



**U.S. PUBLIC HEALTH SERVICE**  
**Pharmacist Professional Advisory Committee**

**Department of Health and Human Services**

**Minutes of Meeting**  
**4 January 2007**  
**Surgeon Generals Conference Room**  
**Parklawn Building**  
**1300-1600**

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**Members Present:**

**In Rockville:**

RADM Robert Pittman (CPO), IHS-Rockville, MD  
CAPT James Bresette, IHS-Rockville, MD  
CDR Richard DeCederfelt, NIH-Bethesda, MD  
CDR Beth Fabian Fritsch, FDA-Rockville, MD  
CDR Patricia Garvey, FDA-Silver Spring, MD  
CDR Mary Kremzner, FDA-Rockville, MD  
CDR Nita Sood (Chair), HRSA- Rockville, MD

LCDR Richard Glabach, OCCFM-Rockville, MD  
LCDR Tara Turner (Ex-Officio Executive Secretary), CMS- Baltimore, MD

**Via Telephone:**

CAPT Robert McClelland, IHS-Elko, NV  
CDR Christopher Allen, CDC-Atlanta, GA  
CDR Tamara Close, IHS-Whiteriver, AZ  
CDR Samuel Foster, IHS-White Earth, MN  
CDR Michael Long (Ex-Officio Chair) BOP-Butner, NC  
CDR Michael Shiber, BOP-Cumberland, MD  
CDR Matthew Tarosky, FDA-Rockville, MD  
CDR Jacqueline Thomas, OCCO-Rockville, MD  
CDR Kimberly Zietlow, IHS-Red Lake, MN  
LCDR Brian Campbell (Ex-Officio JOAG), IHS-Whiteriver, AZ

LCDR Violette Ganoe (Vice-Chair), BOP-Bradford, PA  
LCDR Jeff Mouackett, HRSA-Dallas, TX  
LCDR Jeffrey Newman, BOP-Springfield, MO  
LCDR Patrick Romero, USCG-Clearwater, FL (alt for CAPT Havens)  
LCDR Peter Vermilyea, IHS-Winslow, AZ

**Members Absent:**

CAPT George Havens, NDMS-Washington, DC (Excused – alt present)  
LCDR Kristina Joyce-Pittman (Ex-Officio JOAG), FDA-Philadelphia, PA

LT Stacey Smith (Ex-Officio JOAG), IHS-Fort Washakie, WY

**Guests\*:**

CAPT Chris Bina, BOP-Washington, DC  
CAPT Michael Forman, IHS-Aberdeen, SD  
CAPT Walter Holt, CDC-Atlanta, GA  
CAPT Lia Praela, CMS-Baltimore, MD  
CAPT Matthew Spataro, FDA-WP/RP, NY  
CDR Thomas Berry, FDA-Raleigh, NC  
CDR Bradley Bishop, IHS-Sells, AZ

CDR Walter Fava, FDA-Silver Spring, MD  
CDR Scott Giberson, IHS-Rockville, MD  
CDR Rey Marbello, IHS- Whiteriver, AZ  
CDR Mark McClain, FDA-Hartford, CT  
CDR Laura Pincock, FDA- Silver Spring, MD  
CDR Judy Rose, IHS-Anchorage, AK  
CDR Robert Steyert, FDA-Central Islip, NY  
LCDR Christine Bina, FDA-Rockville, MD

LCDR Vicky Borders-Hemphill, FDA-Silver Spring, MD  
LCDR Alisea Crowley, FDA-Silver Spring, MD  
LCDR James Czarzasty, FDA-Silver Spring, MD  
LCDR Michelle Dillahunt, FDA-Rockville, MD  
LCDR Louis Flowers, HRSA-Rockville, MD  
LCDR Lori Hall, CDC-Atlanta, GA  
LCDR Tia Harper-Velazquez, FDA-Rockville, MD  
LCDR Thomas Hinchliffe, FDA-Rockville, MD  
LCDR Connie Jung, FDA-Rockville, MD  
LCDR Jeffrey Mallette, BOP-Pensacola, FL  
LCDR Karen McNabb-Noon, FDA-Stoneham, MA  
LCDR Glenna Meade, OSD-Falls Church, VA

