

Program Memorandum Intermediaries/Carriers

Department of Health &
Human Services (DHHS)
Centers for Medicare &
Medicaid Services (CMS)

Transmittal AB 03-137

Date: AUGUST 29, 2003

CHANGE REQUEST 2890

CONFIDENTIAL

SUBJECT: Update of HCPCS Codes and Payments for Ambulatory Surgical Centers (ASCs) and File Names, Descriptions and Instructions for Retrieving the 2004 ASC HCPCS Additions, Deletions and Master Listing

I. GENERAL INFORMATION

A. Background:

This Program Memorandum (PM) serves two purposes. It contains the updated Healthcare Common Procedure Coding System (HCPCS) codes for ASCs for services performed on or after **January 1, 2004**, along with their payment groups. It also provides instructions for contractors to retrieve the new data via the CMS Mainframe Telecommunications System on or after the specified retrieval date.

The CMS' Division of Data Systems (DDS) will release the files listed below. This PM provides contractors with file names and instructions on how to retrieve these files from the CMS Mainframe Telecommunications System.

B. Policy:

The deletions from and additions to the ASC list are the result of changes in the American Medical Association (AMA) Physician's Current Procedural Terminology (CPT) for 2004. The attachment containing the deletions and additions is being sent as a Word document attached to this instruction.

These changes are confidential and shall not be publicized until after the publication of the AMA's 2004 CPT-4 codes which usually occurs by the first of November.

II. BUSINESS REQUIREMENTS:

- *"Shall" denotes a mandatory requirement*
- *"Should" denotes an optional requirement*

Requirement #	Requirements	Responsibility
2890.1	The contractor shall use this file name to download HCPCS codes from the CMS data mover that are deleted from the ASC list effective January 1, 2004. MU00.@BF12390.ASC.CY04.DELETES Date of retrieval: August 8, 2003, or later	Carriers and FIs
2890.2	The contractor shall use this file to download HCPCS codes from the CMS data mover that are added to the ASC list effective January 1, 2004. MU00.@BF12390.ASC.CY04.ADDS Date of retrieval: August 8, 2003, or later	Carriers and FIs
2890.2.1	The CWF shall add type of service code F to these codes.	Carriers & CWF

2890.3	The contractor shall use this file to download HCPCS codes from the CMS data mover to obtain the complete master listing of ASC codes effective January 1, 2004. MU00.@BF12390.ASC.CY04.ALL Date of retrieval: August 8, 2003, or later	Carriers and FIs
2890.4	Medicare contractors shall inform affected provider communities by posting relevant portions of this instruction on their Web site after publication of the AMA's annual 2004 CPT-4 book which usually occurs by November 1, 2003. In addition, this same information shall be published in your regularly scheduled bulletin. If you have a listserv that targets the affected provider communities, you must use it to notify subscribers that information about the Update of HCPCS Codes and Payments for Ambulatory Surgical Centers (ASCs) and File Names, Descriptions and Instructions for Retrieving the 2004 ASC HCPCS Additions, Deletions and Master Listing is available on your Web site.	Medicare Contractors

III. SUPPORTING INFORMATION AND POSSIBLE DESIGN CONSIDERATIONS

A. Other Instructions:

X-Ref Req#	Instructions	
	N/A	

B. Design Considerations:

X-Ref Req#	Recommendation for Medicare System Requirements	
	N/A	

C. Interfaces: Those intermediaries that process bills from hospitals not subject to the Outpatient Prospective Payment System shall load ASC PRICER software.

D. Contractor Financial Reporting/Workload Impact: N/A

E. Dependencies: N/A

F. Testing Considerations: N/A

IV. Attachment(s): Three; **Attachment A** - ASC HCPCS Code changes for January 1, 2004, **Attachment B** - ASC Record Layout and **Attachment C** - Instructions for Receiving 2004 Ambulatory Surgical Center (ASC) HCPCS Code Changes via CMS' Mainframe Telecommunications System.

<p>Implementation Date: January 1, 2004</p> <p>Discard Date: January 1, 2005</p> <p>Post-Implementation Contact: Appropriate Regional Office</p>	<p>Effective Date: January 1, 2004</p> <p>Funding: These instructions should be implemented within your current operating budget.</p> <p>Pre-Implementation Contact:</p> <p>Yvette Cousar at (410) 786-2160 for Part B claims processing</p> <p>Stuart Barranco at (410) 786-6152 for Part A claims processing</p> <p>Chuck Braver at (410) 786-6719 for coding and/or payment issues.</p>
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**ASC List of Approved Procedures
HCPCS Code Changes for January 1, 2004**

Effective for services performed on or after January 1, 2004:

<u>CPT Codes Deleted from the ASC List</u>	<u>Replaced By These New CPT Codes:</u>	<u>ASC Payment Group</u>
36488	36555	1
36489	36556	1
36490	36557	2
36491	36558	2
36530	36560	3
36531	36561	3
36532	36563	3
36533	36565	3
36534	36566	3
36535	36568	1
	36569	1
	36570	3
	36571	3
	36575	2
	36576	2
	36578	2
	36580	1
	36581	2
	36582	3
	36583	3
	36584	1
	36585	3
	36589	1
	36590	1

