



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee

Department of Health and Human Services

Minutes of Meeting
11 May 2006
Indian Health Service Headquarters
Reyes Building, Room 347
1300-1600

Members Present:

In Rockville:

RADM Robert Pittman (CPO), IHS-Rockville, MD

LCDR Laura Pincock (Vice Chair), FDA-Silver Spring, MD

Via Telephone:

CAPT James Bresette, IHS-Rockville, MD

CAPT George Havens, DHS-Washington, DC

CAPT Raelene Skerda (Ex-Officio Chair), BOP-Allenwood, PA

CDR Thomas Berry, FDA-Raleigh, NC

CDR Samuel Foster, IHS-White Earth, MN

CDR Patricia Garvey, FDA-Rockville, MD

CDR Michael Long (Chair) BOP-Butner, NC

CDR Robert McClelland, IHS-Elko, NV

CDR Nita Sood, CMS- Atlanta, GA

LCDR Christopher Allen, CDC-Atlanta, GA

LCDR Tamara Close, IHS-Whiteriver, AZ

LCDR Jeff Mouakket, HRSA-Dallas, TX

LCDR Jeffrey Newman, BOP-Springfield, MO

LCDR Peter Vermilyea, IHS-Winslow, AZ

LT Violette Geza, BOP-Bradford, PA

Members Absent:

CDR Kimberly Zietlow, IHS-Red Lake, MN

LCDR Richard Glabach, HRSA-Rockville, MD

LCDR Renu Chhabra, FDA-Rockville, MD

LCDR Glenna Meade (Ex-Officio Executive Secretary), BOP-Washington, DC

Guests*:

CAPT Don Brown, INS-Florence, AZ

CAPT Lillie Golson, FDA-Rockville, MD

CAPT Bill Hess, FDA-Rockville, MD

CDR Steven Dittert, FDA-Nashville, TN

CDR Beth Fritsch, FDA-Rockville, MD

CDR Jeff Fritch, FDA-Rockville, MD

CDR Mark McClain, FDA-Hartford, CT

CDR Robert Steyert, FDA-Central Islip, NY

CDR Mark Strong, BOP-Leavenworth, KS

CDR Matthew Tarosky, FDA-Rockville, MD

LCDR Clinton Bullock, IHS-Talihina, OK

LCDR Jim Czarzasty, FDA-Rockville, MD

LCDR Gregory Dill, CMS-Chicago, IL

LCDR Louis Flowers, HRSA-Rockville, MD (alt for Lcdr Mouakket)

LCDR Kenneth Hill, HRSA-Seattle, WA

LCDR Paula LaPlant, FDA-Swanton, VT

LCDR Nina Mezu-Nwaba, FDA-Rockville, MD

LCDR Keith Olin, FDA-Rockville, MD

LCDR Stephan Ortiz, FDA-Rockville, MD

LCDR Neel Patel, FDA-Rockville, MD

LCDR Mel Temple, INS-Florence, AZ

LCDR Tara Turner, CMS-Baltimore, MD (alt for CDR Sood)

LT Susan Pellock, FDA-Rockville, MD

LT Emily Thakur, FDA-Rockville, MD

LT Jeff Vang, IHS-Mt.Pleasant, MI

LT Karen Williams, HRSA-Rockville, MD (alt for Lcdr Glabach)

ENS Denise Alexander, FDA Rockville, MD

ENS Jessica Walker, FDA-Rockville, MD

*Guests attending the meeting via call in are requested to email their rank, name, agency, and location information to the PharmPAC secretary at gmeade@bop.gov.

Special thanks to LT Susan Pellock for recording the May '06 PharmPAC Meeting Minutes.

