

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop N3-15-25  
Baltimore, Maryland 21244-1850



**OFFICE OF INFORMATION SERVICES**

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**CIO DIRECTIVE 07-02**

JUL 12 2007

**DATE:**

**TO:** Addressees

**FROM:** Julie Boughn, CMS Chief Information Officer (CIO) &  
Director, Office of Information Services

A handwritten signature in black ink, appearing to read "Julie Boughn". The signature is written in a cursive style and is positioned to the right of the "FROM:" field.

**SUBJECT:** CMS Chief Information Security Officer (CISO) Forum for Information System  
Security Officers (ISSO) -- INFORMATION

**Background**

The Office of Information Services has established a network of ISSOs throughout the Agency. This network is part of the CMS responsibility to ensure the confidentiality, integrity and availability of its sensitive data and information systems. Maintaining a strong security posture requires our ISSOs to be aware of existing and new security requirements disseminated by the Office of Management and Budget, the National Institute of Standards and Technology, the Department of Health and Human Services, as well as the CIO. Being more aware of requirements can only strengthen our compliance with the directives and further improve our security program.

**Purpose**

The purpose of this directive is to announce and establish the **CMS CISO Forum**. The forum will be a venue for the CISO to communicate and disseminate important security related information to ISSOs throughout CMS. This is a mandatory meeting for all ISSOs and I request your support of their attendance. A list of the current ISSOs is provided for your information (Attachment). Held quarterly, the forum will also be open to all Business Owners and System Developers/Maintainers, as well as anyone who has responsibility in complying with the agency IT security policies and procedures.

As a supplement to the mandatory specialized training required by the Federal Information Security Management Act (FISMA), this forum is another vehicle to ensure staff is well-informed, skilled, and highly motivated to keep our sensitive information secure.

**Timeframe**

The first quarterly meeting will be held **July 31, 2007, from 1:30 – 3:30 PM**, in the CMS Auditorium. Thereafter, meetings will be held each quarter, the last Tuesday of the month. If any emergency situations occur and information distribution is critical, an emergency forum may be called. The announcement for all meetings will be sent directly to all CMS ISSOs, their managers, as well as points of contact with whom we have been working on certification and accreditation of systems reported under FISMA. As a reminder, these meetings are mandatory for all ISSOs. We will maintain a roster of attendees and publish meeting minutes to help document the forum for external audit of this form of specialized training.

If you have any questions or require additional information, please contact Cyndy Anderson Director, Division of IT Policies, Procedures & Audits, at [Cynthia.Anderson@cms.hhs.gov](mailto:Cynthia.Anderson@cms.hhs.gov) or 410-786-5841.

Attachment  
List of Current ISSOs

Addressees:

Leslie V. Norwalk. Esq  
Charlene Frizzera  
Abby Block  
Liz Richter  
Tim Hill  
Nancy O’Conner  
Julie Boughn  
Jacquelyn Y. White  
Tim Love  
Tony Trenkle  
Rick Foster  
James Kerr  
Jackie Garner

Herb Kuhn  
Michelle Snyder  
Karen Milgate  
Dennis Smith  
Karen O’Steen  
Carol Kelly  
Barry Straube, M.D.  
Elizabeth Hall  
Rodney Benson  
Arlene Austin  
Mary Agnes Laurenno  
Tom Lenz  
James Randy Farris

cc:

Mark Loper  
Bill Lasowski  
Jim Weber  
Lori Davis  
Bill Saunders  
Don Johnson  
Ed Hodges

Deborah Taylor  
Wes Perich  
Kim Kline  
Anita Pinder  
Terris King  
Tom Reilly  
Karen Trudel

