



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee

Department of Health and Human Services

Minutes of Meeting
02 March 2006

Office of the Surgeon General Conference Room
1300-1700

Members Present:

In Rockville:

RADM Robert Pittman (CPO), IHS-Rockville, MD
CAPT James Bresette, IHS-Rockville, MD
LCDR Renu Chhabra, FDA-Rockville, MD

LCDR Laura Pincock (Vice Chair), FDA-Silver Spring, MD
LCDR Glenna Meade (Ex-Officio Executive Secretary), BOP-Washington, DC

Via Telephone:

CAPT Mark Burroughs, USCG-Alameda, CA
(alt for CAPT Havens)
CAPT Raelene Skerda (Ex-Officio Chair), BOP-Allenwood, PA
CDR Thomas Berry, FDA-Raleigh, NC
CDR Samuel Foster, IHS-White Earth, MN
CDR Michael Long (Chair) BOP-Butner, NC
CDR Robert McClelland, IHS-Elko, NV
CDR Nita Sood, CMS-Atlanta, GA

CDR Kimberly Zietlow, IHS-Red Lake, MN
LCDR Christopher Allen, CDC-Atlanta, GA
LCDR Mark Allenson, BOP-Terre Haute, IN (alt for LCDR Newman)
LCDR Tamara Close IHS-Whiteriver, AZ
LCDR Richard Glabach, HRSA-Rockville, MD
LCDR Jeff Mouakket, HRSA-Dallas, TX
LCDR Mike Shiber, BOP-Salters, SC (alt for LT Geza)

Members Absent:

CAPT George Havens, DHS-Washington, DC
CDR Patricia Garvey, FDA-Rockville, MD
LCDR Jeffrey Newman, BOP-Springfield, MO

LCDR Peter Vermilyea, IHS-Winslow, AZ
LT Violette Geza, BOP-Bradford, PA

Guests*:

CAPT Don Brown, HRSA/Division of Immigration Health Services-Florence, AZ
CAPT Kathleen Downs, HRSA/Division of Immigration Health Services-Washington, DC
CAPT Michael Forman, IHS-Aberdeen, SD
CAPT Sharon Gershon, FDA-Rockville, MD
CAPT Lillie Golson, FDA-Rockville, MD
CAPT Jim Imholt, HHS/OPHEP-Kansas City, MO
CAPT Lia Prela, CMS-Baltimore, MD
CAPT Robert Taylor, HRSA-Rockville, MD
CDR Steven Dittert, FDA-Nashville, TN
CDR Beth Fritsch, FDA-Rockville, MD
CDR Elizabeth Girard, FDA-San Diego, CA
CDR Ray Jackson, SAMHSA, Washington, DC
CDR Alice Knoben, FDA-Rockville, MD
CDR Steve Mazzella, FDA-Rockville, MD
CDR Mark McClain, FDA-Hartford, CT

CDR Cassandra Sherrod, FDA-Rockville, MD
CDR Matthew Tarosky, FDA-Rockville, MD
LCDR Sye Bennefield, IHS-Tucson, AZ
LCDR Christine Bina, FDA, Rockville, MD
LCDR Bradley Bishop, IHS-Sells, AZ
LCDR Michelle Dillahunt, FDA, Rockville, MD
LCDR Matthew Febbo, BOP-San Pedro, CA
LCDR Victoria Ferretti-Aceto, FDA-Rockville, MD
LCDR Lori Garcia, FDA, Rockville, MD
LCDR Kenneth Hill, HRSA-Seattle, WA
LCDR Clint Hinman, IHS-Chinle, AZ
LCDR Brent Hobbs, IHS-Whiteriver, AZ
LCDR Paula LaPlant, FDA-Swanton, VT
LCDR Nina Nwaba, FDA-Rockville, MD
LCDR Keith Olin, FDA-Rockville, MD
LCDR Neel Patel, FDA-Rockville, MD
LCDR Donald Reese, CMS-Baltimore, MD

LCDR James Saunders, FDA-Rockville, MD
LCDR Diane Smith, FDA- Rockville, MD
LCDR Mel Tempel, HRSA-Florence, AZ
LCDR Tara Turner, CMS-Baltimore, MD
LT Dan Brum, FDA-White Oak, MD
LT Cedric Guyton, IHS-Whiteriver, AZ

LT Jamie Kim, FDA-Rockville, MD
LT Kyle Sheffer, IHS-Idabel, OK
LT Stacey Smith, IHS-Ft. Washakie, WY
LT Ermia Zerislassie, SAMHSA, Washington, DC
Thad Koppenhafer, IHS-Shiprock, NM

*Guests attending the meeting via call in are requested to email their rank, name, agency, and location information to the PharmPAC secretary at gmeade@bop.gov.

Call to Order: LCDR Laura Pincock (Laura.pincock@fda.hhs.gov)

LCDR Pincock called the meeting to order and minutes from the previous meeting were accepted with few edits.

CPO Report: RADM Robert E. Pittman

- ◆ Introduction
 - Glad to be CPO and looks forward to working with the Corps over the next four years
- ◆ Four “R’s”
 - This is a time of change with the Commissioned Corps transformation
 - Recruitment – desire to increase the number of pharmacists in the Corps and civil service
 - Transformation goal is to increase the number of officers to 6600
 - Retention – all new pharmacy officers will have a mentor for the first 6 months of duty
 - looking at orientation processes
 - plan to reactivate and improve past programs
 - Exit interviews
 - Identify career tracks and benchmarks for officers
 - Readiness – all pharmacy officers will be deployment ready
 - Recognition – providing information regarding PHS pharmacy to the public through:
 - publications
 - talks at state and national meetings
 - express what PHS pharmacists do; work with pharmacy organizations to advance the pharmacy profession, as a whole, over the next several years
 - Surgeon General’s (SG) report on pharmacy will be re-explored
 - desire to see pharmacists recognized as primary health care providers (ex: medication therapy management) and plan to assist pharmacy organizations in bringing about the changes.
- ◆ Transformation
 - *Commissioned Corps Bulletin* article on Transformation - Pharmacy profession and the Corps were well represented in transformation workgroups.
 - Secretary and the Assistant Secretary for Health (ASH) met and will be finalizing transformation decisions. Office of Commissioned Corps Operations (OCCO) will then develop policies and procedures for implementation over the next several months. Most policies are expected to be in place by 2008 with noticeable changes beginning this summer.
- ◆ Promotion
 - Promotion board for pharmacy is meeting in the next couple of weeks. Promotion rates are expected to be similar to that of last year (highly competitive).
 - “Three and Freeze” issue – officers that fail to promote 3 times will be frozen at their temporary grade. CPO’s and PAC Chairs have requested to the SG that

Three and Freeze be postponed in light of transformation and possibly incorporated into upcoming transformation policies. The SG will take the request to the ASH and a decision is expected within the next month or two (hopefully prior to promotion announcements).

- RADM Pittman is offering to review officers' files anytime during the year. This is especially important if you are a year or more away from promotion. The more time away from promotion, the easier to make preparation recommendations. E-mail RADM Pittman if review is desired.
- All officers should be reviewing the benchmarks on a regular basis to determine which goals and objectives they need to meet for promotion points. The benchmarks occasionally change over time.
- ◆ CPO-PAC meeting was postponed until tomorrow. Transformation and this year's COA meeting, to be held in Denver, will be discussed and more information will be released.
- ◆ COSTEP / JR COSTEP
 - COSTEP selections started this Monday and will run through Thursday
 - JR COSTEP selections run through March 17th
 - Anyone interested in further applicant information may contact OCCO:
 - 84 pharmacy JR COSTEP applicants (27 selected by IHS and FDA so far)
 - 15 senior COSTEP applicants (6 selected by BOP and 5 selected by IHS)
 - List of selectees will be available at the American Pharmacists Association Annual Meeting
 - Announcements of selection, alternate selection, and not selected will be sent to senior COSTEP applicants starting Monday. JR COSTEP applicants will be notified after March 17th.
 - RADM Pittman will send out letters to all COSTEP applicants reminding the senior COSTEPs to apply for PHS positions and the JR COSTEPs to reapply for JR COSTEP (if eligible), externships, or assignment.

Section Lead Comments:

Recruitment Section → CAPT Bresette (jamesbresette@ihs.gov) / LCDR Chhabra (chhabrar@cder.fda.gov)

- ◆ Web Accessible Collaboration System (WACS) Website: <http://www.recruitmentdraft.org>
 - Update: April 1st completions
 - Externship listing will be completed by April 1st (by LT Dan Brum); Sites can be edited or added via access to the website
 - Secure access – registration will be needed starting April 1st
 - University Points of Contact (UPOCs), Associate Recruiters (ARs), and recruitment members working with the PAC, are urged to edit their contact information.
 - No feedback comments have been received through the WACS website. Suggestions for improvement may be inserted into the note section located within the WACS event section.
 - WACS is planned to be presented “live” at the end of COA Category Day.
- ◆ Pharmacists in Action – Please e-mail digital images of pharmacists in action to CDR Elizabeth Girard (elizabeth.girard@fda.hhs.gov) to be posted on the PharmPAC website.
- ◆ Pharmacist's Best Kept Secret
 - CAPT Martin Johnston, LT Cleveland Brown, and LT Kelley Sims have turned in the updated pamphlet. This is in time for the APhA meeting in San Francisco. The OPDIV Recruiting Points of Contact and associated information has been verified. The pamphlet will be soon posted to the web for download availability.
- ◆ Auto-reply letter with updated information and links will be posted on the HHS Pharmacy website in a static mode for printing.

- ◆ COSTEP
 - COSTEPs and former COSTEPs located in the Rockville area, that are interested in talking with students about their experience, are to e-mail LCDR Chhabra (chhabrar@cder.fda.gov) or CDR Mary Kremzner (mary.kremzner@fda.hhs.gov). CDR Kremzner is coordinating the DC area summer JR COSTEP Program. Pharmacy PAC members are encouraged to attend the program's upcoming professional and/or social events. Watch for announcements.
 - 292 JR COSTEP applicants in all categories (Pharmacy category was highest at = 84) Updated numbers will be presented at April's PAC Meeting.
 - Outstanding work by UPOC and AR programs:
 - Thanks to all in the field and to those in the UPOC Program, CDR Beth Fritch and LCDR Peter Vermilyea as well as the AR Program's CAPT Raelene Skerda and LCDR Christine Bina
 - CAPT Bresette also thanked LCDR James Saunders for volunteering in last year's summer program
- ◆ APhA Booth
 - Shared booth with Medical Reserve Corps (MRC) at APhA Meeting per CAPT Skerda
 - Exhibitor passes have been addressed
 - Booth volunteers / representation is plentiful
 - CDR Kreis was able to obtain a backdrop to increase traffic interest
 - Funding: Pharmacy PAC and Pharmacy Category have been successful with handling their own resources and "doing more with less." The OCCO AR Program is going through transformation and will be developing policies and procedures to improve future efforts.
- ◆ Associate Recruiter Program (ARP)→LCDR Christine Bina (binac@cder.fda.gov)
 - Associate Recruiter Program Lead Vacancy
 - Vacancy announcement is forthcoming via listserv
 - Associate Recruiter requirement was expanded to those officers that have applied to the AR Program and have not yet received acknowledgement. Lead vacancy applicants are requested to indicate that their AR Program application paperwork has been submitted.
 - RADM Pittman stated that he had signed AR certificates and notified approximately 25 new Associate Recruiters of their status the last week. He added that appropriate activity and reports are expected from all those appointed.

Communications→CDR Sood (Nita.Sood@cms.hhs.gov) / CDR Foster (Samuel.foster@ihs.gov)

- ◆ Pharmacy Public Health Workgroup – CAPT Gershon, LCDR Nwaba, LT Nguyen
 - **Refer to Attachment 1**
 - Four Primary Goals for 2006 identified during meeting of February 21, 2006 – presented by LCDR Nwaba:
 - Deployment Made Easy – proposing to develop interdisciplinary standardized forms for recording patient-specific information such medical, medication, and immunization history. There are no forms available on the Office of Force Readiness and Deployment (OFRD) or Department of Health and Human Services (HHS) websites at this time. Input for the development of a comprehensive form is requested. Outside interest was high among several medical and nursing professionals contacted. No standardized form is known to be currently available from other national agencies.
 - Discussion:
 - CDR Foster suggested contacting various National Disaster Medical System (NDMS) teams to examine any forms they may be using during deployments.
 - CAPT Downs noted that a group at NDMS is developing an electronic record that may contain information similar to that desired for the standardized form. She encouraged the

workgroup to contact NMDS. As a PAC Member, CAPT Havens could conveniently serve as liaison to NDMS. Consistent electronic information could then be shared and downloaded.