ASC Record Layout
(for the 1/1/2004 update)

<u>Field Name</u>	<u>Beg. Position</u>	<u>End Position</u>	<u>Length</u>
HCPCS Code	1	5	5
Short Description	9	36	28
ASC Payment Group	42	42	1
ASC Payment Amount	53	56	4

**INSTRUCTIONS FOR RECEIVING
2004 AMBULATORY SURGICAL CENTER (ASC) HCPC CODE CHANGES
VIA CMS' MAINFRAME TELECOMMUNICATIONS SYSTEM**

Listed below are instructions for receiving the 2004 ASC Code HCPCS additions, deletions and master listing along with their respective payment groups via the CMS mainframe telecommunications system. In order not to incur additional transmission cost, transmission must occur during the evening hours, specifically after 8:00 P.M. Eastern Standard Time (EST).

Listed below are the most common problems encountered when carriers/intermediaries receive data via the CMS mainframe telecommunications system:

- o Omission or change of NEWNAME parameter. Omission of this parameter makes it extremely difficult and cumbersome for CMS to access CMTS log to verify transmission success/failure. See the following NEWNAME parameters:

- o Omission or change of STARTT parameter. This parameter establishes the starting time for the batch job. As stated earlier, transmission must occur during the evening hours. Setting the STARTT to 20:00:00 hours assures that transmission will not commence prior to 8:00 PM EST.

The following is the JCL required for setting up a CMTS transmission of the 2004 Part B Pricing Files file from the CMS Data Center.

```
//UID#DMEP JOB (ACCTNG),'NAME',MSGCLASS=A,CLASS=C,
//  MSGLEVEL=(1,1)
//DMBATCH EXEC PGM=DMBATCH,REGION=512K,PARM=(YYSLYNN)
//DMPUBLIB DD DSN= NDM.PROCESS.LIBRARY,DISP=SHR
//DMMSGFIL DD DSN= NDM.MESSAGE.LIBRARY,DISP=SHR
//DMNETMAP DD DSN= NDM.NETWORK.MAP,DISP=SHR
//DMPRINT DD SYSOUT=*
//NDMCMDS DD SYSOUT=*
//SYSUDUMP DD SYSOUT=*
//SYSPRINT DD SYSOUT=*
//SYSIN DD *
SIGNON USERID=(NDM USERID) -
        NODE= NDM NODE ID -
        NETMAP= NDM NETWORK MAP
SUBMIT DSN= PROCESS LIBRARY MEMBER -
        STARTT=(,20:00:00) -
        NEWNAME=ASC
SIGNOFF
/*
//
```

Prior to submitting this job, supply the following parameters particular to your job site:

<i>UID#</i>	= Your system User-ID
<i>ACCTNG</i>	= Accounting Information, if applicable
<i>NAME</i>	= Programmer's Name
<i>NDM.PROCESS.LIBRARY</i>	= NDM Process Library for your system
<i>NDM.MESSAGE.LIBRARY</i>	= NDM Message Library for your system
<i>NDM.NETWORK.MAP</i>	= NDM Network Map File for your system
<i>NDM USERID</i>	= NDM Userid for your system
<i>NDM NODE</i>	= NDM Node ID for your system
<i>PROCESS LIBRARY MEMBER</i>	= Member where the code for the NDM COPY (see next page) is stored

The following code should be placed in your process library. This code will be executed from within CMTS to perform the copying of the 2004 ASC Code HCPC additions and deletions from a file at the CMS Data Center to a file at your processing site.

```
*****
DMEPOS PROCESS PNODE= NDM NODE -
                SNODE=NDM.CMS -
                SNODEID=(TWXX, PASSWD) -
                PACCT= 'ACCTNG' -
                &DSN= DATASET NAME

STEP01 COPY -
  FROM -
    (DSN=CMS FILE
     DISP=SHR -
     SNODE) -
  TO -
    (DSN=&DSN -
     DISP=(,CATLG,DELETE) -
     UNIT= UNIT ID -
     PNODE)
*****
```

Supply the following parameters particular to your job site:

<i>NDM NODE</i>	= NDM Node ID for your system
<i>TWXX</i>	= NDM User ID for CMS' system
<i>PASSWD</i>	= Password to access NDM at CMS
<i>ACCTNG</i>	= Accounting Information (if required)
<i>DATASET NAME</i>	= File to receive HCFA data transmission
<i>CMS FILE</i>	= <i>APPROPRIATE DATA SET NAME</i>
<i>UNIT ID</i>	= Unit Identifier for your system

The submission of this JCL will enter this job in the MTS queue. In order not to incur additional transmission line costs, the job must not run before 8:00 P.M. (EST) of the day it is submitted. If you have any questions or problems, call the CMS Service Desk on (410) 786-2580.