## Attachment – List of Current ISSOs

7/12/2007

Office-Center (Group)	Primary / Alternate	Phone	E-Mail address	Desk Location	Mail Stop	
CMS Senior ISSO	Dick Lyman	410-786-1934	<a href="mailto:Richard.Lyman@cms.hhs.gov">Richard.Lyman@cms.hhs.gov</a>	N2-15-00	N2-14-26	
CBC	Andrea Armstead James Dorsey Kathryn Cox	410-786-7851 410-786-1143 410-786-5954	<a href="mailto:Andrea.Armstead@cms.hhs.gov">Andrea.Armstead@cms.hhs.gov</a> <a href="mailto:James.Dorsey@cms.hhs.gov">James.Dorsey@cms.hhs.gov</a> <a href="mailto:Kathryn.Cox@cms.hhs.gov">Kathryn.Cox@cms.hhs.gov</a>	S1-06-06 C1-05-06 S1-06-05	S1-05-06 C1-05-17 S1-05-06	
	DEPO	Edgar Howard	410-786-6368	<a href="mailto:Edgar.Howard@cms.hhs.gov">Edgar.Howard@cms.hhs.gov</a>	C1-05-27	C1-05-17
CMM	Gloria Stedding	410-786-8520	<a href="mailto:Gloria.Stedding@cms.hhs.gov">Gloria.Stedding@cms.hhs.gov</a>	S1-14-26	S1-14-17	
CMSO	Cheryl Hatcher Aaron Allen Herbert Thomas	410-786-3106 410-786-1119 410-786-2124	<a href="mailto:Cheryl.Hatcher@cms.hhs.gov">Cheryl.Hatcher@cms.hhs.gov</a> <a href="mailto:Aaron.Allen@cms.hhs.gov">Aaron.Allen@cms.hhs.gov</a> <a href="mailto:Herbert.Thomas@cms.hhs.gov">Herbert.Thomas@cms.hhs.gov</a>	S3-21-25 S3-17-23 S2-15-04	S3-13-15 S3-13-15 S2-14-26	
OACT	Gregory Savord	410-786-1521	<a href="mailto:Gregory.Savord@cms.hhs.gov">Gregory.Savord@cms.hhs.gov</a>	N3-26-10	N3-01-21	
OAGM	Lee Spicher	410-786-8919	<a href="mailto:Lee.Spicher@cms.hhs.gov">Lee.Spicher@cms.hhs.gov</a>	C2-16-18	C2-21-15	
OBIS	Dave Nelson Zabeen Chong	410-786-5246 410-786-1959	<a href="mailto:David.Nelson@cms.hhs.gov">David.Nelson@cms.hhs.gov</a> <a href="mailto:Zabeen.chong@cms.hhs.gov">Zabeen.chong@cms.hhs.gov</a>	S1-01-23 S1-03-08	S1-01-26 S1-01-26	
OCSQ	Michael Blake Jason Goldwater	410-786-7240 410-786-0476	<a href="mailto:Michael.Blake@cms.hhs.gov">Michael.Blake@cms.hhs.gov</a> <a href="mailto:Jason.Goldwater@cms.hhs.gov">Jason.Goldwater@cms.hhs.gov</a>	S3-26-21 S3-02-18	S3-02-01 S3-02-01	
OEA	John Voorhees	202-690-6964	<a href="mailto:John.Voorhees@cms.hhs.gov">John.Voorhees@cms.hhs.gov</a>	HHH 713b-01		
OEOCR	Tony Oh	410-786-9501	<a href="mailto:Tony.Oh@cms.hhs.gov">Tony.Oh@cms.hhs.gov</a>	N2-21-27	N2-22-16	
OESS	Michael Phillips	410-786-6713	<a href="mailto:Michael.Phillips@cms.hhs.gov">Michael.Phillips@cms.hhs.gov</a>	S2-24-08	S2-26-17	
OFM	HIGLAS Scott Brown Barbara King	410-786-1024 410-786-6398	<a href="mailto:Scott.Brown@cms.hhs.gov">Scott.Brown@cms.hhs.gov</a> <a href="mailto:Barbara.King@cms.hhs.gov">Barbara.King@cms.hhs.gov</a>	B2-03-37 B2-01-26	B2-29-23 B2-29-23	
	John Stewart Jeff Haskell	410-786-1189 410-786-1127	<a href="mailto:John.Stewart@cms.hhs.gov">John.Stewart@cms.hhs.gov</a> <a href="mailto:Jeffrey.Haskell@cms.hhs.gov">Jeffrey.Haskell@cms.hhs.gov</a>	C3-02-16 N3-06-15	C3-06-04 N3-05-06	
OOM	Faraja Bryant-Ricketts Jeff Stedding Harriet Cohen	410-786-2068 410-786-0754 410-786-0733	<a href="mailto:Faraja.bryantricketts@cms.hhs.gov">Faraja.bryantricketts@cms.hhs.gov</a> <a href="mailto:Jeffrey.Stedding@cms.hhs.gov">Jeffrey.Stedding@cms.hhs.gov</a> <a href="mailto:Harriet.Cohen@cms.hhs.gov">Harriet.Cohen@cms.hhs.gov</a>	SL-16-27 SL-16-26 SL-15-26	SL-17-06 S2-17-06 SL-17-06	
OIS	BAMG	Larry Hardison	410-786-1436	<a href="mailto:Larry.Hardison@cms.hhs.gov">Larry.Hardison@cms.hhs.gov</a>	N2-06-08	N2-13-16
	EASG	Bill Pollak	410-786-3018	<a href="mailto:William.Pollak@cms.hhs.gov">William.Pollak@cms.hhs.gov</a>	N3-13-07	N3-13-27
	EDG	Frank Cipolloni Raymond Semega	410-786-2876 410-786-6900	<a href="mailto:Frank.Cipolloni@cms.hhs.gov">Frank.Cipolloni@cms.hhs.gov</a> <a href="mailto:Raymond.Semega@cms.hhs.gov">Raymond.Semega@cms.hhs.gov</a>	N2-18-04 N2-05-08	N2-04-27 N2-04-27
	EDCG	Jack Schatoff Slava Shubinsky	410-786-2554 410-786-3017	<a href="mailto:Jack.Schatoff@cms.hhs.gov">Jack.Schatoff@cms.hhs.gov</a> <a href="mailto:Slava.Shubinsky@cms.hhs.gov">Slava.Shubinsky@cms.hhs.gov</a>	N1-16-07 N1-19-04	N1-19-18 N1-19-18
ORDI	Deborah Kidd	410-786-7204	<a href="mailto:Deborah.Kidd@cms.hhs.gov">Deborah.Kidd@cms.hhs.gov</a>	C3-25-05	C3-24-07	
OSORA	Todd Huynh	410-786-7070	<a href="mailto:Todd.Huynh@cms.hhs.gov">Todd.Huynh@cms.hhs.gov</a>	C4-25-06	C4-26-05	
OL	Linda Kess	202-690-5413	<a href="mailto:Linda.Kess@cms.hhs.gov">Linda.Kess@cms.hhs.gov</a>	HHH 35761		