- Medicare Part D – Overview of Part D to the PharmPAC to be presented by LCDR Greg Dill, CMS Chicago (highly recommended due to expertise and previous informative presentations); RADM Pittman requested that the topic of Medication Therapy Management be emphasized during the presentation. Projected date to be announced (possibly scheduled for summer).
 - Pharmacy Week Presentation – Last year, materials were distributed at Montgomery Community College; Ideas are welcomed for the planning of this year's Pharmacy Week in October.
 - Community Outreach – (see Attachment 1, page 2) listserv message was sent out last night for volunteers to hold a symposium on April 1, 2006 at the Gaithersberg Hilton, 9:00 AM to 1:00 PM. Arrive by 8:30 AM if interested. Blood pressure screenings, body fat analysis, and one-on-one patient communication sessions are planned. Several people, including civilians, have volunteered. Please e-mail your telephone number to CAPT Gershon (gershons@cder.fda.gov), LCDR Nwaba (nmn@cdrh.fda.gov), 301-443-8517 ext 175), or LT Nguyen if interested in participating in this or future Outreach events.
- ◆ Auto-reply letter: CAPT Bresette requested for CDR Sood and CDR Foster to contact CDR Girard regarding placing the auto-reply letter onto the PAC Website

Administration → CDR Garvey (garvey@cder.fda.gov) / LT Geza (vgeza@bop.gov)

- ◆ Model Charter – LCDR Saunders (Workgroup Lead)
 - Suggested revisions were sent to PAC members and are listed in **Attachment 2**
 - Changes are in attempt to align the PAC Model Charter with the Model Charter recently released by the Office of the Surgeon General
 - Discussion
 - PAC Function – suggestion to place award initiatives into the Model Charter versus in the SOP's in order to increase credibility. The award initiatives address the recommendation for PAC awards to recognize hard work of non-members. The award initiative went to the PAC Chair and CPO Boards months ago. RADM Pittman will follow up on the status of the initiative
 - Decision: to wait for status of the award initiatives before voting on the Model Charter
- ◆ Membership
 - Call for PharmPAC membership nominations are due to LCDR Geza by May 31, 2006
 - Only one has been received, for an FDA position, as of last week; openings available: 4 - FDA, 1 - NIH, 1 - BOP, and 1 - Office of the Secretary
- ◆ Awards
 - PharmPAC Honor Award closed yesterday
 - Only 16 nominations received
 - 4 - Allen J. Brands (Clinical)
 - 3 - Mary Louise Andersen (Leadership)
 - 4 - George F. Archambault (Career Achievement)
 - 3 - Managerial Excellence Awards - sponsored by the Archambault Foundation (pays for COA meeting attendance)
 - Subcommittee recommendations for selections are forthcoming
 - Pharmacy Responder of the Year Award (NEW Honor Award Proposal – **See Attachment 3**)
 - The award proposal was prompted by discussion this year that the Pharmacy Category should have an individual award. PharmPAC members voted at today's meeting to support the proposal.
 - Background info on the Commissioned Corps Responder of the Year Award:

- OFRD sends out an announcement to the CPO's to make a recommendation for nomination for the Commissioned Corps Responder of the Year Award
- Solicitations for nominations typically begin toward the end of the calendar year (Nov-Dec)
- OFRD makes a final selection for the Commissioned Corps Responder of the Year once all the nominations are received.
- Eligibility: active duty or retired USPHS Commissioned Corps
- Questions: Do we want to keep the current OFRD-set criteria since the selected Pharmacy Responder of the Year will (assumed) be forwarded to OFRD for Commissioned Corps Responder of the Year? Do we want to open eligibility to include Civil Service pharmacists?
 - The PharmPAC majority supported opening eligibility to all Civil Service pharmacists. Additional discussion resulted in inclusion of all pharmacists (Civil Service, Inactive Reserve, and retired) to be eligible for the PAC Pharmacy Responder of the Year Award
 - Should a Civil Service pharmacist be selected for Pharmacy Responder of the Year, an additional nomination for a Commissioned Corps pharmacist would be forwarded to OFRD for Responder of the Year.
- The award will be presented at the Annual Public Health Professional Conference.
- Call for nomination is expected in the September/October time frame
- More information will be distributed in the April PharmPAC meeting
- Student Awards
 - Closes tomorrow
 - 15 nominations received (31 nominations were received in each of the two previous years); late submissions are expected
 - A list of submitting colleges will be sent out
- ◆ Agency Liaisons → LCDR Pincock (Laura.pincock@fda.hhs.gov) for CDR Walter Holt (walter.holtjr@cdc.hhs.gov)
 - **ASHP** (American Society of Health-System Pharmacists) → LCDR Olin (keith.olin@fda.hhs.gov)
 - The following information will be posted to the listserv:
 - ASHP Foundation is accepting literature award nominations in recognition of literary contributions as related to the practice of pharmacy in hospitals and health systems. Nomination form is available at www.ashpfoundation.org. Administered by the ASHP Foundation since 1971, the program is based on the concept that recognition through awards stimulates research and innovation and fosters improvement in the quality of the professional literature. The Literature Awards Program consists of five award categories:
 - Award for Sustained Contributions to the Literature of Health-System Pharmacy practice (recognizes lifetime achievement)
 - Drug Therapy Research Award
 - Pharmacy Practice Research Award
 - Award for Innovation in Pharmacy Practice
 - Student Research Award
 - Federal Service Junior Investigator Grant Program: Optimizing Drug Therapy in the Elderly–
 - The grant supports junior investigators studying issues regarding chronic medication therapy in the elderly who receive care in federal health care systems.