LCDR Diem-Kieu Ngo, FDA-Rockville, MD  
LCDR Keith Olin, FDA-Rockville, MD  
LCDR James Saunders, FDA-Silver Spring, MD  
LCDR Martin Shimer, FDA-Rockville, MD  
LCDR Emily Thakur, FDA-Rockville, MD  
LCDR Teresa Watkins, FDA-Rockville, MD  
LCDR Karen Williams, HRSA-Rockville, MD  
LCDR Chi-Ann Wu, FDA-Rockville, MD  
LCDR Samuel Wu, FDA-Silver Spring, MD  
LT Dan Brum, FDA-Rockville, MD  
LT Sohail Mosaddegh, FDA-Rockville, MD  
LT Cicely Reese, FDA-Rockville, MD  
LT Christina Thompson, FDA-Rockville, MD

\*Guests attending the meeting via call in are requested to email their rank, name, agency, and location information to the PharmPAC secretary at [tara.turner@cms.hhs.gov](mailto:tara.turner@cms.hhs.gov).

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**Call to Order: CDR Nita Sood** ([\(\(NSood@HRSA.GOV\)\)](mailto:NSood@HRSA.GOV))

CDR Sood called the January 2007 Pharmacist Professional Advisory Committee (PharmPAC) meeting to order.

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**Acceptance of December 06 PharmPAC Meeting Minutes: CDR Nita Sood** ([\(\(NSood@HRSA.GOV\)\)](mailto:NSood@HRSA.GOV))

Minutes from the December 7, 2006 PharmPAC meeting were accepted as amended.

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**CPO Comments: RADM Robert Pittman**

- ◆ **Surgeon General has issued Calls to Action in the following 3 areas:**
  - Prevention of Underage Drinking
  - Correctional and Community Health
  - Women and Mental Health
- ◆ **MOLC Report was provided to the SGPAC; it contains a breakdown of the Corps by race and ethnicity**
- ◆ **OFRD Readiness**
  - Promotion and Retention Board List run 12-31-06; if you think you were mistakenly listed as not ready you can send your documentation to CDR Dan Beck
  - New officers in ASAP but within 1 year
  - Medical waivers – you must request a waiver from Medical Affairs Branch if you wish to be excused from any of the requirements
  - Report of Medical History (DD-2807) and Disclosure Statement within last year for promotion
  - New list out next week
- ◆ **APhA Foundation Federal Pharmacists Incentive Grant for Practitioner Innovation in Pharmaceutical Care - \$2000 for Pharmacy Based Immunization Delivery**
- ◆ **Transformation**
  - **Corps Values**
    - Leadership: Provides vision and purpose in public health through inspiration, dedication, and loyalty.
    - Service: Demonstrates a commitment to public health through compassionate actions, and stewardship of time, resources, and talents.
    - Integrity: Exemplifies uncompromising ethical conduct, and maintains the highest standards of responsibility and accountability.
    - Excellence: Exhibits superior performance and continuous improvement in knowledge and expertise.

