

1 2 3 4 5 6 7 8 9 10 11 12											WWD	CF	RREG	WS	RC&D	REC
ENTITY NAME			ST/CNTY			ID NUMBER			FACIL ID		FND ROST NO		LN NO		GR NO	
PURPOSE OF FUNDS																
SECURITY (CODE)																
PRIORITY WT																
MEDIAN INCOME																
SOURCE OF FUNDS																
ENVIRONMENTAL IMPACT: CODE																
DATE PROJECT SUMMARY SENT TO N.O.																
EST. VALUE OF EXISTING FACILITIES																
FUNDING DATA (OBLG) (CLOS)																
LOAN AMT																
GRANT AMT																
BOR. FND																
PRIVATE/COMM. FND																
EPA FUNDS																
REG. COMM. FND																
ST/CNTY FND																
OTHER FUNDS																
TOTAL FACILITY COST \$																
WW SUBSIDIARY FACILITIES																
(COLLECTION) (90) (TREATMENT) (91)																
LOAN AMT																
GRANT AMT																
BOR. FND																
PRIVATE/COMM. FND																
EPA FUNDS																
REG. COMM. FND																
ST/CNTY FND																
OTHER FUNDS																
OTHER FUNDS																
(FOLD ON DOTTED LINE)																
CONTRACTOR NAME, CONTRACT NO. DESCRIPTION OF WORK & AMOUNT			COMPLETION DATES			CURRENT STATUS		LOAN DATE		AMOUNT		DATE		AMOUNT		
			DATE OF PREFINAL INSPECTION			TRACKING INFO.		DATE		LN. AMT.		GR. AMT.				
			DATE OF SUBSTANTIAL COMPLETION			PREAPPL. REC'D										
						AD-622 ISSUED										
						APPL. REC'D										
						OBLIGATED										
						INTERIM FINAN.										
						AGENCY CLOSED										
						OPERATIONAL										
						COMMENTS:										
JOBS:			HEALTH CARE:			APPEAL IND.		APPEAL FY								
						DEVELOPMENT		EQUIPMENT								
						LAND AND RIGHTS		CONTINGENCIES								
						LEGAL SERVICES		REFINANCING								
						ARCHING R/FEES		INITIAL O&M								
						CAPITAL INTEREST		INITIAL RESERVE								
CREATED			PROJECTED DAYS CARE			WATER SYSTEM										
SAVED			PROJECTED OUTPATIENT VISIT			WASTE SYSTEM										
TOTAL			TOTAL SQUARE FEET			SOLID WASTE										
CF SUBSIDIARY TRACKING																
TYPE SIC NBR UNIT-CD BEFORE AFTER RURAL DEVELOPMENT AMOUNT																
USDA Form RD 2033-33 (Rev. 2-99)																

(see reverse)

- PROCEDURE FOR PREPARATION : RD Instruction 2033-F.
- PREPARED BY : Area and State Office Personnel.
- SIGNATURES REQUIRED : None.
- NUMBER OF COPIES : Original and one.
- DISTRIBUTION OF COPIES : Original - Area Office.
Copy - State Office.

NOTE: If the tracking is being done in the Area, the Area Office will need to transmit a copy of the Area card to the State Office for use for input and to update the State Office card, whenever appropriate.

Must be used by Area and State Offices to record and update information for the Rural Community Facility Tracking System (RCFTS). This card will also be used as the management card for the Area Office to record information relative to a community program applicant/borrower loan and/or grant only case. This card will provide assistance in planning, calendaring and organizing Area and State Office activities.

Some of the entries on the management system card are for information purposes in the Area Office and will not be stored in the data base. These items are shown in the shaded area and are to be completed by the Area Office. The State Director will provide guidance on the completion of data base elements on the card. The card will be initiated by the Area Office. A user's manual is furnished of each Rural Development Area and State Office for use in completing the required data elements for the appropriate management card.