- Applications available May 1, 2006; Deadline is August 1, 2006; applications are located at www.ashpfoundation.org on “Funding Opportunities”
- There have been no PHS applications in the past two years. 4 to 6 grants given – if only one PHS application, they will be given the grant.
- DC area PHS Pharmacists - Austin Grill in Bethesda - on Monday March 6, 50% of the restaurant’s sales proceeds after 5:00 pm, will be donated to the ASHP Foundation. The Foundation creates training and CE programs for pharmacists.
- ASHP 2006 Summer Meeting in Orlando, FL – June 25-28, 2006; website: www.ashp.org/meetings/summer/index.cfm
- **AACP** (American Association of Colleges of Pharmacy)
 - Accepted the invitation to give presentation at the April 6th PAC Meeting
- **APhA** (American Pharmaceutical Association)
 - No word yet regarding the number of PHS officers that have volunteered as delegates at the APhA meeting
- **APHA** (American Public Health Association)
 - Report form LCDR Hinman (clint.hinman@ihs.gov)
 - he is currently working with APHA to create a Public Health Pharmacy section within the organization that will allow our pharmacists to utilize the organization’s resources
 - The Board of Directors is currently revising the Association’s by-laws with regards to the creation of the new section. Completion is anticipated early March. Further information is expected around mid-March.
- **JOAG** (Junior Officer Advisory Group)→LCDR Hall (TedHall@ho-chunk.com)
 - JOAG hosted the annual meeting with the Office of the Surgeon General on February 10, 2006.
 - Minutes should be available in the next week or so
 - JOAG nomination period for awards closed yesterday and will be announced at the COA Meeting
 - COA has asked for volunteers for audio-visual (especially needed), traffic flow, and informational support during the conference. If interested, contact LCDR Thomas Pryor (thomas.pryor@ihs.hhs.gov)
 - JOAG has been asked to assist in the development of the COA/COF Leadership Institute. Suggestions of helpful topics for the Institute are requested. Point of contact is LCDR Thomas Pryor (thomas.pryor@ihs.hhs.gov)
 - JOAG Coin
 - will be available at COA meeting
 - JOAG Newsletter
 - Late March / early April
 - Available via listserv and on the JOAG website
 - Ideas for future newsletter articles may be submitted to LT Stacy Smith (stacey.smith@mail.ihs.gov) or LCDR Madelyn Renteria (MRenteria@hrsa.gov)
 - Junior Officers are encouraged to watch for requests for mentors

Career Development→CDR Sood (Nita.Sood@cms.hhs.gov) / LCDR Mouakket (jeff.mouakket@hrsa.hhs.gov)

- ◆ Readiness status update – CDR Dittert (steve.dittert@fda.hhs.gov)
 - Current and last month (in parentheses) statistics:
 - Readiness = 75.7% (76%)
 - 82 / 8.9% officers lack one element (78 / 8.4%)

