

USDA
Form RD 1924-12
(Rev. 1-00)

INSPECTION REPORT

FORM APPROVED
OMB No. 0575-0042

STATE _____

FOR _____ COUNTY _____

ADDRESS _____

| ITEM OF DEVELOPMENT | PERCENT COMPLETE | ITEM OF DEVELOPMENT | PERCENT COMPLETE |
|---------------------|------------------|---------------------|------------------|
| | | | |
| | | | |
| | | | |
| | | | |

PERIODIC INSPECTION

Date & No. of previous inspection: _____

This inspection is Number _____

ITEMIZE AND DESCRIBE the significant conditions observed to be at variance with the approved plans and specifications and make your recommendations for correcting the deficiencies. Also make comments with respect to the progress of the work. In the case of development performed by the borrower method, carefully compare work accomplished with funds available and record any facts which indicate that actual costs are significantly at variance with planned costs. Check to see that deficiencies previously reported have been corrected.

(See attached sheets for additional comments)

DATE _____ SIGNED _____

Indicate whether: Agency Representative, or
 Contractor

FINAL INSPECTION

I CERTIFY that I have inspected for the purposes set forth in 7 C.F.R. 1924 subpart A and 7 C.F.R. 1942 subpart A, the above listed items of development and that those shown as 100% complete have been completed in accordance with the Drawings and Specifications or other descriptive material. Health Department approval has been given the water and waste disposal system

on (date) _____ Builder's Warranty is dated _____

DATE _____ SIGNED _____

USDA Representative

The undersigned gives approval of acceptance of the work constructed under the conditions of the contract and Builder's Warranty.

DATE _____ SIGNED _____

Borrower

DATE _____ SIGNED _____

Builder (Optional)

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0042. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

POSITION 6

(see reverse)

Used by agency officials and contractors to record periodic and/or final inspections of all construction development as called for in RD Instructions 1924-A and 1942-A. Also used to record conditions that are found to be at variance with the applicable development standards or thermal performance construction standards and the accepted drawings and specifications, and for recording recommendations for correction of these deficiencies.

For periodic inspections, indicate contractor or representative.

The address line is for the owner's new mailing address and/or the address or location of the new or rehabilitated house or building being inspected.

A guide for inspection of construction of buildings is shown on the reverse of Form RD 1924-12.

PROCEDURE FOR PREPARATION: RD Instructions 1924-A and 1942-A.

PREPARED BY : Agency official or authorized representative or Rural Development contractor; construction inspector or architect/engineer on all development work requiring inspections as called for in RD Instructions 1924-A and 1942-A.

| | <u>Deficiencies</u> | | <u>Conditional Commitment</u> | <u>Community Programs</u> |
|-------------------------|-------------------------|------------------------|-------------------------------|---------------------------|
| | <u>No. Deficiencies</u> | <u>Borrower Method</u> | | |
| <u>NUMBER OF COPIES</u> | Original only. | Original and one. | Original and one. | Original and one. |

SIGNATURES REQUIRED

| | <u>No. Deficiencies</u> | <u>Borrower Method</u> | <u>Contract Method</u> | <u>Conditional Commitment</u> | <u>Community Programs</u> |
|----------|------------------------------|------------------------------|--|---|---|
| Periodic | Original by agency official. | Original by agency official. | Original by agency official. | Original by agency official. | Original by agency official or contractor. |
| Final | Original by agency official. | Original by agency official. | Original by agency official, borrower and the builder; however, is builder is not required to sign the Final Inspection Report. It is strongly recommended that the builder accompany the agency official and borrower on the final inspection and sign if the builder wishes. | Original by agency official and commitment applicant. | Original by State Office staff member or designee also required for pre-final inspection. |

DISTRIBUTION OF COPIES

| | | | | |
|---|---|--|---|---|
| Original to borrower's case folder (first to field folder in FO cases). | Original to borrower; copy to borrower's case folder (first to field folder in FO cases). | Original to builder; copy to borrower; copy to borrower's case folder (first to field folder in FO cases). | Original to commitment applicant; copy to field office. | Original to borrower's case folder; copy to State Director. |
|---|---|--|---|---|

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GUIDE FOR INSPECTION OF CONSTRUCTION OF
DWELLINGS AND BUILDINGS

Notices, Labor and Occupancy Observations.

- Yes NO - The required posters displayed?
 Yes NO - The facilities segregated?
 Yes NO - Any evidence of employment discrimination?

GENERAL. - Drainage conditions. Location of buildings with respect to property lines: Other buildings, water supply, sewage disposal, utilities, etc. Protection of materials on site.

EXCAVATION. - Earth bearing. Footing depths. Frost lines. Grades specified.

