# Point-of-Sale Facilitated Enrollment (POS FE) Process Four Steps for Pharmacists 

1. Request Patient's Part D Plan ID Card

Alternatively, if an individual does not have an ID card, he or she may have a plan enrollment "acknowledgement letter" or "confirmation letter" that should contain the 4Rx data-Bank Identification Number (BIN), Processor Control Number (PCN), Group ID for the patient's specific plan (GROUP), and Member ID information.
2. Submit an E1 Transaction to the TrOOP Facilitator

If the individual has no proof of enrollment, their plan's billing information may be available through the Part D eligibility and enrollment online system, the TrOOP Facilitator, which can be accessed with an E1 query-in 2007 called an "enhanced E1." The enhanced E1 will provide effective dates for Part D plan enrollment within 90 days. If you are uncertain about how to submit an E1 query, please contact your software vendor. If the E1 query returns a BIN/PCN indicating the individual has current drug plan coverage, do NOT submit a claim to the POS FE national plan. If the E1 query returns a help desk telephone number, this indicates the individual has been enrolled in a plan, but the 4Rx data is not yet available. Please contact that plan for the proper 4Rx data.
3. Identify a "Dual Eligible (Medicare and Medicaid)" Individual, or Those Eligible for the LowIncome Subsidy (LIS)

Verify the individual's Medicare and Medicaid eligibility (or LIS status) using one of the items listed below. If the individual cannot provide evidence of current eligibility for Medicare and Medicaid or the LIS, the claim should NOT be submitted to the POS FE national plan. The following options are available to verify an individual's dual eligibility/LIS eligibility:

## Medicaid

- Medicaid ID Card
- Copy of current Medicaid award letter with effective dates
- State eligibility verification system (EVS) queries (interactive voice response, online)

Medicare

- Submit an E1 query to determine Medicare Part A eligibility and/or Part B enrollment
- Medicare ID Card
- Medicare Summary Notice (MSN)
- Medicare pharmacy eligibility line-1-866-835-7595

4. Bill the POS FE National Plan

WellPoint/Anthem/Unicare will again be the Contractor for the POS FE process for 2007. Anthem is the Pharmacy Benefits Manager (PBM) for WellPoint, and Unicare is the plan into which POS FE beneficiaries will be enrolled if they use the POS FE process. Please note that POS FE is considered temporary drug coverage until enrollment can be facilitated into one of WellPoint/Unicare's Part D plans. The BIN/PCN for POS FE will remain the same in 2007.

There will be new edits at the Point-of-Sale, implemented through Per-Se Technologies, Inc. on behalf of WellPoint, which will give you real-time data on the validity of the individual's HICN, other Part D plan enrollment, and Low-Income Subsidy status. You may receive the following reject codes:

- Code 65-Patient Not Covered: This code will be returned when there is no match of the HICN entered on the claim to a HICN in CMS’ systems (invalid HICN), the individual is not eligible for Part D or has opted out of Part D, or a retiree drug subsidy (RDS) is being paid on the individual's behalf. Please read the text that accompanies the rejection code to get more specific information on the reason for the rejection. If the HICN is returned as invalid, check the HICN entered on the claim to verify its validity. If it appears that you entered the HICN correctly but it is still being returned as invalid, call 1-800-MEDICARE for eligibility and enrollment information.
- Code 41-Other Part D plan enrollment: Individual is enrolled in another Part D plan, and therefore, NOT ELIGIBLE for POS FE. The new, enhanced E1 will also give effective dates of coverage.
- Code 81-Claim Too Old: Claims submitted later than 30 days from the date of service, as of January 1, 2007, will be rejected.

Other edits include those for safety, duplication, Part B covered drugs, and Part D excluded drugs. Electronic overrides will not be available in 2007, but manual overrides can be obtained through the Anthem Customer Service Line at 1-800-662-0210, Option \#7. If you have questions about claims reversals from 2006, you may call the Anthem Pharmacy Benefits Line at 1-800-957-5147.

Enter the claim through your claims system (even if your pharmacy does not have a contract with Per-Se) in accordance with the WellPoint/Anthem payer sheet available at: http://www.anthem.com/prescription/noapplication/f1/s0/t0/pw_ad066429.pdf. The payer sheet is also provided below.

