Over the last few years, he FAA has moved a number of its programs to be web based. This includes safety seminar notifications, the Aviation Learning Center and WINGS Pilot Proficiency Program. These changes mean that pilots, mechanics, inspectors, parachute riggers, control tower operators and anyone else who has a FAA Certificate need to be registered on the FAASafety.gov website to participate in these programs and receive WINGS credits or completion certificates.

The FAA lists all the Safety Seminars on the SPANS – Safety Program Airman Notification System website. This site will send emails notifying you of upcoming seminars that meet the selection criteria you set when you set up your account.

The WINGS program is Internet based. You create a profile and find out what credits have to be completed to earn your Basic, Advanced and Master WINGS. This site is for pilots, including student pilots.

These programs rely on your registering, or creating an account, on the **FAASafety.gov** website and giving them a current email address that you check frequently.

The instructions below will show how to register on the FAASafety.gov Website. If you have trouble, check the website for minimum computer system requirements. If the issue is your cookies setting, search your web browser help for how to customize your browser's privacy or security setting to allow cookies from *FAASafety.gov*. You can also email *webmaster@faasafety.gov* for help with the site.

Information on some of the FAASafety.gov features is at the end of this document.

1. Type <i>http:// faasafety.gov</i> into your web	Federal Aviation Administr Address bar.	
 Press <i>Enter.</i> 	C→ Chttp://faasafety.gov/	
3. Single click on the Get Registered with FAASafety.gov button. Be patient while the page opens.	Login to Your Account <email address=""> Get Registered with FAASafety hov About FAI Get Registered with FAASafety.gov Online Aviation</email>	
 4. Click <i>OK</i> if you see the Security Alert box. <i>Note:</i> Your Internet security settings will determine if you will see this box. You will see this box a number of times as you use the website. Just click <i>OK</i> each time you see this box. 	Security Alert You are about to view pages over a secure connection. Any information you exchange with this site cannot be viewed by anyone else on the web. In the future, do not show this warning OK More Info	

5. Read the instructions on the page	ge.
6. Fill in your email address.	FALSTEIN FALSTEIN Form Frank Falstein Former Frank Falstein Former Falstein Falstein Former Falstein Falste
 Note: If you do not have an e-mail a follow the link under Don't have an e address? 7. Indicate if you nave a Current A Certificate. 	Address, email About the FAASTeam Vision Common Address a Registration for fAASIety gov Soft red Wan you register, for fAASIety gov, you will have a system accourt who you can use to participate in many of FAASiety gov your passes of the services. After you register, the system will see they you can serve the spatiation to many of FAASiety gov your passes of the services. After you register, the system will see beging in for the first time, you will be request to during your passes of the services. After you register, the system will see beging in for the first time, you will be request to during your passes of the services. The you construct the services of the services of the
8. Click the Continue button.	Plass Resources The series database find in the audit for numerication form in the series of muscal formuscal formuscal formuscal formula formula formula formula formula
9. Fill in your <i>Last Name.</i>	FAASafety.gov Account Registration
10. Fill in your <i>Current Certificate</i>	Number. To join your FAASafety.gov registration to your airman certificate information, enter your last name and any of your certificate numbers in the fields below. The system will attempt to locate your airman information and create an FAASafety.gov account for you. If you do not wish to register with your certificate number, you may still proceed with regular registration by <u>clicking here</u> . FAASafety.gov is fully functional for non-airmen registrations.
	Certificated Airman Registration Indicates a Required Field, Indicates an Error Your Last Name Your last name as it appears on any of your certificate Number The certificate Pilot Current Certificate Number The certificate 1234556 Example Certificate Indicates an error indicates an error Indicates an error Example Certificate Indicates an error Indicates an error Indicates an error Example Certificate Indicates an error Indicates an error Indicates an error Example Certificate Indicates an error Indicates an error Indicates an error Example Certificate Indicates an error Indicates an error Indicates an error Example Certificate Indicates an error Indicates an error Indicates an error Example Certificate Indicates an error Example Certificate Indicates an error Example Certificate Indicates error Example Certificate Indicates error Example Certificate Indicates error
	Next Registration Step
 You will see a message indicati your account has been set up a you will be getting an email with initial password. 	Online Registration Your intal registration steps have been completed! Your account has been created with the FAASafety.gov system and you have been assigned a temporary password to log into our system. Please check your email for your password. You can then log in and begin setting up your notification preferences. Be sure to check any spam blocking software to make sure that email will be allowed to you from FAASafety.gov.
Note: Be sure to check any spam block software to make sure that email will be you from FAASafety.gov.	cing allowed to
Note: This email will arrive in five to minutes at the most.	ten
13. Go into your email program.	FAASTeam - FAASafety.gov
14. Open the email that comes in frasafety.gov with the subject: Registration at <u>http://FAASafety</u>	Thank you for registering at <u>http://FAASatety.gov</u> . We appreciate your interest in aviation safety. We have assigned you a random password to access our system. Your new password is: 414230 YOUR The next time you log in to our site, you will be required to change your password to something you can remember. Upon logn you will be asked to change your password to something you can remember and to set your preterences to those that will best suit your present aviation needs.
15. Your initial password for getting system will be in the email.	Into the notifications your interestive sis the key to uncoking the power that <u>FAASatety opy</u> overs. Setting the type of e-mail notifications your will receive, what even information will appear on your opy ong screen, and certificates and rainings you would like to get safety information on are just a few of the preference settings that you can set. Remember you can change your preferences at any time, so we suggest that you try them all and adjust them over time to the settings that provide you with the safety information that will safety your aviation needs. The process of customizing your preferences will only take a few moments and is very simple to do. We hope you enjoy the many benefits of <u>FAASatety op</u> .

