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Phil Cooney
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To: Phil Cooney/CEQ/EOP@EOP
cc: See the distribution list at the bottom of this message
bcc: Roberta L. Conde/CEQ/EOP@EOP, Records Management@EOP
Subject: Re: Next Meeting on Voluntary Sectoral GHG Reduction Agreements: Wednesday, November 6, 2 - 3:30 PM, CEQ - 730 Jackson Place

Group, thanks to those of you who were able to participate in today's meeting. We will meet next on November 6 at 2 PM. As we discussed for EPA and DOE, please plan to bring a "Public affairs/communications" person with you to the next meeting (Sam Thernstrom, CEQ's Communications Director, will coordinate this aspect of the effort). Also at the next meeting, please plan to bring hard copies (15 stapled) of the agreements or commitments that we have from industry sectors for distribution to our larger group. Finally, DOE and EPA are checking calendars for their principals at different times on Wednesday, December 11. Would you also check availability at those same times on Thurs and Fri of that week, the 12 and 13th -- as I am trying to coordinate with Jim's schedule as well. Thanks to all -- we have our work cut out for us, Phil

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