## Attachment – List of Current ISSOs

7/12/2007

Regional Office	Primary / Alternate	Phone	E-Mail address
Atlanta - RO	Gayle Ransom Kim Bucklen	404-562-7156 404-562-7158	<a href="mailto:Gayle.Ransom@cms.hhs.gov">Gayle.Ransom@cms.hhs.gov</a> <a href="mailto:Kim.Bucklen@cms.hhs.gov">Kim.Bucklen@cms.hhs.gov</a>
Boston - RO	Jon Langmead Bill Wong	617-565-1214 617-565-3628	<a href="mailto:Jon.Langmead@cms.hhs.gov">Jon.Langmead@cms.hhs.gov</a> <a href="mailto:William.Wong@cms.hhs.gov">William.Wong@cms.hhs.gov</a>
Chicago - RO	Jim Burke Rick Rastis	312-353-4240 312-353-3415	<a href="mailto:James.Burke@cms.hhs.gov">James.Burke@cms.hhs.gov</a> <a href="mailto:Rick.Rastis@cms.hhs.gov">Rick.Rastis@cms.hhs.gov</a>
Dallas - RO	Ismael Lopez Cardona Mareda Molock	214-767-6406 214-767-6461	<a href="mailto:Ismael.LopezCardona@cms.hhs.gov">Ismael.LopezCardona@cms.hhs.gov</a> <a href="mailto:Mareda.Molock@cms.hhs.gov">Mareda.Molock@cms.hhs.gov</a>
Denver - RO	Charlene Finney Helen Collins	303-844-7483 303-844-7030	<a href="mailto:Charlene.Finney@cms.hhs.gov">Charlene.Finney@cms.hhs.gov</a> <a href="mailto:Helen.Collins@cms.hhs.gov">Helen.Collins@cms.hhs.gov</a>
Kansas City - RO	Paul Raikula Carl Hawkins	816-426-3504 816-426-5783	<a href="mailto:Paul.Raikula@cms.hhs.gov">Paul.Raikula@cms.hhs.gov</a> <a href="mailto:Carl.Hawkins@cms.hhs.gov">Carl.Hawkins@cms.hhs.gov</a>
New York - RO	Craig Wiley Moshe Schneider	212-616-2235 212-616-2218	<a href="mailto:Craig.Wiley@cms.hhs.gov">Craig.Wiley@cms.hhs.gov</a> <a href="mailto:Moshe.Scheider@cms.hhs.gov">Moshe.Scheider@cms.hhs.gov</a>
Philadelphia - RO	Bruce Bittenbender Bill Singer	215-861-4274 215-861-4180	<a href="mailto:Bruce.Bittenbender@cms.hhs.gov">Bruce.Bittenbender@cms.hhs.gov</a> <a href="mailto:William.Singer@cms.hhs.gov">William.Singer@cms.hhs.gov</a>
San Francisco - RO	Skip Natuk Dyana Lew	415-744-3515 415-744-3681	<a href="mailto:Walter.Natuk@cms.hhs.gov">Walter.Natuk@cms.hhs.gov</a> <a href="mailto:Dyana.Lew@cms.hhs.gov">Dyana.Lew@cms.hhs.gov</a>
Seattle - RO	Debra Snyder Debra Hinckley	206-615-2308 206-615-2415	<a href="mailto:Debra.Snyder@cms.hhs.gov">Debra.Snyder@cms.hhs.gov</a> <a href="mailto:Debra.Hinckley@cms.hhs.gov">Debra.Hinckley@cms.hhs.gov</a>