



Homeland  
Security

**Detailed Instructor to the  
*Federal Law Enforcement Training Center***

The Inspector General Criminal Investigator Academy (IGCIA) is seeking nominations from criminal investigators and/or attorneys of PCIE and ECIE member organizations for an opportunity to serve as a detailed instructor to the Federal Law Enforcement Training Center (FLETC), Glynco, Georgia. Per the 1994 Memorandum of Understanding between the FLETC and the PCIE, the Inspector General community agrees to provide their pro-rata share of detailed instructors to the FLETC. Based on the IG community's projected FLETC training needs and resulting allocations, and in accordance with established policy governing the assignment of agency instructor support, the IG community is required to provide ten instructors to FLETC in fiscal year (FY) 2009.

The IGCIA collects detailed instructional support from its OIG partners based upon each OIG's allocated training seats. These funds will be utilized to provide salary reimbursement to the selected detailed instructor's employing OIG at the rate of \$90,500 in FY09. This assignment is a three-year tour of duty with limited extensions of up to two years with the concurrence of the FLETC.

The FLETC agrees to pay reasonable personnel relocation expenses associated with the detailed instructor's transfer to the FLETC, including subsistence expenses while occupying temporary quarters for a period of not more than 60 consecutive days. The FLETC as a matter of routine will not include residence buy-back provisions. The employing OIG will accept all costs associated with the return of the detailed instructor to the employing agency.

It is the intent of the FLETC and the IGCIA to provide the best qualified instructors. With this in mind, the ideal detailed instructor candidate should possess a four-year college degree, have teaching or training experience, and have a minimum of five years of progressively responsible law enforcement experience. Lesser levels of formal education and a lack of teaching experience may be acceptable if there are significant levels of practical experience in the law enforcement field to demonstrate credibility as a subject-matter expert. Subject matter expertise is needed in such diverse topical areas as legal, interviewing, investigative techniques, computer crimes and technology, economic/financial crimes, physical techniques, use of force and firearms.

Instructors detailed to the FLETC from an Office of Inspector General (OIG) will receive supervision and administrative orders from their respective FLETC supervisor. The supervisors will have full authority to adjust the work assignments and hours of the detailed instructors. Every effort will be made to ensure equity between those assigned, whether agency detailed instructors or permanent FLETC staff. When required, overtime will be paid in accordance with and at rates applicable under law.

In order to be considered for this position, applicants should already have been granted, by their parent agency, a favorably adjudicated Minimum Background Investigation (MBI), as defined in DHS MD 11050.2, Personnel Security and Suitability Program, which is at least equivalent to a National Agency Check with Inquiries (NACI) or greater, commensurate with the employee's position sensitivity as described in the Office of Personnel Management (OPM) Position Sensitivity Designation Guidance.

It is critical to have quality personnel representing your agency and the OIG community at FLETC. If you have an interested, qualified candidate, this detail assignment represents an excellent opportunity for your agency to make a contribution to the entire federal law enforcement community. I also believe the return on your agency's investment will be significant, as this is an extraordinary developmental assignment. I encourage you to give this memorandum the widest possible distribution in your organization, and if an outstanding employee expresses an interest in being considered, that you encourage and support his or her application. Please send your nominations with resumes by email to [angela.hrdlicka@associates.dhs.gov](mailto:angela.hrdlicka@associates.dhs.gov). The Executive Director, IGCI, will forward nominations to FLETC's Training Directorate. This opportunity will remain open until filled.

If you have any questions, please do not hesitate to contact IGCI Director Angela Hrdlicka at 912-267-3801.