

***Inventory of Reclamation Manual Policy and Directive and
Standard Development Efforts***

January 9, 2009

<i>Organization</i>	<i>Release Subject</i>	<i>Policy Gap Title</i>	<i>Subject Area Code</i>	<i>Remarks</i>	<i>Scheduled Date of Completion</i>	<i>Draft for External Review</i>	<i>Project Plan</i>	<i>Release Date</i>
<i>Administration</i>		Accounting Policy - Depreciation and Replacement						
		Accounting Policy - Financial Statements						
		Acquisition Planning - Acquisition Initiation		10/10/2006: Priority changed from "Medium" to "High" at the request of Administration. 01/16/2008: Scheduled date of completion revised. 02/14/2008: Scheduled date of completion revised.	12/15/2008			
		Intergovernmental Cooperation - Coordination with Other Federal Entities			12/31/2007			
		Internal Control Systems - Internal Control Policy and Responsibilities		12/04/2006: Covered in OMB Circular A-123, but Reclamation-specific Policy is required. Draft Policy is to be sent to regions shortly. Draft Directive and Standard expected by February 2007. 08/14/2008: Scheduled date of completion revised.	11/7/2008			
		Records and Information Management - Forms and Reports			9/30/2008			

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<i>Release Subject</i>	<i>Policy Gap Title</i>	<i>Code</i>	<i>Remarks</i>	<i>Date of</i>	<i>External</i>	<i>Project Plan</i>	<i>Release Date</i>
				<i>Completion</i>	<i>Review</i>		
<i>Administration</i>							
	Uniform Classification of Accounts - Plant Accounting						
Contracts - Financial	Contracts and Agreements		01/16/2008: Scheduled date of completion revised. 02/14/2008: Scheduled date of completion revised.	12/15/2008			
Donations		HRM 08-01	06/04/2008: Scheduled date of completion revised.	12/31/2008			
Interest During Construction	Accounting Policy - Other Procedures - Interest						
Interest on Investment (IOI)	Accounting Policy - Other Procedures - Interest	FIN 06-33	06/21/2007: FIN 06-33 Interest on Investment will supersede FIN 06-30C. Scheduled date of completion revised. 07/27/2007: External review of draft Directive and Standard FIN 06-33 completed and draft release removed.				
Technical Assistance to States (TATS)	Intergovernmental Cooperation - Services to State and Local Governments	CMP 05-04	12/04/2006: CMP 05-04 Technical Assistance to States appears limited to only certain Reclamation activities. Coverage on contracting with Tribes under PL 93-638 is misleading.				
<i>Chief Information Office</i>							
	Records and Information Management - Library Management and Operation		09/09/2008: Scheduled date of completion revised.	9/30/2009			

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				<i>Completion</i>	<i>Review</i>		
<i>Operations</i>							
	Power Operation and Maintenance - Policy and Basic Requirements - Communications - Water and Power						
	Power Operation and Maintenance - Radio Communication - Rules and Regulations						
	Title Transfer		11/09/2006: M4E Team 28 is developing a proposal to establish to a Title Transfer program and is scheduled to complete its work and make recommendations in January/February 2007. Once legislation is developed, submitted to Congress, adopted, and a Program is established, a program manager will be assigned and that individual will work to develop the policies and directives that govern the title transfer process which will specifically address the item the "policy gap" identified.				
	Updating Construction Appropriation Authorization Estimates	BGT 05-01					
<i>Policy & Program Services</i>							
	Aging Infrastructure		12/14/2007: Scheduled date of completion revised.	6/30/2008			

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<i>Release Subject</i>							
<i>Policy & Program Services</i>							
	Environmental Quality-Preservation and Enhancement - Air Pollution Abatement		09/05/2008: Scheduled date of completion revised.	7/31/2009			
	Environmental Quality-Preservation and Enhancement - Basic Policy - Changes to Operating Projects to Improve Environmental Quality		09/05/2008: Scheduled date of completion revised.	7/31/2009			
	Environmental Quality-Preservation and Enhancement - Basic Policy - Costs Incurred for Improvement of Environmental Values at Operating Projects		09/05/2008: Scheduled date of completion revised.	7/31/2009			
	Environmental Quality-Preservation and Enhancement - Basic Policy - Design and Engineering Practices		09/05/2008: Scheduled date of completion revised.	7/31/2009			
	Environmental Quality-Preservation and Enhancement - Basic Policy - Office of the Commissioner		09/05/2008: Scheduled date of completion revised.	7/31/2009			
	Environmental Quality-Preservation and Enhancement - Basic Policy - Regional Director		09/05/2008: Scheduled date of completion revised.	7/31/2009			