Call to Order: CDR Mike Long (mzlong@bop.gov)

CDR Long called the April Pharmacy PAC meeting to order. Minutes from the previous meeting were accepted with few edits: under presentation by visiting representatives for the American Academy of Colleges of Pharmacy (AACCP) corrected to read, “94 colleges currently accredited” (vs. “94 colleges applied for accreditation”)

CPO Comments: RADM Robert Pittman

- ◆ COA Meeting
 - 1200 officers registered
 - Category Day
 - RADM Pittman thanked the Planning Committee for the outstanding job coordinating Category Day for pharmacists
 - 120 pharmacists were in attendance for Category Day
 - Commissioned Officer Reference Book (title not determined)
 - presented to Surgeon General (SG) and CPO at the COA Meeting
 - completed and presented by Jim and Alice Knoblen
 - CPO Board met at the COA meeting to discuss PAC assistance for SG and Assistant Secretary of Health (ASH)
 - Transformation
 - Agencies are scheduled to meet with the Secretary in May regarding recommendations for Transformation; policy development will follow shortly thereafter
 - Promotion Questions
 - Boards have met
 - Waiting for a %
 - Three and Freeze – PACs met with SG/ASH to recommend postpone policy in light of Transformation initiatives; decision to be announced around July 1st
 - CPO Succession policy – allow for several months for training period of a CPO successor in order to avoid break in leadership
 - ADM Babb → Office of Force Readiness and Deployment (OFRD) Disaster Preparedness Survey / Assignment Role needs to be completed ASAP – due May 12, 2006
 - Team Leader training in Atlanta, GA, June 3-4, 2006
 - Conflicts with Indian Health Service (IHS) Southwest Regional Conference
 - Medicare Part D
 - Enrollment without penalty ends May 15, 2006
 - No new enrollment until January 1, 2007 after the May 15 deadline
 - Special enrollment period allowed for circumstances such as birthday, change of state residence, entry into long term healthcare facility, or change in Medicaid eligibility

Section Lead Comments:

Recruitment Section → CAPT Bresette (jamesbresette@ihs.gov) / LCDR Chhabra (chhabrar@cder.fda.gov)

- ◆ University Point of Contact (UPOC) → CDR Peter Vermilyea (peter.vermilyea@ihs.gov) / CDR Beth Fritsch (fritschb@cder.fda.gov)

- Requests for UPOCs were sent to 10 new Colleges of Pharmacy; announcement forthcoming in the *Commissioned Corps Bulletin*
- Database created to match UPOCs and universities is currently being updated on a regular/daily basis; updating process will be easier (done by individual UPOCs) once the program is in operation in Web-Accessible Collaborative System (WACS)
- Application process: Individuals interested in becoming UPOC generally submits statement of interest, duty station, work phone, e-mail address, and college name to CDR Fritsch or CDR Vermilyea; a letter, drafted by LT Thakur, is presented at the PAC meetings and signed by RADM Pittman
- ◆ Pharmacy Student Awards
 - 30 students nominated; 28 PHS officers presented the awards at various universities
- ◆ Associate Recruiter (AR) Program → CAPT Bresette for LCDR Christine Bina (binac@cder.fda.gov)
 - No report
 - No announcement regarding the new AR Lead
 - Training Requirements → CAPT Skerda
 - AR Program now includes set requirements that must be met prior to selection of an officer as Associate Recruiter
 - No new ARs will be selected until required training is made available
 - Information regarding the training should have been distributed to recent applicants
 - Office of Commissioned Corps Operations (OCCO) has record of all current ARs
- ◆ Pharmacists in Action – Please e-mail digital images of pharmacists in action to CDR Elizabeth Girard (elizabeth.girard@fda.hhs.gov) to be posted on the PharmPAC website; do not include photos with patients without providing written consent from the patient
 - Katrina photos and a Powerpoint presentation of pharmacists response activities are currently available on the updated Recruitment website
 - Patient Release Form/Statement of Release will be made available for download (with secure archive ability) through the Pharmacy PAC website per LCDR Pincock
- ◆ Web Accessible Collaboration System (WACS) update → CAPT Bresette
 - Testing Phase: Access is available *for those who have been notified*; please complete profile section and select appropriate role
- ◆ Student Programs
 - Comments from RADM Pittman
 - 926 PHS Pharmacists are on board with 6 of those being Senior COSTEPs
 - Recruitment/PHS Awareness Campaign: officer profiles are being requested (via e-mail) for development of local recruiting campaign to promote the Public Health Service; development of the campaign is expected to grow to larger scale as materials and staff come available
 - Junior COSTEP
 - 30 for present year; 5 to 6 are currently on duty
 - 2 students from the University of the Sciences in Philadelphia were introduced at today's meeting by CAPT Bill Hess
 - ENS Jessica Walker
 - ENS Denise Alexander
 - CDR Kremsner (kremsner@fda.hhs.gov) continues to coordinate efforts for the Junior COSTEP Summer Program

