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| <b>ORDER FOR SUPPLIES AND SERVICES</b> | IMPORTANT: See instructions in GSAR 553.370-300-1 for distribution | PAGE 1 | OF 3 | PAGES 3 |
|--|--|--------|------|---------|

|                                |                                |                                      |                             |
|--------------------------------|--------------------------------|--------------------------------------|-----------------------------|
| 1. DATE OF ORDER<br>XX/XX/2006 | 2. ORDER NUMBER<br>F0006NRXXXX | 3. CONTRACT NUMBER<br>GS00T04NRD000X | 4. ACT NUMBER<br>OP0000XXXX |
|--------------------------------|--------------------------------|--------------------------------------|-----------------------------|

|                                  |                              |                      |                 |          |                     |          |             |
|----------------------------------|------------------------------|----------------------|-----------------|----------|---------------------|----------|-------------|
| FOR<br>GOVERNMENT<br>USE<br>ONLY | 5. ACCOUNTING CLASSIFICATION |                      |                 |          | 6. FINANCE DIVISION |          |             |
|                                  | FUND<br>See                  | ORG CODE<br>Schedule | B/A CODE        | O/C CODE | AC                  | SS       | VENDOR NAME |
|                                  | FUNC CODE                    | C/E CODE             | PROJ./PROS. NO. | CC-A     | MDL                 | FI       | G/L DEBT    |
| W/ITEM                           | CC-B                         | PRT./CRFT            |                 | AI       | LC                  | DISCOUNT |             |

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| 7. TO: CONTRACTOR (Name, address and zip code)<br><br><b>ABC Corporation</b><br>123 Maple Avenue<br>Alexandria, VA 01234 | 8. TYPE OF ORDER REFERENCE YOUR<br><input type="checkbox"/> A. PURCHASE<br>Please furnish the following on the terms specified on both sides of the order and the attached sheets, if any, including delivery as indicated.<br><input checked="" type="checkbox"/> B. DELIVERY<br>This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above numbered contract<br>C. MODIFICATION NO. AUTHORITY FOR ISSUING |
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| 9A. EMPLOYER'S IDENTIFICATION NUMBER | 9B. CHECK, IF APPROP <input type="checkbox"/> WITHHOLD 20% |
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| 10A. CLASSIFICATION<br><input type="checkbox"/> A. SMALL BUSINESS <input checked="" type="checkbox"/> B. OTHER THAN SMALL BUSINESS<br><input type="checkbox"/> C. SMALL DISADVANTAGED <input type="checkbox"/> D. SMALL WOMEN-OWNED | 10B. TYPE OF BUSINESS ORGANIZATION<br><input checked="" type="checkbox"/> A. CORPORATION <input type="checkbox"/> B. PARTNER-SHIP <input type="checkbox"/> C. SOLE |
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| 11. ISSUING OFFICE (Address, zip code, and telephone no.)<br>General Services Administration<br>1800 F Street, NW (Room G-127)<br>Washington, DC 20405 | 12. REMITTANCE ADDRESS (MANDATORY)<br>ABC Corporation<br>(list the EFT Address) | 13. SHIP TO (Consignee address, zip code and telephone no.)<br>XYZ Agency<br>456 Oak Lane<br>New Orleans, LA<br><br>Attention: John Jones 861.234.1234 |
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| 14. PLACE OF INSPECTION AND ACCEPTANCE<br>Same as Block 13 | 15. REQUISITION OFFICE (Name, symbol and telephone no.)<br>Same as Block 13 |
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| 16. F.O.B. POINT<br>Destination | 17. GOVERNMENT B/L NO.<br>Not Applicable | 18. DELIVERY F.O.B. POINT ON OR BEFORE<br>See Page 2 | 19. PAYMENT/DISCOUNT TERMS<br>New 30 Days |
|---------------------------------|--|--|---|

**20. SCHEDULE**

| ITEM NO.<br>(A) | SUPPLIES OR SERVICES<br>(B)  | QUANTITY ORDERED<br>(C) | UNIT<br>(D) | UNIT PRICE<br>(E) | AMOUNT<br>(F) |
|-----------------|--|-------------------------|-------------|-------------------|---------------|
|                 | This document confirms the award of Task Order F0006NRXXXX. The contract shall provide contact center services in accordance with ABC Corporation quotation ABC-06-XXXX, entitled, Contact Center Support for XYZ Agency, dated XX/XX/2006, including Final Quotation Revision, dated XX/XX/2006. Verbal award notification was provided to the contractor on XX/XX/2006 and a written notice to proceed was provided on XX/XX/2006.<br><br>The estimated value of this task order is \$XX,XXX,XXX.00. For funding purposes, the |                         |             |                   |               |