- **ORC Macro** – met this morning and debuted new draft website; beta testing is scheduled to begin in February; final is planned for April 1, 2007
- OCCO Working Integrated Project Teams and Work Groups
- ◆ **Recruitment**
  - Report on Corps accessions and losses
  - Associate Recruiter Program – 25 new pharmacist associate recruiters
- ◆ **Immunization Training**
  - December 1, 2006 training
  - COA Training
- ◆ **JR & SR COSTEP**
  - Selections first week of February
  - List of applicants for interviews may be obtained from LT Dan Brum; you can conduct your own interviews or you can have someone selected
- ◆ **Training**
  - Joint Medical Executive Skills Institute Distance Learning Program. A number of on-line courses (approx. 60) covering a wide range of topics are offered. These courses will help you enhance your leadership competencies and skills. Each course will take approximately one hour to complete. <http://jmesi.army.mil/courses/homepages/>
- ◆ **Alaska Native Medical Center, Anchorage, AK, received the 2006 Award for Excellence in Medication Use and Safety (from the ASHP Foundation). The program was awarded \$50,000.**

**Section Lead Comments:**

**Administration** → CDR Patricia Garvey ([patricia.garvey@fda.hhs.gov](mailto:patricia.garvey@fda.hhs.gov)) / CDR Kimberly Zietlow ([kimberly.zietlow@ihs.gov](mailto:kimberly.zietlow@ihs.gov))

- ◆ **PharmPAC Membership Slots & DHS Membership** → CDR Garvey
  - Time to start soliciting members for 2007-2010 term
  - Charter specifies no fewer than 7 PAC members, but no more than 20
  - Maximum number of representatives is 6 per agency as determined by current PAC procedures
  - Based on the current process openings are as follows:
    - 1 DHS
    - 1 CMS
    - 2 HRSA
    - 2 IHS
  - Planning to possibly revise the process; please send suggestions and comments to CDR Kimberly Zietlow ([kimberly.zietlow@ihs.gov](mailto:kimberly.zietlow@ihs.gov)) by January 19. Will discuss at the February PAC meeting. CDR Garvey will send information over the listserv.
  - Please note that active involvement is an important part of PAC membership
- ◆ **PharmPAC Legal Issues Research Liaison** → CDR Garvey
  - Looking for an officer to handle legal/ethical issues for the PAC; if interested please contact CDR Garvey ([patricia.garvey@fda.hhs.gov](mailto:patricia.garvey@fda.hhs.gov))
- ◆ **Pharmacy Category Challenge Coin** → CDR Pincock
  - Looking to design a new coin for the category
  - Would like ideas from officers in the field about what they would like to see on the coin
  - Consider different shapes and sizes, wording
  - Asking for volunteers to join the work group; if interested contact CDR Pincock ([laura.pincock@fda.hhs.gov](mailto:laura.pincock@fda.hhs.gov))

- For reference, there is a new pharmacy coin for US Coast Guard
- ◆ **PharmPAC Awards → CDR Garvey**
  - Call for PharmPAC Award nominations due out in February
- ◆ **Agency Liaisons → CAPT Holt ([walter.holtjr@cdc.hhs.gov](mailto:walter.holtjr@cdc.hhs.gov))**
  - CDR Bradley Bishop has been appointed as the new liaison for the National Pharmacy Council within the Indian Health Service
  - American Pharmacists Association (APhA) → LCDR Craig Kiester
    - Annual Meeting is scheduled for March 16-19, 2007 in Atlanta, GA
    - Federal Forum is scheduled for March 16; will be led by CAPT Chris Bina; looking for ideas for PHS breakout session
    - Request has been made for funds for a PHS booth; ORC Macro may potentially sponsor a booth
    - Registration is now open; the fee before Feb. 14 is \$510; after Feb. 14 is \$740
    - There are 2 military bases in Atlanta for officers who need housing
    - Still need nominations for APhA House of Delegates (need 2 delegates and 2 alternates); currently have received 2 nominations
  - American Society of Health System Pharmacists (ASHP) → LCDR Keith Olin
    - Has a brand new website which contains an online program for disaster and terrorism response
    - LCDR Olin would like to gather summaries of the presentations that officers attended at the Midyear Clinical Meeting.
  - American College of Clinical Pharmacy (ACCP) → CAPT Holt
    - April 21-25, 2007 - Spring Practice and Research Forum and Updates in Therapeutics: The Pharmacotherapy Preparatory Course in Memphis, Tennessee
    - May 3-4, 2007 - Oncology Pharmacy Preparatory Review Course in Scottsdale, Arizona
  - American Society of Consultant Pharmacists (ASCP) → CAPT Holt
    - May 21-23, 2007 – Midyear Conference and Exhibition in Hollywood, Florida

