

FDPIR Funding Methodology Work Group

Action Plan

Action Step	Proposed Completion Date	Status/Comments
Work Group will identify issues	August 29, 2005	Completed August 29, 2005
Work Group will define data to be collected	August 29, 2005	Completed August 29, 2005
Work Group will gather data with FNS assistance (see Work Group Assignments for specific data collections)	November 11, 2005	Completed November 23, 2005
FNS staff support will compile and analyze data and provide analyses to Work Group	To be mailed by November 21	Completed November 25, 2005
Work Group will determine a location and date for face-to-face meeting	September 14, 2005	Completed
Work Group will hold a face-to-face meeting to: 1) evaluate and discuss issues; 2) develop proposed funding methodologies	November 28-December 2, 2005	Meeting held in FNS Southwest Regional Office, Dallas, Texas
FNS staff support will draft notes from the Nov 28-Dec 2 meeting		Draft notes forwarded to the Work Group on December 20, 2005
FNS staff support will draft a letter to the Tribal and State leaders transmitting the proposed funding methodology		Draft letter forwarded to the Work Group on January 13, 2006
FNS staff support will draft a letter to the ITO/State Agency Program Directors transmitting funding methodology proposals and requesting comments		Issued April 19, 2006; reissued May 18, 2006, extending the comment period to June 30, 2006

Action Step	Proposed Completion Date	Status/Comments
Work Group will conduct a presentation before the NAFDPIR membership at the NAFDPIR annual meeting	April 24, 2006	Presentation conducted on April 24, 2006
Comment period ends	June 30, 2006	
FNS staff support will conduct a comment analysis and provide the analysis to the work group	Preliminary analysis: June 16, 2006; final analysis: July 6, 2006	Completed
Work Group will hold a face-to-face meeting: 1) review comments received; 2) develop a preliminary recommendation to be presented to Tribal and State leaders for comment	July 10-12, 2006 at FNS Headquarters in Alexandria, VA	Completed
FNS staff support will forward the preliminary recommendation to Tribal and State governments and ITOs and State agencies for comment	November 30, 2006	Completed November 28, 2006
Comment period ends	March 17, 2007	
FNS staff support will complete the comment analysis and forward a summary to the Work Group	March 2007	Completed
Work Group will hold a face-to-face meeting: 1) review comments received; 2) develop a final recommendation to be forwarded to FNS officials	April 2007	Meeting held April 17-19, 2007
Work Group will forward its final recommendation to FNS officials for approval	To be determined	
Contingent upon approval, FNS-Headquarters will issue proposed allocations to FNS Regional Offices in accordance with the approved funding methodology (actual allocations will be contingent upon receipt of appropriations)	To be determined	