- 8 officers missing licensure (20 last month)
 - Exempted officers = 7 (6)
 - Issues / concerns expressed by callers:
 - Erroneous numbers in officer database
 - RADM Pittman has a complete and updated list
 - PharmPAC website is updated monthly
 - HHS Website has global listing
 - BOP has institution specific information
 - Mentor Program:
 - Mandatory mentoring upon commissioning
 - Mentors will be responsible to contact the assigned new officers
 - Mentors will be responsible for informing the mentee about Basic Readiness requirements
 - Once an officer has been contacted, the non-qualified officer should be required to keep the calling officer informed as to their progress.
 - Welcome e-mails to newly commissioned officers include
 - Basic Readiness
 - Mentor Program information
- ◆ Mentoring Program → CAPT Lillie Golson (lillie.golson@fda.hhs.gov)
 - 2006 formal program mentors to date - 37 volunteers
 - FDA – 13, Office of the Secretary – 1, IHS – 10, BOP – 7, CMS – 1, Coast Guard – 4, HRSA – 1
 - The new mandatory Mentoring Program will prove helpful in matching the mentor volunteer with new officers.
 - Questions most frequently asked of mentors involve promotion, awards, CV preparation, and mobility. Six-month formal surveys provide information regarding what topics were addressed during the mentorship period.
 - RADM Pittman suggested incorporating the subjects most often asked by new officers in the revised officer’s manual that is being developed by JOAG. This will provide mentors with basic information upfront.
 - It was noted that COSTEP officers had not been previously addressed by the Program
- ◆ CDR Girard discussed “auto-reply letters”. These are letters that explain PHS and provide links to additional Corps information and points of contact. Everyone should have a copy of this letter and we should also post it on the web.

New Business: CAPT Robert Taylor (rtaylor1@hrsa.gov)

- ◆ “Cascading Goals to Commissioned Officers” from the Health Resources Service Administration Personnel Office – performance tool recently implementation within HRSA:
 - Concerns
 - concern about the varying methods that the notice was sent out to agency officers – lack of liaison involvement
 - asking HRSA officers to establish a performance “contract”
 - language tying the “contract” to the COER
 - process to communicate cascading objectives to commissioned officers
 - performance contract will be an addendum to the officer’s COER and questioned existence of a “policy” that would allow such an addendum
 - consistent information is desired
 - Discussion:
 - RADM Pittman → IHS has a performance plan that cascades down and becomes part of the COER in the form of job performance. There is no known ability to add additional attachments within the current electronic COER process.

- HR attempt to impose a civilian model onto the Corps?
 - Strategic management opportunity / tool not to be a part of the COER
 - Tool to clarification of expectations
 - Objective supervisory tool for periodic evaluation and documentation
 - Objective tool for documented accomplishments for recognition
 - Justification of position
 - Subject can be discussed further at the next PAC Meeting
- ◆ Transformation / Pharmacist Training Matrix
 - Concern: Equality of dispersion of long-term versus short term training in regards to officer grades and promotions
 - Advance degree (long-term training) are “investments in officers” by agencies
 - OCCO revealed that the Corps currently has approximately 150 officers in long-term training. Less than 10 are in the pharmacy category:
 - Most are physicians, dentists, nurse practitioners in residency programs
 - Senior COSTEPs
 - no mechanisms are in place for pharmacy category to receive long-term training
 - Discussion:
 - Career Development Matrix finalization and implementation are years out
 - Goal is to define how to incorporate and plan for transformation (funding, billets, leadership development, needs and goals of the Corps over time)
 - LCDR Nwaba suggested liaising with nearby universities and colleges (as Johns Hopkins and George Washington University) to develop reduced cost programs to PHS officers. Several distant-learning schools currently offer discounted programs to officers.
 - Inform leadership that pharmacists feel that a number of individuals need advanced training in order to pursue leadership tracks and hopefully obtain funding as the program is developed.
 - Long-term training may involve pertinent job-related programs other than Master Degree programs and may be coordinated through individual agencies:
 - Commercial leadership programs
 - HHS Emergent Leader Course (4 tracks) - Public Health, Admin, IT, Finance

Closing Comments: LCDR Pincock (Laura.pincock@fda.hhs.gov)

- ◆ Director of OCCO, CAPT Denise Canton, conveyed message
 - CC is considering drafting Core Values
 - Examples of other services:
 - Air Force – Integrity, Excellence, Service
 - Coast Guard – Honor, Respect, Devotion to Duty
 - Officers wanting to make suggestions for core values for CC, are to submit with explanatory text to coreofvalues@hhs.gov. Due March 17th
- ◆ APhA Pharmacy Based Immunization Certification Training Program
 - Individual pharmacists that have completed the training and are certified are to return e-mailed survey by March 3rd. The PAC is looking into the feasibility of providing such training to our pharmacists from within PHS.
- ◆ AACP CEO, Dr. Lucinda Maine, (or her representative) will be at the April meeting.
- ◆ A question regarding Transformation / Mental Health Functional Group within the Category was asked. No approval for release of information has been given.
- ◆ PAC leads are considering the date to hold the May meeting (same timeframe as COA Meeting). Watch for announcement via listserv message.

Next Meeting Date:

06 April 2006 from 1300 to 1600 EST, Surgeon General's Conference Room
Agenda and call in information will be distributed prior to the meeting.

Useful Links and Contact Info:

- ◆ Emails: PharmPAC@list.nih.gov
PHS-Pharmacists@list.nih.gov
PHS-RX-JOBS@list.nih.gov
PHS-Rx-Students@list.nih.gov

 - ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>
PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>
OFRD Pharmacists <https://list.nih.gov/archives/ccrf.html>
RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>
CCMIS <https://list.nih.gov/archives/ccinformation-1.html>
CC Vacancies <https://list.nih.gov/archives/ccvacancies-1.html>

 - ◆ Websites: PharmPAC <http://hhs.gov/pharmacy>
DCP <http://dcp.psc.gov>
USPHS <http://www.usphs.gov>
OFRD <http://oep.osophs.dhhs.gov/ccrf>
PHS-1 DMAT <http://teams.fema.gov/dmat>
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--Respectfully Submitted,

_____/_____
LCDR Glenna L. Meade, Executive Secretary Date

_____/_____
CDR Michael Long, Chair Date

_____/_____
RADM Robert E. Pittman, CPO Date



Article I. U.S. PUBLIC HEALTH SERVICE
Section 1.01 Commissioned Officer Association
Section 1.02 Pharmacist Professional Advisory Committee (PharmPAC)
Section 1.03 Pharmacy Public Health Working Group
Section 1.04 Department of Health and Human Services

Proposal to the PharmPAC from the Public Health Working Group

March 1, 2006

Goals for 2006

1. Deployment Made Easy
 - To create a Generic Medical Evaluation Form that will be available on the OFRD or HHS Website to be used during deployment
 - Solicit input from other PAC Groups regarding this proposal
 - Work with other PAC Groups to develop this Generic Medical Evaluation form.
 - Make Immunization forms easily accessible on the websites
 - Consent forms for patients to sign before immunization
 - Availability of CDC established immunization guidelines on the website
2. Medicare Part D Presentation to the PharmPAC
 - Organize a Presentation to discuss what every pharmacists should know regarding Medicare Part D
3. Pharmacy Week
 - Make this an Annual Event to be held in October 2006
 - Visit Different community colleges and schools in the area
 - Health Education and Prevention pamphlets (STOP AIDS, Smoking Cessation and Say No To Drugs and Drunk Driving Awareness)
4. Community Outreach:
 - Outreach programs to communities through the Health Department
 - Health education and presentation in nursing homes or senior centers on topics, e.g. Cholesterol, Sleep aid, Constipation, Arrhythmia, Asthma, Diabetes, Osteoporosis, Obesity.

The Glorifying Our Spiritual & Physical Existence for Life
(G.O.S.P.E.L.) Program
Heart Health Symposium



Saturday, April 1, 2006

Location: Gaithersburg Hilton
620 Perry Parkway
Gaithersburg, MD 20877

Time: * 9:00 am – 1:30pm

*8:00 early arrival option for lab work
(Fasting suggested for accurate lab work)



African Americans are at greater risk of heart disease and have higher death rates from heart disease than whites. This symposium will provide information about heart disease risk factors and disease prevention. You may learn something that will save your life!