16.	Go to the FAASafety.gov website.	
17.	Login to Your Account	
18.	Fill in your email address	FAAST
19.	Fill in the password that you received in the email from the FAA.	FAA SAFETY TEAM
20.	Click the arrow to the right of the login blocks.	iampilot@provider.net Get Registered with FAASafety.gov
21.	Make sure that your name is displayed correctly. This should be the name the FAA has on file with your certificate number.	Search FAASarety.g Establish Your Profile In order to best serve you, we need to have your user profile established to information on this page. (• indicates a required field, • indicates an error)
22.	Select your Email Preference Type.	• Full Name / Company
Not	e: email preference hint:	Make any changes as necessary.
	Use HTML if you use a high speed or cable Internet connection.	Most newer email programs can support HTML. If unsure, select "plain text".
	Use Plain Text if you use a dial up modem.Fill in your New Desired Password .	You will also need to change your password from the temporary password you were assigned to something you can easily remember, but is hard for others to guess.
23.	Fill in Confirm New Password.	New Desired Password
		Confirm New Password
		Continue
24.	Set your account preferences.	(• indicates a required field, • indicates an error) General Certificates & Ratings Password Change Email Address
25.	On the General tab, your zip code will be filled in. You can change the Radius for event notification. You can also add two other Zip Codes and Radii if you desire.	Home Page Event Zip Codes These zip codes represent the events that will appear on your home page. This does not control which events you will receive by email. Zip Code 19810 Willmington, DE miles miles
26.	Select your Email Notification Preferences . Suggested starting preferences are:	Email Preference Type Most moder most iclents support HTML if unsure, select "plain text". Email Notification Preferences Select the type of notifications you wish to receive automatically. NOTE: You may also want for review the "TAA. Certificates 8 Ratings" tables bore to make automatically.
	General Information Local Air Safety Information Modified Event Notifications New Event Notifications New FAASafety.gov Features	IFAA Newsiteters FAA Part 9/135 Turbojet Operators Flight Schools & CFIs General Information C Modified Event Notifications New Airspace Concerns New Airspace Concerns New Event Notifications New Event Notifications New FAASafety.gov Features
Not muc to A	e: if you find that you are getting too ch email from FAASafety.gov, you can go ccount Preferences and change your action(s)	Repair Station Unapproved Parts Notification To remove your FAASafety.gov account, click here.

27.	Click on the Certificates and Ratings.	(indicates a required field, indicates an error) General Certificates & Ratings Password Change Email Address			
28.	Click in the check box for your Certificates and Ratings. If you would like to be more detailed in your account profile, click on the Use the Advanced View . This is entirely optional.	Select Ratings &			
30.	The Advanced View gives a pilot the option of indicating aircraft covered by the Certificates or Ratings. It is also separated into sections for Pilot	(* indicates a required field indicates a renormation indicates a required field indicates are renormation indicates are r			
	Instructors, Mechanics and Others.	select addional areas for prior prio			
31.	Click on Use the Simple View to get back to the view in Step 27.	Ariplane Multengine Land			
		Gilder Seif Launch Uphter-tham-Air Free Balloon			
		Rotorraft Helicopter			
		Airplane Single Engine Land			
		Airplane Single Engine Sea			
		Glider Aero Tow Only			
		Instructors Authorized			
		Aircraft Instructor Flight Instructor Ground Instructor			
32.	Click Save button at the bottom of the	Dispatcher			
	page (you may need to scroll down to	Flight Engineer			
	see it).	Flight Navigator			
		Control Tower Operator			
		Senior Parachute Rigger			
		Save Cancel			
		Save Changes			