Please note that it is critical that you submit both the Medicare HICN and the Medicaid ID number to validate the individual's dual eligibility status. There may be a small number of individuals who have LIS but not Medicaid. If the LIS status is indicated in CMS' systems, the claim should be adjudicated properly.

## Up to a 31-day supply may be dispensed, if so prescribed.

# Medicare Part D POS Facilitated Enrollment Payer Sheet 

| Payer Name: WellPoint, Inc. | Date: 12/Ø8/Ø5 |
| :--- | :--- |
| Plan Name/Group Name: Medicare Part D POS Facilitated Enrollment |  |
| Processor: Anthem Prescription, <br> LLC | Switch: All |
| Effective as of: $\boldsymbol{\text { ■1/Ø1/2ØØ6 }}$ | Version/Release \#: 5.1 |
| Contact/Information Source: Pharmacy Help Desk |  |
| Certification Testing Window: N/A |  |
| Provider Relations Help Desk Info: 800-662-0210 |  |
| Other versions supported: None |  |

## Notes:

The beneficiary's Medicaid number is required and will be sent to the PBM in the Patient ID field on the Patient Segment with a '99' value in the Patient ID Qualifier field. No other values submitted within the Patient ID Qualifier field will be supported. Also, if the Medicaid number exceeds 14-bytes in length, the claim will reject for Missing/Invalid Patient ID.

Claim transaction segments not depicted within this document may be accepted in the transmission of a claim. However, Anthem Prescription may not use the information submitted to adjudicate claims.

- Please avoid the use of the following printable characters in the data fields:
* Asterisk

I Vertical Bar
~ Tilde
$\wedge$ Caret
< Less Than Sign
> Greater Than Sign
: Colon
\{ Open Curly Bracket
\} Close Curly Bracket
@ At Sign
\& Ampersand Sign
\% Percent Sign
[ Open Square Bracket
] Close Square Bracket
\# Number Sign
If these printable characters are sent in certain fields in claim or reversal transactions, they will be included in corresponding fields in the X12N 835 Electronic Remittance Advice transaction. If you do not wish to receive these extended characters in the X12N 835 file, do not include them in the original claim transaction.

- Submission of invalid National Drug Codes (NDC) will result in a rejection.

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Fields designated as "Mandatory" (M) are in accordance with the NCPDP Telecommunication Implementation Guide Version 5.1 and are the only fields designated mandatory. Fields designated as "Required" ${ }^{\circledR}$ will always be sent. Fields designated as "Required When" (RW) will be sent when indicated. "Optional" fields (O) that are indicated in the payer sheet are accepted, but are not used in the adjudication process.

$$
\begin{aligned}
& M=\quad \text { Mandatory } \\
& R=\text { Required } \\
& R W=\text { Required When } \\
& O=\text { Optional }
\end{aligned}
$$

## BILLING TRANSACTION:

Transaction Header Segment: Mandatory in all cases

| Field \# | NCPDP Field Name | Value | M/R/RW | Comment |
| :---: | :---: | :---: | :---: | :---: |
| 1Ø1-A1 | BIN Number | 610575 | M |  |
| 1Ø2-A2 | Version/Release Number | 51 | M | Version 5.1 |
| 1Ø3-A3 | Transaction Code | B1, B3 | M | Billing Transaction |
| 104-A4 | Processor Control Number | CMSDUALØ1 | M |  |
| 1Ø9-A9 | Transaction Count | 1, 2, 3, 4 | M |  |
| 2Ø2-B2 | Service Provider ID Qualifier | Ø7 | M | NCPDP Provider ID |
| 2Ø1-B1 | Service Provider ID | NCPDP Provider ID | M | Previously known as NABP Number |
| 4Ø1-D1 | Date of Service |  | M | Format CCYYMMDD |
| 11Ø-AK | Software Vendor/Certification ID |  | M | Send spaces |

