

Form RD 450-7  
(Rev. 6-99)

UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT

ADDRESS INQUIRY

Dear

Would you please send us, for official use, any information you have concerning the present address of the person named below

Please fill in or check the appropriate space at the bottom of this letter and return it in the enclosed postpaid envelope.

Sincerely yours,

\_\_\_\_\_

\_\_\_\_\_  
(Official Title)

\_\_\_\_\_  
(Agency)

Enclosure

NAME OF PERSON
LAST POST OFFICE ADDRESS IN OUR RECORDS

PRESENT POST OFFICE ADDRESS FOR THE ABOVE IS:

THE PRESENT ADDRESS OF THE ABOVE IS UNKNOWN TO ME

*If the address is unknown, please furnish any information that may be helpful in locating this person.*

Position 4

Form RD 450-7 (Rev. 6-99)

Form letter to be used by Agency officials when writing to relatives, employers, former landlords, and others to obtain the address of borrowers.

This form will NOT be used for the purpose of making borrower change of address inquiries to Postmasters. Form RD 450-9, should be used for this purpose.

PROCEDURE FOR PREPARATION

: RD Instruction 2033-A.

PREPARED BY

: Agency official.

NUMBER OF COPIES

: Original and one.

SIGNATURES REQUIRED

: Agency official.

DISTRIBUTION OF COPIES

: Original to addressee; copy to customer's case folder.

(07-07-99) PN 307