INSTRUCTIONS

The information to be recorded on the management system card will be obtained from the loan/grant documents, e.g., preapplications, applications, processing checklists, engineering reports, legal documents, running records, obligating documents, project summaries, etc. These documents will provide applicant and project characteristics status of activity, applicant/borrower officials and representatives, loan repayment schedule, and servicing and management assistance about a project. A separate Form RD 2033-33 will be prepared for each fund request, as appropriate.

Information is entered interactively via data terminal screens. The RCFTS data structure consists of Applicant/Borrower (BOR), Facility (FRC), and Fund Request (FRQ) data. There are multiple screens for data input. The RCFTS User Guide gives a detailed explanation of the data elements for each screen and will assist in completion of applicable sections of the management card. Some elements apply strictly to Water and Waste Disposal projects and others only to Community Facilities. All other elements apply to both program areas. The numbers and type of assistance in the card heading may be used for office information and management purposes.

REVERSE OF FORM RD 2033-33

AMORTIZED LOAN INSTALLMENT SCHEDULE																
LOAN CODE	INT. RATE	DATE NOTE/BOND	AMOUNT OF NOTE/BOND	REPAY. PERIOD	PAYMENT INSTALLMENTS		MONTHLY/AN'L/SEMI-AN'L INSTALL	TYPE SECURITY	WHITE							
					AMOUNT	DATE										
									NAT. HAW. OTHER PAC. ISL. BLACK /AFRICAN AMER. HISPANIC /LATINO ASIAN AMER. IND./ALASKAN NAT.							
FIXED PRINCIPAL INSTALLMENT SCHEDULE																
LOAN CODE	AMOUNT	DATE OF BOND	TYPE	INT. RATE	LOAN CODE	AMOUNT	DATE OF BOND	TYPE	INT. RATE	USERS BEFORE	USERS AGENCY	ACTUAL (After)	GRANT BENEFITTING	RESI- DEN- TIAL	NON RESI- DEN- TIAL	UNITS
SERVICING AND MANAGEMENT ASSISTANCE SECTION (BORROWER FISCAL YEAR ENDING _____)																
EXPIRATION AND DUE DATES																
ITEM		DUE DATE	FOLLOW UP DATE	ACTIONS PLANNED			DATE COMPLETED	RESERVE REQUIREMENTS:								
TAXES								MO./QTY./AN'L								
FINANCING STATEMENT NO.				FS#				TOTAL REQUIRED								
SECURITY AGREEMENT NO.								AMT. ON HAND								
MEETINGS (Governing Body)								AS OF								
REGULAR								GRADUATION INFORMATION								
ANNUAL								DATE								
MANAGEMENT AND ANALYSIS RPTS								INITIAL SCREEN FOR GRAD								
442-2 (Statement of Budget)				Quarterly Rpts. Due: 1 2 3				THOROUGH REVIEW FOR GRADUATION								
442-3								GRADUATION REQUESTED \$								
442-4 (District Director)								GRADUATION								
QUARTERLY REPORT								DISPOSITION TYPE								
ANNUAL REPORT								TYPE: A-GRAD IN PROCESS								
ANNUAL AUDIT								B-GRAD REL-FIN DIETER								
POSITIVE ACTION PLAN TO STATE OFF								C-GRAD REL-OTHER DIETER								
SECURITY INSPECTION								X-ACCELERATED ACCOUNT								
COMPLIANCE REVIEW								AMT. REFINANCED \$								
GRADUATION REVIEW								AMT. PAID OFF \$								
CONSTRUCTION INSPECTION								CASE # TRANS FROM:								
FINAL INSPECTION								CASE # TRANS TO:								
WARRANTY INSPECTION																
RETURN PLANS & SPECS. TO BORROWER																
INSURANCE	REAL LIABILITY \$		SERVICING INFORMATION													
	PUBLIC LIABILITY \$		CODE	DATE	\$ LOAN AMOUNT	E/I										
	PROPERTY DAMAGE \$		TRANS/ASSUMPTION (I-TRANS, M-MERG)													
	MAL.PRACTICE \$		OTHER SRVCG ACTION													
			LEGAL ACTION													
	1	\$														
	2	\$														
	3	\$														

(E-Eligible/I-Ineligible)