33.	To change your Account Preferences once you have completed your initial registration login to EAASafety gov	FAAST FAA SAFETY TEAM
34.	Go to the left side of the FAASafety.gov page.	SPANS Event Management WINGS Administration
35.	Click on <i>My FAASafety.gov</i> to open the submenu.	FAASTeam Directory If you have n here to find y
36.	Click on <i>My Preferences.</i>	About the FAASTeam
		My FAASafety.gov My Home Page My Courses
		My Events <u>My Preferences</u> My VanIGS My Topic Suggestions
37.	Any time you want to change your password, you can click on the Password tab.	Account Preferences You may change any of your account preferences below. (• indicates a required field, • indicates an error)
38.	After you have filled in your New Desired Password and Confirmed it, click the Save button.	General Certificates & Ratings Password Change Email Address New Desired Password Leave both fields blank to keep your current password. Confirm New Password Save Cancel
39.	Clicking on the Change Email Address tab will give you a link for changing your email address and mailing address including your primary zip code.	Account Preferences You may change any of your account preferences below. To change your WINGS - Pilot Proficiency Program Pilot Profile, click here. (* indicates a required field, * indicates an error) General Certificates & Ratings Password Change Email Address If you need to change other information, please access our registry page at http://www.faa.qov/licenses certificates / annen At that location, you may change your email address and mailing address (including your primary zip code). Save Cancel
40.	To change your Email Notification Preferences , click on the General tab and make your changes.	(* indicates a required field, * indicates an error) General Certificates & Ratings Password Change Email Address * Home Page Event Zip Codes These ap codes represent the events that will appear event would Page, be vend. Zip Code Radius These app codes represent the events that will appear event would Page, be vend. 19810 Wilmington, DE 50 mile
41.	To remove your FAASafety.gov account, click on the General tab.	mie mie
42.	Click on To remove your EAASafety gov	Most modern email clients support HTML. If unsure,
Not	account, click here.	select "plain text". Image: HTML O Plain text Image: Plain text Image: Plain text Imag

43. Click on the "I u Deactivate my Account" butto	Click on the "I understand and Wish to Deactivate my FAASafety.gov Account" button.	FAASafety.gov Account Deactivation If you are considering deactivating your account from FAASafety.gov because you are receiving too much or unwanted email, consider changing your <u>preferences</u> to control which email messages you will receive. If you are currently registered with SPANIS for any events, your event registration will not be automatically removed. You may still attend these events. If you wish to unregister for any events, <u>cick here</u> before proceeding.		
		If you do not want to receive any notifications from the Federal Aviation Administration's Safety Program, except for emergency notices, simply log into the site and from the "Preferences" page under the "General" tab, uncheck all "Notification Preferences" boxes.		
		If you would like to deactivateyour account from FAASafety.gov, click the button below and your account wil be deactivated. If you deactivate your account, you will not be able to log in or receive any notices or online services from FAASafety.gov. You will still be able to visit FAASafety.gov and do <u>Event Searches</u> for events that you may want to attend like any other unregistered user.		
		I Understand and Wish to Deactivate my FAASafety.gov Account		
		the FAASafety.gov home page.		
44. You will be take FAASafety.gov	en back at the home page.			

Other FAASafety.gov Features

45. The Aviation Learning Center's Online Course catalog will bring up the fill listing of courses. These include courses that qualify for the WINGS Knowledge credits.	About the FAASTeam Image: Begin/Resume Course Image:
46. Scroll through the Course Catalog to find courses that you are interested in.	Segue 5 weet Homose / Nat / IA Administration FAASTrans Directory Advisition Learning Center Online Course Catalog
47. Courses that qualify for the WINGS program show the WINGS Credit Parameters.	Catalogies year bank Catagory: All catagories About the rearrange Bury year off furth any available training courses for the Avaition Learning Center. To result, the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below. This is the ductate that you and the Register How the next to the course runse below to the second the course runse below. The method the runse how
48. The Pilot Resources and AMT & IA Resources give lots of links to information of interest to airmen, mechanics and inspectors.	Market Streett Hanagemeent Wittick, Arris Takas Market Streett Market Streett Market Streett Market Streett Market Streett Market Streett Market M

49. A page from the Pilot Resources is		SPAIIS Event Management	Online Res	cources	
	shown to the right.	WINGS / AMT / IA Administration	Here are some fight descriptions of the sit	Here are some flight safety-related web sites that you may find interesting. Click on any category to see descriptions of the sites and links within that category.	
5	FAASTeam Directory				
		FAASafety.gov Tools	Categories in "Resources for Pilots"		
	Help Reference	 Aircraft & Airworthiness 	Links to FAA airworthiness info and industry safety postings		
		About the FAASTeam	(16 resources)		
		My FAASafety.gov	 Airspace (11 resources) 	Links to information on airspace	
		Aviation Learning Center	Events (2 resources)	Links to information about aviation events.	
		WINGS - Pilot Proficiency Program	Forms (5 resources)	Links to online forms.	
		FAASTeam Directory	 Guidance, 	Links to FAA guidance materials, including handbooks.	
		Events / Seminars	Standards, Regulations (30 resources)		
		FAASTeam Notices			
		Pilots Resources	 Organizations / Associations (50 resources) 	Links to aviation organizations, including type clubs.	
		AMT & IA Resources			
		Award Programs	 Pilots (24 resources) 	Links to FAA website section for plots.	
			 Pilots - CFI (38 resources) 	Sites of special interest to fight instructors.	
		 Pilots - Commercial Sites of special interest to commercial plots. (24 resources) 			
			 Pilots - Instrumer (27 resources) 	nt Sites of special interest to instrument plots	
			 Pilots - Private (25 resources) 	Sites of special interest to private plots.	
		Pilots - Rotorcraft (18 resources)	It Sites of special interest to rotorcraft pliots.		

~~~ End of Procedure ~~~