Communications → CDR Sood (Nita.Sood@cms.hhs.gov) / CDR Foster (Samuel.foster@ihs.gov)

- ◆ CDR Sood opened the floor for questions and comments regarding Medicare Part D (see Attachment 1, *2005 National Medicare and You Training Program*)
 - Medicare Part D Presentation Comments → CDR Gregory Dill, CMS-Chicago (GDill@cms.hhs.gov), phone: (312) 353-1754

- CDR Dill urged all attendees to raise awareness of the importance of enrollment and long term consequences (lifetime cost percentage penalties for late enrollment) for the 43 million eligible beneficiaries who do not sign up for the drug benefit program by the May 15th deadline (~3.5 million low income beneficiaries are eligible for additional/supplemental reimbursement)
 - Comparison of plans available at www.medicare.gov
 - Help line: 1-800-Medicare
 - More information and regional points of contact are provided in Attachment 1
 - Tricare is an example of employer coverage (considered better than the plan available in Medicare Part D for a dependant parent, for example)

Administration→CDR Garvey (garvey@cder.fda.gov) / LT Geza (vgeza@bop.gov)

- ◆ Membership
 - Nominations received – May 31st is deadline for membership nominations.
 - 8 – FDA
 - 2 – BOP
 - 1 – NIH
 - Current openings
 - 4 – FDA
 - 1 – BOP
 - 1 – Office of the Secretary
 - 1 – NIH
 - Submit nominations to LT Geza via e-mail, fax, or postal mail; civil servants employed in an HHS agency are encouraged to apply as well
- ◆ Agency Liaisons→ LT Geza for CDR Walter Holt (walter.holtjr@cdc.hhs.gov)
 - **ASCP** (American Society of Consultant Pharmacists) → CDR Livingston (lwhite@abq.ihh.gov)
 - May 22nd is the deadline to submit posters and abstracts for the 37th Annual Meeting and Exhibition to be held November 15-18, 2006, in Phoenix, AZ
 - **ACCP** (American College of Clinical Pharmacy) → CDR William D. Figg (wdfigg@helix.nih.gov)
 - June 15th is the deadline to submit abstracts for the ACCP 2006 Annual Meeting, October 26-29, 2006, in St. Louis, MO
 - **ASHP** (American Society of Health-System Pharmacists)→LCDR Olin (keith.olin@fda.hhs.gov)
 - ASHP Summer Meeting will be held June 25-29, 2006, in Orlando, FL
 - ASHP Advantage.com offers free Pharmacy CE
 - ASHP Foundation is accepting applications for a Federal Service Junior Research Grant – per CDR Olin, no PHS Pharmacy Officers have applied for the grant during the past 2 years (if one application is received from the Public Health Service, then they should receive at least part of that grant); information can be found on the ASHP Foundation website and will be distributed by Listserv via CDR Sood
 - A Federal Pharmacy Forum will be included in the ASHP Midyear Clinical Meeting in December
 - PHS Officers are allowed to be voting members of the ASHP House of Delegates

Career Development→CDR Sood (Nita.Sood@cms.hhs.gov) / LCDR Mouakket (jeff.mouakket@hrsa.hhs.gov)

