

Medicare Managed Care Manual
Chapter 17-D - Medicare Cost Plan Enrollment and Disenrollment Instructions

Summary of Updates; June 20, 2007

Section	Update Description
Throughout Chapter	1. General typos/edits, verb tense changes, etc. 2. References to PDP enrollment guidance for cost plans that offer an optional supplemental drug benefit.
TOC	Reflect changes to section numbers, section deletions and additions
10.2	Added new section describing the offering of an optional supplemental Part D benefit.
20	Added information for cost plans offering an optional supplemental Part D benefit; Clarified that individuals enrolled in Medicare Hospice are eligible to enroll in a cost plan
30	Added information about Part D enrollment periods
30.2.3	New section regarding the effective date of optional supplemental Part D benefit
40.1.1	Added new section to describe Auto and Facilitated Enrollment responsibilities for cost plans that offers an optional supplemental D benefit. Includes new option to enroll into stand alone PDP (if there is a basic plan under the regional benchmark, offered by the same organization offering the cost plan).
40.2	Added information about the Batch Eligibility Query (BEQ) and User Interface query
40.2.1	Revised language on “who can complete an enrollment form” to be coordinated with Part C and Part D practices recognizing a wider scope of individuals who assist beneficiaries with health coverage choices.
40.5.1	Added new section describing plan denial of a request to enroll in a cost plans optional supplemental D benefit.
40.6	Added that cost plans offering an optional supplemental drug benefit must comply with the CMS time frame to submit enrollment transactions when the D benefit is selected (7 calendar days in 2008). Otherwise, cost plans have 30 days to submit, however CMS encourages Cost plans to take advantage of the improvements in CMS enrollment systems that allow for more frequent submissions and responses to improve our communications.
50.2.2	Clarified that plans should not submit disenrollment transactions upon receipt of notification of death; CMS will generate the disenrollment when it receives this information from SSA.
60.3	Clarified processing of “multiple transactions”
60.4	Clarified that a cost plan offering an optional supplemental D benefit must maintain enrollment records for 10 years.
Exhibit 1 – Enrollment form	Updates to the model cost plan enrollment form
Exhibit 5-a	New model; denial of optional supplemental D benefit enrollment
Exhibit 6-a	Revised model disenrollment form to provide for optional/D benefit
Exhibits 13 13a Exhibit 14 14a Exhibit 15	New models for the auto and facilitated enrollment processes