**Recruitment → CAPT James Bresette ([james.bresette@ihs.gov](mailto:james.bresette@ihs.gov)) / CDR Beth Fabian Fritsch ([beth.fritsch@fda.hhs.gov](mailto:beth.fritsch@fda.hhs.gov))**

- ◆ **Associate Recruiter Program → CAPT Bresette, LCDR Bina**
  - New list of associate recruiters has been released; there are still others in the queue
  - Online training program has been removed; will send listserv message when it is available again
  - No information yet on training for existing associate recruiters; quarterly meeting will be held next week
  - Request has been made for funds for a booth at the APhA meeting
- ◆ **Student Programs → CAPT Bresette, CDR Fritsch, CDR Kremzner**
  - COSTEP program
    - LT Brum is the contact for the list of applicants
    - You may conduct your own interviews or you may have someone selected
  - University Point of Contact (POC) Program
    - Have some newly enrolled members
    - Working with LCDR Karen Williams on WACS
- ◆ **Pharmacy's Best Kept Secret → CAPT Bresette**
  - This is the pharmacy category's leading document
  - Should be done by end of January or early February (in time for APhA)
  - Commended officers working on this project (CDR Patrick Marshall, CDR Terry Harrison, LCDR Brent Hobbs, LCDR Michelle Dillahunt)

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**Career Development → CDR Michael Shiber ([MJShiber@bop.gov](mailto:MJShiber@bop.gov))**

**Immunization Funding → CDR Shiber**

- ◆ American Pharmacists Association has awarded \$2000- thanks to RADM Pittman who served as the applicant on our application
- ◆ Also have \$2000 awarded from Commissioned Officers Foundation
- ◆ Waiting for additional funds
- ◆ Many colleges are now offering this training – how can officers who received this training as part of their degree program present this information to OFRD?

**White Paper →CDR Shiber**

- ◆ Our proposal for why we need funding: to set up a program to train officers to provide immunization services and to train officers to provide immunization training for all Corps officers

**2007 Assimilation Package →CDR Shiber**

- ◆ Deadline is February 15; must be postmarked by this date; no faxes accepted; you can check the status of your application on your PIR in your eOPF
- ◆ Complete PHS 7034 – Application for Assimilation
- ◆ Must have 2 years active duty service; 3 years before it is reviewed
- ◆ Must have completed background investigation; must be basic ready
- ◆ LCDR Cory Dahl is the assimilation coordinator (Phone 240-453-6051 or e-mail corey.dahl@hhs.gov)
- ◆ There is a ceiling for regular corps officers and we are approaching it.
- ◆ 2005 package- has been confirmed by Senate
- ◆ 2006 package – board met and recommendations have been sent to the Office of the Surgeon General for review

**Communication → CDR Samuel Foster ([Samuel.Foster@ihs.gov](mailto:Samuel.Foster@ihs.gov)) / LCDR Richard Glabach ([Richard.Glabach@hhs.gov](mailto:Richard.Glabach@hhs.gov))**

**PharmPAC Website Prototype→LCDR Glabach**

- ◆ There are problems with finding information on the existing PAC website
- ◆ Trying to reorganize the format and content of the website
- ◆ ORC Macro is creating a recruitment website within which each category will have a site
- ◆ There is a template that all PACs will follow; as a category we need to give input; anticipate changes that need to be made; all PACs will have a dialogue with ORC Macro
- ◆ Requesting 1-2 participants from each of the PAC sections by this Friday (Jan. 5); workgroup would meet on a biweekly basis; contact LCDR Glabach ([richard.glabach@hhs.gov](mailto:richard.glabach@hhs.gov))
- ◆ Look at what CAPT Quaglietta has put together as a prototype ([www.cactuspalm.com/phspharmacy/main.html](http://www.cactuspalm.com/phspharmacy/main.html)) and what ORC Macro is proposing

**2007 COA Category Day Planning → LCDR Martin Shimer ([martin.shimerii@fda.hhs.gov](mailto:martin.shimerii@fda.hhs.gov)) /LCDR Connie Jung ([connie.jung@fda.hhs.gov](mailto:connie.jung@fda.hhs.gov))**

- ◆ Category Day Agenda has been finalized; scheduled for June 5 at the Millenium Hotel
- ◆ Information is available on the conference website ([www.coausphsconference.org](http://www.coausphsconference.org))
- ◆ Officers can still submit papers and poster presentations; eligible for discounted speaker rate
- ◆ Deadline for submission of papers and posters is January 15, 2007; you may submit directly online and you will receive feedback; there is no penalty for withdrawing submissions
- ◆ Next planning teleconference is scheduled for next week
- ◆ Will send out e-mail request for volunteers

**JOAG Report → LCDR Brian Campbell ([brian.campbell@mail.ihs.gov](mailto:brian.campbell@mail.ihs.gov))**

- ◆ JOAG celebrated its 5<sup>th</sup> anniversary in December 2006
- ◆ Planning to revamp the website – contact LT Stacy Smith to volunteer to work on this effort

- ◆ Call for JOAG Awards are on the website – there are 3 awards – criteria and applications are on the website
- ◆ Soon will be call for new voting membership; there will be at least one opening for pharmacy category; these terms are for 2 years
- ◆ Next meeting is scheduled for February 9 with the Acting Surgeon General and his staff

### **Agency Reports**

- ◆ Ex-Minimus Agencies – CDR Chris Alen
  - Will try to communicate with the other agencies with less than 10 pharmacist officers; plan to possibly highlight each agency
- ◆ National Institutes of Health (NIH) – CDR Richard DeCederfelt
  - Concerns about number of pharmacy officers in pharmacy department in Clinical Center; down to 7
  - Concerns about recruitment efforts; budget for accession bonus and for CoSTEPS comes directly from pharmacy department so civil servants have been given preference
  - There are an additional 15 pharmacy officers in various institutes
  - New clinical research center has opened; new pharmacy department
- ◆ National Pharmacy Council of the Indian Health Service (IHS) – CDR Bradley Bishop
  - Structure similar to PharmPAC; representatives are divided by geographic areas
  - Purpose is to provide advice and consultation to the principal pharmacy consultant for IHS
  - Issues under discussion: promotion, deployment, isolated hardship billets; electronic health records; MTM services; VA central mail order pharmacy as a viable option for refills processing
  - Annual Face to Face meeting
- ◆ US Coast Guard – LCDR Patrick Romero
  - Possibility of retirements – officers looking for opportunities should contact CAPT Mary Fong
- ◆ Health Resources and Services Administration (HRSA) – LCDR Jeff Mouakket
  - No issues to report
- ◆ Food and Drug Administration (FDA) – CDR Matthew Tarosky
  - See written report
- ◆ Office of the Secretary (OS) – CDR Jacqueline Thomas
  - Officers up for permanent promotion because of assimilation have an extended deadline
  - Transformation workgroups
- ◆ Bureau of Prisons (BOP) – LCDR Jeffrey Newman
  - No issues to report

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### **PAC Chair Report→ CDR Sood ([NSood@HRSA.GOV](mailto:NSood@HRSA.GOV))**