Features:

- ♥ Presentation by **Dr. Patricia Davidson**
 - ♥ Blood pressure screenings
 - ♥ Heart health lab work (cholesterol, triglycerides, glucose)
 - ♥ Body fat analysis
 - ♥ Ask the professional panel
 - ♥ Stress management
 - ♥ Tobacco prevention/cessation information
 - ♥ AND more!!!!
- ✓ Reservations are required!
 - ✓ **Reserve your spot - Call Christie Williams @ 240-777-1710 now - seating will be limited.**
 - ✓ You do not want to miss this event!!
- See you there!**



The G.O.S.P.E.L. Program would like to acknowledge our wonderful partners that have made this event possible: African American Health Program, American Heart Association, AMERIGROUP Corporation, Dr. Patricia Davidson, Fit Solution, Holy Cross Hospital, Holy Cross Parish Nursing Program, Montgomery County Department of Health & Human Services - Cigarette Restitution Fund Program, Montgomery General Hospital, Shady Grove Adventist Hospital, Suburban Hospital, Uniformed Services University Center for Health Disparities, Uniformed Services University of the Health Sciences and Washington Adventist Hospital.

Summary of major revisions to PharmPAC Charter

1. MISSION (I)

reworded to go *through* the CPO to the SG, and Agency/OPDIVS shortened to OPDIVS; program heads changed to STAFFDIVS

2. OBJECTIVES (III)

Added:

8. Advocating for best practices within the profession.
9. Facilitating relationships with professional organizations and academia to promote the linkage between public health and the professionals and disciplines of the USPHS.

3. FUNCTIONS (IV)

Added: 3(b) assist in category retention initiatives

3(f) “Associate Recruiter” and other recruiters

4(b) and encourage the nomination of qualified individuals for such awards

Deleted: 1(f) Review and advise the CPO and Surgeon General concerning request for licensure waivers

2(f) Review applications for long-term training, assess appropriateness of request training in terms of the individuals and the Services needed, and provide recommendations for the approval/disapproval of such request

4. MEMBERSHIP (V)

Added: 1. requirement to be basic readiness

2. members from OS and OPHS can serve as long as there is no conflict of interest

7. making a concerted effort to recruit CS pharmacists

10. which other groups besides OS and OPHS can serve as liaison officers

Reworded: 6. Gender and Minority Representation – concerted effort

7. Personnel System – concerted effort

5. CHAIRPERSON

Added: 2. regarding Chair-Elect post

PharmPAC Honor Award Proposal

Award: The Pharmacist Responder of the Year Award

Background:

In November of each year, the Director of the Office of Force Readiness and Deployment distribute call for nominations from each Chief Professional Officer, asking that they submit one nomination for an officer to be considered for the Commissioned Corps Responder of the Year Award. The Pharmacy CPO has been soliciting for nominations through the PharmPAC listserv. The award subcommittee reviews the nominations and forwards their top 3 recommendations to the CPO to review. The CPO makes the final selection and forwards his recommendation to OFRD no later than close of business on December 31 of that year.

In February of the following year, a Selection Committee composed of the Director of the OFRD, the Executive Director of the Commissioned Officers' Association, and the Chief of Staff of the Office of the Surgeon General, or their designees, will convene to review nominations and select the award winner.

Eligibility:

Nominees must be active duty or retired members of the Commissioned Corps of the U.S.P.H.S.

Justifications:

1. The justification statements are to be made on 8 ½ x 11 paper, not to exceed 2 pages (single spaced and sided, 12 font, with at least one inch margins on all sides). **NOTE: If a justification exceeds more than 2 pages, the nomination will not be considered.**
2. The justification will describe the nominee's impact on emergency preparedness, disaster response, and contributions to national or international public health threats.

Selection Criteria:

1. One time impact on public health preparedness and response
2. Career contributions to emergency preparedness and/or disaster response
3. Nominee's role in deployments and the impact thereof
4. Training and education applicable to preparedness and response
5. Publications and presentations in the public arena related to preparedness and response
6. The nominee's willingness to give credit to the U.S. Public Health Service for deployment activities (i.e., wearing the uniform while deployed, crediting the USPHS in presentations and publications)

The Award

The award will be presented during the annual Public Health Professional Conference.

Proposal:

The Administration Section would like to propose that the PharmPAC members consider adding the Pharmacist Responder of the Year Award to the annual PharmPAC Honor Award program. The Call for Nominations for this award will be announced October of that year. The award subcommittee will review all nominations and forward their top 3 recommendations to the PharmPAC members to rank order. The PharmPAC members' rank order and recommendations will be provided to the CPO for final selection. The recipient of the Pharmacist Responder of the Year Award will be nomination that is forwarded to OFRD for the Commissioned Corps Responder of the Year Award.

Question for the PharmPAC members to consider.

Should the Pharmacist Responder of the Year Award be opened only to Commissioned Corps of the U.S.P.H.S.?