- ◆ Mentoring
 - mandatory for all new call-to-active-duty officers
 - Presentation→ CAPT Golson (golson@cder.fda.gov) see Attachment 2, *Commissioned Corps Pharmacy Mentoring Network, CCPMN*

- Overview and qualifications
 - Responsibilities of Mentees
 - Frequently asked questions
 - Additional information is available on the PharmPAC website
 - One page checklist will be available in June (sent in Mentor letters and posted on PharmPAC website)
- Presentation → RADM Arthur Lawrence (arthur.lawrence@hhs.gov) see Attachment 3, *Key Characteristics and Skills for Success: Generalist Officers*
 - Thanked all for the invitation to present
 - Congratulated RADM Pittman on challenging CPO position
 - Skills for success are learned over time
 - Mistakes of own and others
 - Necessary to move forward as “generalist” officer
 - Refine skills – learn from senior officer, a Mentor
 - Fundamental principles in slide presentation
 - Political vs. scientific cadre
 - Increase your value to the Corps
- ◆ PharmPAC Awards → RADM Pittman
 - Mary Louise Andersen Leadership Award – CAPT Chris Bina, BOP-Washington, DC
 - George F. Archambault PHS Career Achievement Award – CAPT Tim Ames, FDA-Rockville, MD
 - Allen J. Brands PHS Clinical Pharmacist of the Year Award – CDR Christina Chamberland, NIH-Bethesda, MD
 - Managerial Excellence Awards - CDR Donald Branham, IHS-Talihina, OK
 - CAPT Jim Miner was recognized for his 35 year of presenting at COA
 - CAPT Paul McSherry – presented the Distinguished Service Medal by SG for 34 years of Service

New Business: CDR Mike Long (mzlong@bop.gov)

- Thanked all involved for the efforts involved in this year’s COA meeting for “getting it as good as it could possibly get” and Category Day; among those specifically mentioned were CDR Foster, CDR Sood, LCDR Sigler, CDR Fritsch, and CAPT Quaglietta
- Get the OFRD Survey done; due by May 12th
- COA presentation slides will be posted to the PharmPAC website, possibly on the COA website (CDR Sood will follow up)

Closing Comments: CDR Mike Long (mzlong@bop.gov)

- ◆ Next Meeting will be held on June 1, 2006, Parklawn Building, - SG Conference Room; details are forthcoming

Next Meeting Date:

1 June 2006 from 1300 to 1600 EST, Surgeon General’s Conference Room; Agenda and call-in information will be distributed prior to the meeting

Useful Links and Contact Info:

- ◆ Emails: PharmPAC@list.nih.gov
PHS-Pharmacists@list.nih.gov
PHS-RX-JOBS@list.nih.gov
PHS-Rx-Students@list.nih.gov

- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>
 - PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>
 - OFRD Pharmacists <https://list.nih.gov/archives/ccrf.html>
 - RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>
 - CCMIS <https://list.nih.gov/archives/ccinformation-l.html>
 - CC Vacancies <https://list.nih.gov/archives/ccvacancies-l.html>

 - ◆ Websites: PharmPAC <http://hhs.gov/pharmacy>
 - DCP <http://dcp.psc.gov>
 - USPHS <http://www.usphs.gov>
 - OFRD <http://oep.osophs.dhhs.gov/ccrf>
 - PHS-1 DMAT <http://teams.fema.gov/dmat>
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--Respectfully Submitted,

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 LCDR Glenna L. Meade, Executive Secretary Date

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 CDR Michael Long, Chair Date

_____/_____
 RADM Robert E. Pittman, CPO Date

Enclosures:

- Attachment 1 (2005 National Medicare and You Training Program)**
- Attachment 2 (Commissioned Corps Pharmacy Mentoring Network, CCPMN)**
- Attachment 3 (Key Characteristics and Skills for Success: Generalist Officers)**