- ◆ PAC members need to actively participate in transformation activities; sent e-mail of pharmacists on various workgroups
- ◆ Reminder – it is the responsibility of the primary PAC member to make alternate arrangements with the PAC Chair when they are not able to attend PAC meetings; would appreciate active participation from all liaisons
- ◆ Encourage feedback from all pharmacists
- ◆ Basic readiness – no numbers provided at this point; hopefully officers have been able to complete the new requirements; officers cannot be elected to the PAC if they are not basic ready
- ◆ CAPT Hess has provided a legislative update
- ◆ Encourage pharmacists to nominate deserving junior officers for JOAG awards

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### **Old/New Business:**

- ◆ LCDR Karen Williams provided an update on the FOH immunization project; 19 pharmacists worked on the FOH effort to provide influenza vaccines starting in late November; some actually worked more than 1 day; also had 1 officer who was deployed in Vermont (Paula LaPlant); 1,184 total shots were administered by pharmacists; would like to continue this practice setting
- ◆ CAPT Jim Bresette acknowledged the challenges that commissioned officers face and the fact that a lot of officers participate in activities and training at their own expense.
- ◆ CDR Mike Long asked if there was any preliminary data on the COSTEP applicants this year? Answer is that there are approximately 70 total applicants.
- ◆ CAPT Chris Bina provided an update on BOP issues; Have several applicants for the Chief of Clinical Pharmacy Program position; also LCDR Glenna Meade's former job is currently available; have interagency agreement with the VA on centralized mail order pharmacy
- ◆ CDR Nita Sood announced that she tried to record today's PharmPAC meeting for posting on the PAC website, but had technical difficulties; will try again for next meeting.
- ◆ CDR Sood announced that Section Lead work plans need to be submitted to her as soon as possible.
- ◆ CDR Laura Pincock announced that PHS-2 RDF deployed 11 pharmacists to the Humphrey Building for President Ford's funeral to support the Strategic National Stockpile; other providers supported 10 medical tents for people waiting in line.
- ◆ CDR Pincock presented the PHS-2 RDF Team Coin to RADM Pittman; contact person for sale of these coins is James Chang ([james.chang@fda.hhs.gov](mailto:james.chang@fda.hhs.gov)).
- ◆ CAPT Bresette presented the opportunity to invite Katherine Knapp, Dean of the Touro University California College of Pharmacy, to address the PharmPAC on the topic of pharmacy staffing and workforce issues. She is a nationally recognized expert on this topic. Due to her schedule this would require us to change the next PharmPAC meeting from February 1 to February 8. The PAC members voted and unanimously approved this change in meeting date.

**The meeting was adjourned @ 3:15pm.**

**Next Meeting Date:**

**February 8, 2007, from 1300 to 1600 EST, Surgeon General's Conference Room; Agenda and call-in information will be distributed prior to the meeting**

**Useful Links and Contact Info:**

- ◆ Emails: [PharmPAC@list.nih.gov](mailto:PharmPAC@list.nih.gov)  
[PHS-Pharmacists@list.nih.gov](mailto:PHS-Pharmacists@list.nih.gov)  
[PHS-RX-JOBS@list.nih.gov](mailto:PHS-RX-JOBS@list.nih.gov)  
[PHS-Rx-Students@list.nih.gov](mailto:PHS-Rx-Students@list.nih.gov)
- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>  
PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>  
OFRD <https://list.nih.gov/archives/ccrf.html>  
RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>  
CCMIS <https://list.nih.gov/archives/ccinformation-l.html>  
CC Vacancies <https://list.nih.gov/archives/ccvacancies-l.html>
- ◆ Websites: PharmPAC <http://hhs.gov/pharmacy>  
CCMIS <http://dcp.psc.gov>  
USPHS <http://www.usphs.gov>  
OFRD <http://oep.osophs.dhhs.gov/ccrf>

--Respectfully Submitted,

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LCDR Tara Turner, Executive Secretary

Date

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CDR Nita Sood, Chair

Date

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RADM Robert E. Pittman, CPO

Date

**Attachments:**

- 1. FDA Agency Report, January 4, 2007, submitted by CDR Matthew Tarosky**