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<i>Policy & Program Services</i>							
	Environmental Quality-Preservation and Enhancement - Basic Policy - Unanticipated Costs Incurred for Mitigation During Construction				7/31/2008		
	Environmental Quality-Preservation and Enhancement - Clean Water Act		09/05/2008: Scheduled date of completion revised.		7/31/2009		
	Environmental Quality-Preservation and Enhancement - Endangered Species Act		09/05/2008: Scheduled date of completion revised.		7/31/2009		
	Environmental Quality-Preservation and Enhancement - Environmental Education		09/05/2008: Scheduled date of completion revised.		7/31/2009		
	Environmental Quality-Preservation and Enhancement - Fish and Wildlife Coordination Act		09/05/2008: Scheduled date of completion revised.		7/31/2009		
	Environmental Quality-Preservation and Enhancement - Floodplain Management and Protection of Wetlands - Applications to Program		09/05/2008: Scheduled date of completion revised.		7/31/2009		

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<i>Policy & Program Services</i>	Environmental Quality-Preservation and Enhancement - Floodplain Management and Protection of Wetlands - Design and Construction		09/05/2008: Scheduled date of completion revised.		7/31/2009
	Environmental Quality-Preservation and Enhancement - Floodplain Management and Protection of Wetlands - Planning Studies		09/05/2008: Scheduled date of completion revised.		7/31/2009
	Environmental Quality-Preservation and Enhancement - Floodplain Management and Protection of Wetlands - Procedural Steps for Integration into Planning Process		09/05/2008: Scheduled date of completion revised.		7/31/2009
	Environmental Quality-Preservation and Enhancement - Floodplain Management and Protection of Wetlands - Responsibility of Reclamation Officials		09/05/2008: Scheduled date of completion revised.		7/31/2009
	Environmental Quality-Preservation and Enhancement - Hazardous Waste and Materials Management - Procurement and Disposal of Oil		09/05/2008: Scheduled date of completion revised.		7/31/2009

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<i>Policy & Program</i>							
<i>Services</i>							
	Environmental Quality-Preservation and Enhancement - Improved Appearance Criteria to be Applied when Planning and Operating a Project		09/05/2008: Scheduled date of completion revised.	7/31/2009			
	Environmental Quality-Preservation and Enhancement - Noise Control		09/05/2008: Scheduled date of completion revised.	7/31/2009			
	Land - Land Management		12/04/2006: General land management Directive and Standard needed to address odds and ends that do not fit in existing lands Directives and Standards, including (1) disposal and use of timber, sand, gravel, and other minerals and building materials, (2) use and management of floodplains. 11/07/2008: Scheduled date of completion revised.	12/31/2009			
	Land - Policy and Basic Requirements - General Policy - General Land Policy		11/07/2008: Scheduled date of completion revised.	12/31/2009			
	Land - Resolution of Unauthorized Use and Trespass		12/04/2006: Addressed in 43 CFR 423 and 429; however, more detailed information is probably needed that creates a gap. Medium priority because the revised 43 CFR 429 will not be in place until late 2007.	12/31/2009			

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<i>Policy & Program</i>							
<i>Services</i>							
	Operation and Maintenance Transfer Contracts		01/26/2007: Scheduled date of completion revised. 05/22/2007: Scheduled date of completion revised. 08/14/2007: Scheduled date of completion revised. 12/14/2007: Scheduled date of completion revised. 04/27/2008: Scheduled date of completion revised.	8/31/2008			
	Rehabilitation of Existing Projects		12/14/2007: Scheduled date of completion revised.	6/30/2008			
	Water Operation and Maintenance - Irrigation Operation and Maintenance - Reports and Records - Water Supply Report			6/30/2008			
	Water Operation and Maintenance - River Regulation			6/30/2008			
	Water Rights						
Administering the Water Conservation Field Services Program (WCFSP)	Water Conservation Field Services Program	WTR 01-02	12/07/2007: Scheduled date of completion revised. 12/19/2008: Scheduled date of completion revised.	9/30/2009			

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<i>Policy & Program Services</i>							
Appraisal Studies	Project Planning	CMP 09-01	10/31/2007: Scheduled date of completion revised. 02/13/2008: Scheduled date of completion revised. 09/05/2008: Scheduled date of completion revised. 10/01/2008: External review of draft Directive and Standard CMP 05-06 completed and draft release removed. 10/24/2008: CMP P06 and CMP 05-02 have been reassigned subject area codes CMP P09 and CMP 09-02 (feasibility). CMP 05-06 is no longer under development and is going to be replaced by individual Directives and Standards that address specific areas (e.g., CMP 09-01-- appraisal studies). For purposes of Managing for Excellence Action Item 7, issuance of CMP P09 will complete Action Item 7.	6/30/2009			
Bureau of Reclamation Mitigation Activities		ENV P07		7/31/2009			
Certification of Select Water Resources Management Reports		FAC P11	01/16/2008: Convert FAC TRMR-22 to permanent release FAC P11. 06/27/2008: Scheduled date of completion revised, expiration date extended to 06/30/2009.	6/30/2009			

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<i>Policy & Program</i>							
<i>Services</i>							
Contracts - Water	Contracts and Agreements		01/23/2007: Scheduled date of completion revised. 05/22/2007: Scheduled date of completion revised. Awaiting completion of O&M Transfers policy. 08/15/2007: Scheduled date of completion revised. 12/14/2007: Scheduled date of completion revised. 02/14/2008: Scheduled date of completion revised. 09/05/2008: Scheduled date of completion revised.	3/30/2009			
Environmental Compliance Review Program		ENV 02-08	08/14/2007: Scheduled date of completion revised. 08/27/2007: Scheduled date of completion revised. 10/18/2007: Scheduled date of completion revised. 11/25/2007: External review of draft Directive and Standard ENV 02-08 completed and draft release removed. 01/16/2008: Scheduled date of completion revised. 04/27/2008: Scheduled date of completion revised. 10/03/2008: Scheduled date of completion revised.	1/5/2009			

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<i>Policy & Program Services</i>							
Environmental Management System (EMS) Full-Conformance Audit and Declaration		ENV 05-02	08/14/2007: Scheduled date of completion revised. 08/27/2007: Scheduled date of completion revised. 09/26/2007: Scheduled date of completion revised. 10/31/2007: External review of draft Directive and Standard ENV 05-02 completed and draft release removed. 12/14/2007: Scheduled date of completion revised. 01/16/2008: Scheduled date of completion revised.	12/31/2008			
Environmental Management System (EMS) Implementation		ENV 05-01	08/14/2007: Scheduled date of completion revised. 08/27/2007: Scheduled date of completion revised. 09/26/2007: Scheduled date of completion revised. 10/31/2007: External review of draft Directive and Standard ENV 05-01 completed and draft release removed. (Posted 9/28/2007; Removed 10/31/2007) 12/14/2007: Scheduled date of completion revised. 01/16/2008: Scheduled date of completion revised. 04/27/2008: Scheduled date of completion revised. 05/19/2008: Second external review of draft Directive and Standard ENV 05-01 completed and draft release removed. 09/05/2008: Scheduled date of completion revised. 09/26/2007: Scheduled date of completion revised. 10/03/2008: Scheduled date of completion revised.	10/30/2008			

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Evaluation of Treatment, Storage, and Disposal Facilities for Reclamation Hazardous Waste		ENV 02-02		12/31/2009			
Feasibility Studies	Project Planning	CMP 09-02	10/31/2007: Scheduled date of completion revised. 02/13/2008: Scheduled date of completion revised. 09/05/2008: Scheduled date of completion revised. 10/01/2008: External review of draft Directive and Standard CMP 05-06 completed and draft release removed. 10/24/2008: CMP P06 and CMP 05-02 have been reassigned subject area codes CMP P09 and CMP 09-02 (feasibility). CMP 05-06 is no longer under development and is going to be replaced by individual Directives and Standards that address specific areas (e.g., CMP 09-01-- appraisal studies). For purposes of Managing for Excellence Action Item 7, issuance of CMP P09 will complete Action Item 7.	6/30/2009			
Identification of Unneeded Project Lands		LND 08-03		6/30/2009			
Implementation of the Cost Sharing Authorities for Recreation and Fish and Wildlife Enhancement Facilities		LND 01-01	11/07/2008: Scheduled date of completion revised.	3/31/2009			