Patient Segment: Required

| Field | NCPDP Field Name | Value | M/R/RW | Comment |
| :---: | :---: | :---: | :---: | :---: |
| 111-AM | Segment Identification | Ø1 | M | Patient Segment |
| 331-CX | Patient ID Qualifier | 99 | R | 99 - Other <br> Values of $\varnothing 1, \varnothing 2$ and <br> $\varnothing 3$ are not supported. |
| 332-CY | Patient ID |  | R | Submit Medicaid number (up to 14 bytes) when using Patient ID Qualifier $(331-C X)=99$ |
| 3Ø4-C4 | Date of Birth |  | R | Format CCYYMMDD |
| 3Ø5-C5 | Patient Gender Code | 1, 2 | R |  |
| 31Ø-CA | Patient First Name |  | R |  |
| 311-CB | Patient Last Name |  | R |  |
| 322-CM | Patient Street Address |  | R |  |
| $323-\mathrm{CN}$ | Patient City Address |  | R |  |
| 324-CO | Patient State / Province Address |  | R |  |
| 325-CP | Patient Zip / Postal Zone |  | R |  |
| 326-CQ | Patient Phone Number |  | R | Format AAAEEENNNN |
| 3Ø7-C7 | Patient Location | 1, 3, 5 | R | Required When Billing for Patient in a LongTerm Care Setting: <br> 3 - Nursing Home <br> 5 - Rest Home <br> Required When Billing for HIT: <br> 1- Home |

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Insurance Segment: Mandatory

| Field \# | NCPDP Field Name | Value | $M / R / R W$ | Comment |
| :---: | :--- | :---: | :---: | :---: |
| 111-AM | Segment Identification | $\varnothing 4$ | M | Insurance Segment |
| 3Ø2-C2 | Cardholder ID |  | M | Submit Health <br> Insurance Claim <br> Number (HICN) |
| 3Ø6-C6 | Patient Relationship Code |  | R |  |

Claim Segment: Mandatory
Anthem Prescription does not support partial fill billing, partial fill reversal or re-transmit with partial/full quantity at this time.

| Field \# | NCPDP Field Name | Value | M/R/RW | Comment |
| :---: | :---: | :---: | :---: | :---: |
| 111-AM | Segment Identification | Ø7 | M | Claim Segment |
| 455-EM | Prescription/Service Reference Number Qualifier | 1 | M | Rx Billing |
| 4Ø2-D2 | Prescription/Service Reference Number |  | M |  |
| 436-E1 | Product/Service ID Qualifier | Ø3 | M | National Drug Code |
| 4Ø7-D7 | Product/Service ID |  | M | Submit 11-byte NDC without dashes. If compound, submit all 9's. Submit all Ø's if the compound segment is used. |
| 442-E7 | Quantity Dispensed |  | R |  |
| 4Ø3-D3 | Fill Number |  | R |  |
| 4Ø5-D5 | Days Supply |  | R |  |
| 4Ø6-D6 | Compound Code |  | R |  |
| 4Ø8-D8 | Dispense as Written (DAW) |  | R |  |
| 414-DE | Date Prescription Written |  | R | Format CCYYMMDD |

Pharmacy Provider Segment: Not Used
Prescriber Segment: Required

| Field \# | NCPDP Field Name | Value | M/R/RW | Comment |
| :---: | :---: | :---: | :---: | :---: |
| 111-AM | Segment Identification | Ø3 | M | Prescriber Segment |
| 466-EZ | Prescriber ID Qualifier | 12 | R | Other values may be used in the future |
| 411-DB | Prescriber ID |  | R | If Prescriber ID Qualifier (466-EZ) is ' 12 ' then this field must be populated with the DEA number. |

COB/Other Payments Segment: Not Used
Workers' Compensation Segment: Not Used
DURIPPS Segment: Not Used

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Pricing Segment: Mandatory

| Field \# | NCPDP Field Name | Value | M/R/RW | Comment |
| :---: | :---: | :---: | :---: | :---: |
| 111-AM | Segment Identification | 11 | M | Pricing Segment |
| 4Ø9-D9 | Ingredient Cost Submitted |  | R |  |
| 412-DC | Dispensing Fee Submitted |  | R |  |
| 481-HA | Flat Sales Tax Amount Submitted |  | RW | Required when a flat sales tax amount is applicable |
| 482-GE | Percentage Sales Tax Amount Submitted |  | RW | Required when a percentage sales tax is applicable |
| 483-HE | Percentage Sales Tax Rate Submitted |  | RW | Required when 482GE Percentage Sales Tax Amount Submitted is applicable |
| 484-JE | Percentage Sales Tax Basis Submitted | Ø2, Ø3 | RW | Required when 483HE Percentage Sales Tax Rate Submitted is applicable <br> Ø2 - Ingredient Cost <br> Ø3 - Ingredient Cost + <br> Dispensing Fee |
| 426-DQ | Usual and Customary Charge |  | R |  |
| 43Ø-DU | Gross Amount Due |  | R |  |