CONCRETE AND MASONRY. - Concrete mix or strength, forms, placing. Mortar mix. Width and depth of footings. Reinforcing steel. Stepped footings. Drain tile. Concrete slabs on ground: Bed under slabs, wire mesh, slab thickness, finish. Termite protection. Foundation wall and pier alignment. Anchorage preparation. Dampproofing. Waterproofing. Exterior masonry: Lintels, wall thickness, height, parging, furring, wall vents, basement windows, termite protection. Masonry veneer: Lintels, thickness, airspace, flashing, felt, bonding, weepholes. Interior masonry wall: Thickness, lintels. All masonry walls: Joints, tooling, pointing, flashing, prevention of mortar stains, cleaning. Masonry chimney and fireplaces: Flues, size of flues, height above ridge, thimble, chimney cap, smoke cap, smoke chambers, firebrick, hearth. Basementless areas: Clearance below joist, positive drainage.

CARPENTRY MATERIALS. - Species and grade of lumber, moisture content. Shims. Preservatives.

FRAMING. - Fire stopping. Framing at chimney. Columns. Posts. Anchorage and moisture protection. Girders. Floor joists, double joists. Headers and trimmers. Subflooring. Ceiling joists. Roof pitch. Roof rafters. Hip and valley rafters. Collar beams. Flat roofs. Trussed roof construction. Studs, corner construction, corner bracing. Sill construction. Anchorage. Window and door openings. Plates. Wall sheathing. Roof sheathing. Termite protection.

EXTERIOR WALL FINISH. - Type of paper or felt. Lap. Fit at: corner boards, door and window casings, drip cap, water table, sills. Nails and nailing. Miter. Corner finish. Stucco.

ROOF COVERING. - Conditions of deck, underlay, starting course, exposure, nailing.

INSULATION. - Fastening of boards. Fill (to top of walls and even distribution in ceilings).

FLASHING AND CAULKING. - Flashing at: exterior heads of openings, chimneys, intersections of roof and walls, valleys, hips, ridges. Caulking around openings

PLUMBING. - Quality of materials. Workmanship. Excavation and backfill. Protection of pipes. Size of pipe. Cutting or notching. Joints and connections. Water supply lines: On solid ground below frost, shut-off valve, drain valve for entire system. Drainage system, vents and venting. Traps and clean outs. Hangers and supports. Quality and type of fixtures. Location of fixtures. Fixtures securely installed. Domestic hot water heating and storage, equipment, safety, capacity.

HEATING. - Safety, capacity. Required tests, operating and maintenance instruction. Fuel storage. Check operation.

GAS (Liquefied Petroleum). - Approval markings on tank. Tank Location. Meter installation (hung properly). Protection of exposed pipe. Leakage under pressure (smell joints). Location of shut-off valve inside building. Proper ventilation of system.

ELECTRICAL. - Location of meter. Number of circuits. Provision for future circuits. Location of outlets and switches. Power suppliers' approval.

DRYWALL. - Joints, sanding, filling, taping.

GLAZING. - Quality of glass, putty, application.

LATHING AND PLASTERING. - Quality of lath, evenness, grounds, joints between work and masonry, finishing.

MISCELLANEOUS METAL WORK. - Pipe rail, metal bucks, metal windows (setting, caulking and priming), painting.

MILLWORK. - Trim, cabinets, windows and doors, thresholds.

WEATHER STRIPPING. - Seal, joints (tight and smooth).

FINISH FLOORS. - Dry storage, baseboard clearance, joints, nailing, finish, protection after laying.

SCREENING. - Screen cloth, tightness, fit, operation, identification tags, paint splashes.

HARDWARE. - Materials, workmanship, operation, keys.

LIGHTING FIXTURES. - Type, bulbs (light, clean).

PAINTING AND DECORATING. - Surface preparation, washable materials, lead content, application (suitable weather), nailheads.

BACKFILLING. - Around masonry, around trees. Finish grade 8 inches below wood.

LANDSCAPING. - Planting, seeding, finish grades.

FINAL. - Cleaning up: Masonry, crawl and pipe space, pipe chases, attic, vents in walls, floors, chimney bottoms, fireplace throat, glass, hardware and fixtures. Removal of debris. Closing of floor openings around pipes. Replacement of broken windows. Operation of doors and windows.

WATER SUPPLY

Location with respect to possible sources of contamination. Shaft. Protection from contamination. Construction. Watertight casing safe distance above slab and safe distance below ground surface. Grading at top of well to drain away in all directions. Size of concrete platform. Slope of concrete platform. Pump: Type, capacity, location, protection, pollution proof, frostproof. Capacity of pressure tank.

SEWAGE DISPOSAL

Location: Slope of grade, depth of ground water, existing and future water supply. Size and slope of house sewer to septic tank. Capacity of tank. Distance of tank from foundation wall. Construction of tank. Location of disposal field (unobstructed and unshaded area). Construction of field. Minimum seepage area (determined by percolation test or recommendation of Soil Conservation Service and State Board of Health). Approval of State Board of Health.

RD 1924-12
REVERSE