

August 6, 2003

MEMORANDUM TO: William D. Travers  
Executive Director for Operations

FROM: Annette L. Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - COMSECY-03-0039 -  
IMPLEMENTATION OF SEMIANNUAL REPORTS INSTEAD OF  
QUARTERLY REPORTS AND UTILIZATION OF NRC WEBSITE  
TO UPDATE THE PUBLIC ON ACTIVITIES RELATED TO  
CONTROLLING THE DISPOSITION OF SOLID MATERIALS

The Commission has approved the use of semiannual reports for keeping it informed of activities related to controlling the disposition of solid materials. The upcoming Fall 2003 semiannual report should include the status of the technical basis work, much of which is scheduled for completion by September 2003.

cc: Chairman Diaz  
Commissioner McGaffigan  
Commissioner Merrifield  
OGC  
CFO  
OCA  
OIG  
OPA  
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)  
PDR