## Coupon Segment: Not Used

## Compound Segment: Optional

Does payer/processor support compounds online? Yes
If yes, please include the following information:
Which compound billing method do you support? Using the Claim and Compound Segments

| Field \# | NCPDP Field Name | Value | M/R/RW | Comment |
| :---: | :---: | :---: | :---: | :---: |
| 111-AM | Segment Identification | $1 \varnothing$ | M | Compound Segment |
| 45Ø-EF | Compound Dosage Form Description Code | Blank, Ø1 through 18 | M | All dosage form codes are supported. |
| 451-EG | Compound Dispensing Unit Form Indicator | 1, 2, 3 | M | Dosage form of the complete compound mixture |
| 452-EH | Compound Route of Administration | $\varnothing$ through 22 | M | Code for the route of administration of the complete compound mixture |
| 447-EC | Compound Ingredient Component (Count) |  | M | Count of compound product IDs (both active and inactive) in the compound mixture submitted |
| 488-RE | Compound Product ID Qualifier | Ø3 | M <br> (Repeating) |  |
| 489-TE | Compound Product ID |  | M (Repeating) | Submit 11-byte NDC without dashes for each compound component |
| 448-ED | Compound Ingredient Quantity |  | M <br> (Repeating) |  |
| 449-EE | Compound Ingredient Drug Cost |  | $\begin{gathered} R \\ \text { (Repeating) } \end{gathered}$ |  |
| 49Ø-UE | Compound Ingredient Basis of Cost Determination |  | R (Repeating) |  |

## Prior Authorization Segment: Not Used

## Clinical Segment: Not Used

## ** OTHER TRANSACTION INFORMATION **

## Reversals

| Maximum Number of Transactions Supported per <br> transmission | 4 |
| :--- | :--- |
| What is your reversal window? (If transaction is <br> billed today what is the timeframe for reversal to be <br> submitted?) | $18 \varnothing$ days |

## REVERSAL TRANSACTION:

## Transaction Header Segment: Mandatory

| Field \# | NCPDP Field Name | Value | Field | Comment |
| :---: | :---: | :---: | :---: | :---: |
| 1Ø1-A1 | BIN Number | $61 \varnothing 575$ | M |  |
| 1Ø2-A2 | Version/Release Number | 51 | M | Version 5.1 |
| 1Ø3-A3 | Transaction Code | B2 | M | Reversal |
| 1Ø4-A4 | Processor Control Number | CMSDUALØ1 | M |  |
| 1Ø9-A9 | Transaction Count | 1, 2, 3, 4 | M |  |
| 2Ø2-B2 | Service Provider ID Qualifier | Ø7 | M | NCPDP Provider ID |
| 2Ø1-B1 | Service Provider ID | NCPDP Provider ID | M | Previously this was called NABP Number |
| 4Ø1-D1 | Date of Service |  | M | Format CCYYMMDD |
| 11Ø-AK | Software Vendor/Certification ID |  | M | Send spaces |

Claim Segment: Mandatory

| Field \# | NCPDP Field Name | Value | Field | Comment |
| :---: | :--- | :---: | :---: | :---: |
| 111-AM | Segment Identification | $\varnothing 7$ | M | Claim Segment |
| $455-$ EM | Prescription/Service Reference Number <br> Qualifier | 1 | M | Rx Billing |
| 4Ø2-D2 | Prescription/Service Reference Number |  | M |  |
| 436-E1 | Product/Service ID Qualifier | $\boxed{ }$ | R | National Drug Code |
| $4 \varnothing 7-D 7$ | Product/Service ID |  | R |  |
| $4 Ø 3-D 3$ | Fill Number |  | R |  |

** CERTIFICATION REQUIREMENTS **
Certification is not required