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<i>Policy & Program Services</i>							
Integrated Pest Management (IPM) Program	Environmental Quality Preservation and Enhancement - Integrated Pest Management Program - Responsibilities - Other Agency Involvement	ENV P02	03/27/2008: The first gap 376.14.7D (IPM Program) was resolved by EPA issuing a final rule and no action is required by Reclamation. Two gaps: (1) application of pesticides to aquatic systems re: 9th Circuit Court decision on Talent and (2) implementing requirements of Executive Order 13112 and the Plant Protection Act for equipment inspection and cleaning.	12/31/2009			
Integrated Pest Management (IPM) Program, IPM Plans	Environmental Quality- Preservation and Enhancement - Integrated Pest Management Program - Program Requirements - Compliance Requirements and Compliance Criteria	ENV 01-01	03/27/2008: This release will resolve the gaps associated with 376.14.8.	12/31/2009			
Integrated Pest Management (IPM) Program, Public Notification of Aerial Pesticide Applications on Reclamation Lands		ENV 01-02		12/31/2009			
Management of Small Arms Shooting Ranges		LND 01-04	11/07/2008: Scheduled date of completion revised. 01/08/2009: External review of draft Directive and Standard completed and draft release removed.	3/31/2009			

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Non-Agricultural Discharges into Reclamation Facilities - Clean Water Act Requirements		ENV 06-01	04/27/2008: Scheduled date of completion revised. 07/25/2008: Scheduled date of completion revised. 12/19/2008: Scheduled date of completion revised.	3/31/2009			
Performing Certification of Select Water Resources Management Reports		FAC 11-01	01/16/2008: Convert FAC TRMR-23 to permanent release FAC 11-01. 06/27/2008: Scheduled date of completion revised, expiration date extended to 06/25/2009.	6/25/2009			
Project Management		CMP 07-01	12/10/2007: External review of draft Directive and Standard CMP 07-01 completed and draft release removed. 01/16/2008: Scheduled date of completion revised. 02/12/2008: Scheduled date of completion revised. 10/01/2008: Second external review of draft Directive and Standard CMP 07-01 completed and draft release removed. 12/19/2008: Scheduled date of completion revised.	1/30/2009			

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<i>Policy & Program Services</i>							
Project Management		CMP P07	12/10/2007: External review of draft Policy CMP P07 completed and draft release removed. 01/16/2008: Scheduled date of completion revised. 02/12/2008: Scheduled date of completion revised. 10/01/2008: Second external review of draft Policy CMP P07 completed and draft release removed. 12/19/2008: Scheduled date of completion revised.	1/30/2009			
Public Notification of Aerial Pesticide Applications on Lands Managed Directly by Reclamation		ENV 01-02					
Reclamation States Emergency Drought Relief Act of 1991			07/29/2008: Scheduled date of completion revised. 12/03/2008: Scheduled date of completion revised. 01/09/2009: Scheduled date of completion revised.	3/31/2009			
Recreation Program Management		LND P04	11/21/2008: External review of draft Policy LND P04 completed and draft release removed.	12/31/2008			
Recreation Program Management	Recreation Management	LND 01-03	04/27/2008: Scheduled date of completion revised. 08/06/2008: Title changed from Recreation Management to Recreation Program Management. 06/08/2007: External review of draft Directive and Standard LND 01-03 completed and draft release removed.	12/31/2008			

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<i>Policy & Program Services</i>							
Restrictions on Usage and Distribution of United States Department of Agriculture (USDA) Farm Service Agency (FSA) Common Land Unit Graphic and Compliance Tabular Data		PEC 08-01	08/14/2007: External review of draft Directive and Standard PEC 08-01 completed and draft release removed. 10/18/2007: Scheduled date of completion revised. 12/21/2007: Scheduled date of completion revised. 06/04/2008: Scheduled date of completion revised. 11/07/2008: Scheduled date of completion revised.	6/30/2009			
Voluntary Transfers of Project Water	Water Transfers Between Project and Nonproject Entities	WTR P02	11/09/2006: There is a Reclamation Manual Policy (WTR-P02, dated 01/10/2001) that addresses water transfers; however, it is currently under revision. 05/22/2007: Scheduled date of completion revised. 08/14/2007: Scheduled date of completion revised. 12/14/2007: Scheduled date of completion revised. 04/27/2008: Scheduled date of completion revised.	11/29/2008			