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| 21. RECEIVING OFFICE (Name, symbol and telephone no.)<br>Same as Block 13 | TOTAL FROM 300-A(s) |
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| 22. SHIPPING POINT<br>Not Applicable | 23. GROSS SHIP WT.<br>Not Applicable | GRAND TOTAL |
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| 24. MAIL INVOICE TO: (Include zip code)<br>General Services Administration (FUND)<br>Mailing Instructions are Provided on Page 2 | 25A. FOR INQUIRIES REGARDING PAYMENT CONTACT:<br>John W. Smith<br><br>26A. NAME OF CONTRACTING/ORDERING OFFICER (Type)<br>Robert H. Corey<br>26C. SIGNATURE | 25B. TELEPHONE NO.<br>XXX.XXX.XXXX<br><br>26B. TELEPHONE NO.<br>202.501.1797 |
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| <b>ORDER FOR SUPPLIES AND SERVICES</b><br><i>(Continuation)</i> | <b>THIS NUMBER MUST APPEAR ON ALL PACKAGES<br/>                 AND PAPERS RELATING TO THIS ORDER</b> |                          | ↓ | PAGE 2<br>OF 3<br>PAGES |
|   | DATE<br>xx/xx/2006  | ORDER NO.<br>F0006NRXXXX |   |                         |

| ITEM NO.<br>(a)   | SUPPLIES OR SERVICES<br>(b)   | QUANTITY ORDERED<br>(c) | UNIT<br>(d) | UNIT PRICE<br>(e) | AMOUNT<br>(f) |
|-------------------|---|-------------------------|-------------|-------------------|---------------|
|                   | <p>Not to Exceed amount is \$XX,XXX,XXX.00. The contractor shall notify the Contracting Officer when the billable "Available Hours" reaches \$XX,XXX,XXX.00. The following GSA Fund Citation applies to this task order: 2006-xx-xxxxx-xxxx-xxxx-xxxx.</p> <p>The following documents are attached hereto and made a part of this task order:<br/>                     &gt; Statement of Work<br/>                     &gt; ABC Corporation's Pricing Schedule<br/>                     &gt; ABC Corporation's Technical Proposal<br/>                     &gt; Request for Quotation V-RHC-06-XXXX, Terms and Conditions.</p> <p>Mr. John Doe (program specialist at XYZ Agency) is hereby appointed as the Contracting Officer's Technical Representative (COTR) for this task order. Mr. Doe's responsibilities and authority are set forth in Section G.1.3 of contract GS00T04NRDXXXX. Mr. Doe can be reached at 861.234.1234.</p> <p>Invoicing Requirements: Invoices for periodic payment will be accepted on a bi-weekly basis. In addition to the total invoiced amount, each invoice will include a day-by-day breakdown of the following:<br/>                     a) total call volume handled by agents for each day.<br/>                     b) corresponding volume band hourly rate for each agent for each day.<br/>                     c) number of hours expended in responding to calls by agents for each day, and<br/>                     d) total billing amount for each day.</p> <p>Invoices will be sent to:<br/>                     Mr. John Doe<br/>                     XYZ Agency<br/>                     456 Oak Lane<br/>                     New Orleans, LA</p> <p>At the same time the contractor provides a .pdf copy of the invoice, by email to the contracting officer at xxx.xxxxx@gsa.gov.</p> <p>Mr. Doe will review the invoice for accuracy and, if correct, will forward the invoice on for payment. If corrections are necessary, Mr. Doe will return the invoice to the contractor with an explanation of the corrections</p> |                         |             |                   |               |
| <b>Page Total</b> |   |                         |             |                   |               |

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|---|---|--------------------------|-------------------------|
| <b>ORDER FOR SUPPLIES AND SERVICES</b><br><i>(Continuation)</i> | <b>THIS NUMBER MUST APPEAR ON ALL PACKAGES<br/>                 AND PAPERS RELATING TO THIS ORDER</b> |                          | PAGE 3<br>OF 3<br>PAGES |
|   | DATE<br>xx/xx/2006  | ORDER NO.<br>F0006NRXXXX |                         |

| ITEM NO.<br>(a)   | SUPPLIES OR SERVICES<br>(b)  | QUANTITY<br>ORDERED<br>(c) | UNIT<br>(d) | UNIT PRICE<br>(e) | AMOUNT<br>(f) |
|-------------------|--|----------------------------|-------------|-------------------|---------------|
|                   | <p>required or the items in question. The contractor is reminded that, for payment purposes, an invoice is received on the day that it is correct and proper for payment.</p> <p>Wage Determination: Current Department of Labor wage determination, applicable to each of the contractor's site locations where services are to be provided under this task order, are hereby incorporated by reference. When the contracting officer receives a copy of the wage determination(s) from the Department of Labor, it will be incorporated into the task order by modification.</p> <p>The period of performance of this task order is from the date of notice to proceed through xx/xx/2006.</p> |                            |             |                   |               |
| <b>Page Total</b> |  |                            |             |                   |               |