### CLASSIFICATION MUST BE UPDATED WHEN FORM IS COMPLETED Frank B. Rowlett Award for Organizational Excellence Nomination Form

**Date of Submission:** 

Organization being nominated: Agency this Organization is a part of:

Name of individual who will accept award on behalf of Organization:

Rank/Grade: Job Title: Brief Synopsis of Duties:		Military Service ( <i>if applicable</i> ):
Mailing Address Address 1:		
Address 2: City:	State:	Zip:
Telephone:		
Organizational Email Address:		
Brief background on the Organ	ization:	

**Supervisory Chain of Command:** (*Beginning with immediate supervisor*)

Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:

# CLASSIFICATION MUST BE UPDATED WHEN FORM IS COMPLETED Frank B. Rowlett Award for Organizational Excellence Nomination Form (cont.)

Narrative of Accomplishments: (*No more than two pages in length.*)

## CLASSIFICATION MUST BE UPDATED WHEN FORM IS COMPLETED Frank B. Rowlett Award for Organizational Excellence Nomination Form (cont.)

Nominating Officer Name:	Title:	
Signature (required):	THE.	
Classification Advisory Officer		
Name:	Title:	
Signature (required):		
Public Affairs/Prepublication Review		
Name:	Title:	
Signature (required):		
Endorsement by NSA/CSS Representative		
Name:	Title:	
Signature (required):		
Endorsement by Director/Chief of Agency or D	Department	
Name:	Title:	
Signature (required):		

### CLASSIFICATION MUST BE UPDATED WHEN FORM IS COMPLETED Frank B. Rowlett Award for Organizational Excellence Nomination Form (cont.)

# **INFORMATION RELEASE FORM**

I hereby grant permission to the National Security Agency, on behalf of the United States Government, to take, use, re-use, and publish in whole or in part, separately or in conjunction with other material, written statements that I have provided for the use of the Rowlett Award Nomination Process. I understand that all information provided to the National Security Agency should be of an unclassified nature, however, in the case that a classified packet is required, I understand that I will provide an unclassified version as well. I understand that I will have no right of final approval and no claim against the National Security Agency arising out of any alteration or modification of any written statements.

I understand that these written statements may be used for any mission purpose of the National Security Agency, without any liability on the part of the National Security Agency, the United States Government, or any of its departments, agents and/or employees.

I hereby waive and release any and all claims that I may now or in the future have against the National Security Agency for use or publication of my name or likeness or the use, duplication or display of the written statements and shall neither sue nor bring any proceeding against the National Security Agency for any claims based upon or relating to such use, publication or display.

I have read and understood this agreement. This agreement expresses the complete understanding of the parties.

Date:

Name (Please Print):

Government Agency:

Signature: