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"Dobriansky, Larisa" <Larisa.Dobriansky@hq.doe.gov> 10/04/2002 04:38:55 PM

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CC:

"Cobb, Al" <Al.Cobb@hq.doe.gov>, "Kibler, Gloria" <Gloria.Kibler@hq.doe.gov>

Subject: Business Challenge Meeting Notice

The Department of Energy Policy and International Affairs Office is convening an inter-agency meeting to discuss the status of our respective climate change Business Challenge efforts that have been undertaken as a result of the President's February 14, 2002, Clear Skies initiative.

The meeting will be held at DOE as follows:

Location:

DOE room 7B-040 (Forrestal Building/1000

Independence Ave., SW)

Day/Date:

Thursday, October 10

Time:

1:30 p.m.

An agenda will be emailed Wednesday.

Please RSVP your attendance plans by COB Tuesday to Ms. Gloria Kibler at 202/586-5316 or gloria.kibler@hq.doe.gov.

We hope to have at least one representative from each agency. If you believe that someone not on this list from your agency is more appropriate, then please forward this notice to them.

Please call if you have any questions. My number 202/586-1524 and my email address is larisa.dobriansky@hq.doe.gov. You may also contact my policy office colleague Al Cobb at 202/586-8635. Al's email address is al.cobb@hq.doe.gov.

I look forward to seeing you Thursday.

Larisa

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Phil Cooney/CEQ/EOP@EOP Debbie S. Fiddelke/CEQ/EOP@EOP Kenneth L. Peel/CEQ/EOP@EOP John A. List/CEA/EOP@EOP

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INTERAGENCY BUSINESS CHALLENGE MEETING 1:30 p.m. Thursday, October 10, 2002 DOE, Forrestal Building Room 7B-040 (Seventh Floor)

Agenda

Welcome

Self-introductions

DOE Introductory Remarks on Purpose of Meeting
- Coordination of Rollout of Voluntary Sectoral Initiatives

White House/CEQ/CEA Update

Departmental/Agency Updates

- DOE
- EPA
- Commerce/NOAA
- USDA
- DOT
- State
- Interior

Rollout Coordination

- Rollout date
- Nature of event Cabinet level
- Participating agencies
- Functional areas points of contact
- Matrix of voluntary initiatives
- Matrix of Federal programs
- Rollout communications
- Logistics
- Coordination with industry groups

Next Meeting

DOE Contact: Gloria Kibler, 586-5316 (Names of those who have RSVPed their plans to attend will be submitted to DOE's security desk at 11 a.m. on Oct. 10.)