



United States  
Department of  
Agriculture

Forest  
Service

Washington Office

14<sup>th</sup> & Independence SW  
P.O. Box 96090  
Washington, DC 20090-6090

**File Code:** 6300  
**Route To:** (6300)

**Date:** March 31, 2004

**Subject:** Applicability of CCR to Procurements Related to Incidents

**To:** Regional Foresters, Station Directors, Area Director

It has come to my attention that a number of interpretations are being relied on to meet requirements set forth in FAR 4.11, Central Contractor Registration (CCR). The application of this Subpart shall be applied in the following manner for procurements related to incidents. These requirements apply to existing and future Contracts, EERAs, BPAs, and Land Use Agreements:

1. If performance of existing agreements/contracts extends beyond 12/31/2003, they must be modified to incorporate FAR clause 52.204-7, Central Contractor Registration.
2. The exemption found at FAR 4.1102(3)(ii), contracts awarded by Contracting Officers in the conduct of emergency operations, will only apply to procurements initiated during an incident, and not to procurements initiated pre-incident or during pre-season preparation.
3. The exemption found at FAR 4.1202(4), contracts to support unusual or compelling needs (see 6.302-2), will also only apply to procurements initiated during an Incident, and not to procurements initiated pre-incident or during pre-season preparation.
4. CCR is not required prior to an agreement/contract being signed at an Incident, as long as the expiration date does not exceed December 31<sup>st</sup> of the sign-up year.
5. If the agreement/contract expires after December 31<sup>st</sup> of the year awarded, registration is required prior to award with the inclusion and enforcement of the FAR Clause.

Please direct questions to Procurement Policy, MaryAnne Ward, at (703) 605-4823, or MaryAnne Ward/WO/USDAFS.

/s/ Dale J. Fabian  
DALE J. FABIAN  
Director, Acquisition Management

cc: pdl wo ops aqm directors, pdl wo ops aqm ppb, FS Fire Efficiency Working Group, AQM Regional Fire COs, Buying Team Leaders, Virginia Heerwagen