Water 2025

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Water Resources Implementation Studies - Feasibility Studies	Project Planning	CMP 05-02	10/31/2007: Scheduled date of completion revised. 02/13/2008: Scheduled date of completion revised. 09/05/2008: Scheduled date of completion revised. 10/01/2008: External review of draft Directive and Standard CMP 05-02 completed and draft release removed. 10/24/2008: Subject area code changed from CMP 05-02 to CMP 09-02.	11/7/2008		http://www.usbr.gov/ecman/drafts/fac-p11projplan.pdf	
Water Resources Implementation Studies for Development of Water Supply	Project Planning	CMP P09	10/31/2007: Scheduled date of completion revised. 02/13/2008: Scheduled date of completion revised. 09/05/2008: Scheduled date of completion revised. 10/01/2008: External review of draft Policy CMP P06 completed and draft release removed. 10/24/2008: CMP P06 and CMP 05-02 have been reassigned subject area codes of CMP P09 and CMP 09-02 (feasibility). CMP 05-06 is no longer under development and is going to be replaced by individual Directives and Standards that address specific areas (e.g., CMP 09-01-- appraisal studies). For purposes of Managing for Excellence Action Item 7, issuance of the Planning Policy will complete Action Item 7.	4/23/2009		http://www.usbr.gov/ecman/drafts/fac-p11projplan.pdf	

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<i>Policy & Program Services</i>							
Wildland Fire Management (WFM)		LND P14	11/05/2006: External review of draft Policy LND P14 completed and draft release removed. 11/07/2008: Scheduled date of completion determined.	9/30/2009			
Wildland Fire Management (WFM)		LND 14-01	11/05/2006: External review of draft Directive and Standard LND 14-01 completed and draft release removed. 11/07/2008: Scheduled date of completion determined.	9/30/2009			
<i>Program & Budget</i>							
	Identification of Stations and Projects - Project Numbers						
<i>Public Affairs</i>							
	Public Involvement - Definitions - Consultation		12/04/2006: Partially covered by CMP 04-01. Combine with definition for "significant."				
	Public Involvement - Definitions - Significant		12/04/2006: Combine with definition for "consultation."				
	Public Involvement - Exclusion from Public Involvement Requirements		12/04/2006: Topics should be summarized to cover No Significant Interest, Emergency Conditions, Contractual Commitments, and Discretionary Exclusions.				
	Public Involvement - Scope						

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<i>Security, Safety & Law Enforcement</i>	Occupational Safety and Health - Key Program Elements - Group Meeting		11/30/2006: There are existing Directives and Standards that will be revised and updated to address policy gaps. The key program elements will be included in Directive and Standard SAF 01-01. 12/18/2007: Scheduled date of completion revised. 06/11/2008: Scheduled date of completion revised.				
	Occupational Safety and Health - Accident Investigation and Reporting Procedures	SAF 01-02	11/20/2006: There is a plan to revise the Department Manual on Accident Investigation and Reporting. Currently, the Department mandates the use of Safety Management Information System (SMIS) addresses accident reporting, investigations, and recordkeeping. Improvements need addressed in SAF 01-02 for Serious Accident Investigations. 06/11/2008: Scheduled date of completion revised.				
	Occupational Safety and Health - Accident Investigation and Reporting Procedures - Job Corps						

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<i>Security, Safety & Law Enforcement</i>		Occupational Safety and Health - Authority, Policy and Responsibility		11/20/2006: There are existing Directives and Standards that will be revised and updated to address policy gaps. The key program elements will be included in Directive and Standard SAF 01-01. 12/18/2007: Scheduled date of completion revised. 06/11/2008: Scheduled date of completion revised.				
		Occupational Safety and Health - Safety and Health Training - Operation and Maintenance of Water Systems and Equipment		11/20/2006: There are numerous requirements for safety and health training, both initial and refresher for personnel in O&M. 06/11/2008: Scheduled date of completion revised.				
		Occupational Safety and Health - Safety and Health Training - Personnel Engaged in Construction Activities		11/20/2006: There are numerous requirements for safety and health training, both initial and refresher for personnel in construction. 06/11/2008: Scheduled date of completion revised.				
		Occupational Safety and Health - Watercraft - Acquisition of Watercraft						
		Occupational Safety and Health - Watercraft - Modification of Existing Watercraft						

