with respect to the subject of inquiry, or (2) might lead to individuals who, or documents which, might possess or contain information with respect to the subject of inquiry.
- 5. As used herein, "Hilliard for Congress campaign" means and includes any federal election campaign committee or similar organization established or operated in connection with a campaign by Earl F. Hilliard for election or reelection to the U.S. House of Representatives.

C. Instructions

- 1. This subpoens is addressed to you in both your official and personal capacities and includes, but is not limited to, documents from, or in the possession of, your campaign or your congressional offices, or any other responsive documents in your possession, custody, or control.
 - 2. Send all responsive documents and records to:

David II. Laufinan
Counsel
Committee on Standards of Official Conduct
U.S. House of Representatives
Suite HT-2 U.S. Capitol
Washington, DC 20515

2. If any document is not produced, in whole or in part, based on a claim of privilege, furnish a list of all such documents, identifying: (1) the date of the document; (2) the author; (3) the recipient; (4) the general subject matter; and (5) the basis of the claim of privilege. This instruction is included without prejudice to the Investigative Subcommittee's determination of the validity or applicability of any privilege claimed as a grounds for withholding or altering any responsive document.

Subpoena for the Hon. Earl F. Hilliard to produce the things identified in the attachment to this subpoena before the investigative Subcommittee of the Committee on Standards of Official Conduct chaired by the Hon. Rob Portman.

Served BY Hard ON COUNSEL TO

COUNTEL'S AGREEMENT

Spanne McMil Breat of

ACT-14, 1911 House of Representatives