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				<i>Completion</i>	<i>Review</i>		
<i>Security, Safety & Law Enforcement</i>							
	Space and Communication - Identification of Employees and Visitors		12/04/2006: Consistent Policy is required for Reclamation's implementation and issuance of common identification standards for employees and contractors. Reclamation is currently fulfilling Department interim guidance, DIAPR-2006-3, on Personal Identity Verification "Smartcards" based on the implementation of Homeland Security Presidential Directive-12 (HSPD0-12).				
Facility Security	Security, Civil Defense, and Disaster Assistance - Security of Reclamation Facilities	SLE 03-02	11/16/2006: Changed subject from "Security of Reclamation Facilities" to "Facility Security Directive and Standard" at the request of Security, Safety, & Law Enforcement. 06/10/2008: Scheduled date of completion revised. 09/16/2008: External review of draft Directive and Standard completed and draft release removed.	2/28/2009			
Management of Uniforms		SLE 04-02	03/17/2008: External review completed and draft release removed. 05/02/2008: Rereleased as Temporary Reclamation Manual Release.	5/4/2009			
Notification and Reporting of Incidents		SLE 07-01					
Notification of Suspicious Activities		SLE 06-01					

<i>Organization</i>		<i>Subject Area</i>		<i>Scheduled</i>	<i>Draft for</i>		
<i>Release Subject</i>	<i>Policy Gap Title</i>	<i>Code</i>	<i>Remarks</i>	<i>Date of</i>	<i>External</i>	<i>Project Plan</i>	<i>Release Date</i>
				<i>Completion</i>	<i>Review</i>		
<i>Security, Safety & Law Enforcement</i>							
Reimbursability of Security Costs		SLE 05-01					
Security Program	Security, Civil Defense, and Disaster Assistance - Policy and Basic Requirements	SLE P01	11/16/2006: Changed subject from "Policy and Basic Requirements" to "Security Policy" at the request of Security, Safety, & Law Enforcement. 06/10/2008: Scheduled date of completion revised. 09/16/2008: External review of draft Policy completed and draft release removed.	2/28/2009			
<i>Technical Resources</i>							
	Peer Review for Consistency in Design and Costs Assumptions for Feasibility						9/30/2008
	Research, Scientific, and Technical Coordination - Coordination of Research and Development Activities						9/30/2008
	Research, Scientific, and Technical Coordination - Research Facilities						9/30/2008
	Surveying and Mapping Techniques and Standards						9/30/2010
	Surveying, Mapping, and Aerial Photography						9/30/2010

<i>Organization</i>		<i>Subject Area</i>		<i>Scheduled</i>	<i>Draft for</i>		
<i>Release Subject</i>	<i>Policy Gap Title</i>	<i>Code</i>	<i>Remarks</i>	<i>Date of</i>	<i>External</i>	<i>Project Plan</i>	<i>Release Date</i>
				<i>Completion</i>	<i>Review</i>		
<i>Technical Resources</i>							
Collaboration with Customers Regarding Engineering and Other Technical Services Required for Construction Work on Existing Bureau of Reclamation Facilities (Excluding Safety of Dam Modifications)		CMP TRMR-19		1/6/2009			1/6/2009
Design Activities		FAC 03-03	08/01/2008: Revisions to FAC 03-03 to address design closeout process. 09/16/2008: External review of draft Directive and Standard completed and draft release removed.	12/5/2008			
Peer Review for Information Quality			This Directive and Standard will provide Reclamation requirements for implementing Office of Management and Budget's "Final Information Quality Bulletin for Peer Review" issued December 16, 2004. The Department has drafted, but not adopted, a Departmental Manual providing guidance.	9/1/2009			
Scientific Integrity			In a December 2007 letter, the Secretary requested Departmental agencies to develop policy on scientific integrity.	9/1/2009			