

AFCARS ASSESSMENT REVIEW FINDINGS – General Requirements
State: New Hampshire
Report Period Under Review: October 1, 2003 - March 31, 2004 (2004A)

REQUIREMENT	FINDING/NOTES	RATING FACTOR
POPULATION REQUIREMENTS		4
<p>45 CFR 1355.40(a) Scope of the data collection system – foster care</p> <p>Must include all children in foster care for whom the agency has responsibility for placement, care, or supervision (45 CFR 1355.40(a)(2)).</p> <ul style="list-style-type: none"> • All children who are required to be provided the protection of section 422(b)(10) of the Social Security Act (the Act) (Appendix A – SECTION II). • All children supervised by or under the responsibility of another public agency with which the title IV-B/E agency has an agreement under title IV-E and the State makes title IV-E foster care maintenance payments (Appendix A - SECTION II). <p>Includes Native American children covered under section 422(b)(10) of the Act, (45 CFR 1355.40(a)(2)).</p> <p>Out of State placements. The State making the placement submits the information on the child (45 CFR 1355.40(a)(2)).</p> <p>Includes all children who have been in foster care at least 24 hours (Appendix A - SECTION II).</p> <p>Does not include children who are in their own homes under the responsibility of the State agency (Appendix A - SECTION II).</p> <p>Include all children who are in the placement, care, or supervision responsibility of the title IV-B/E agency that are returned home (Child Welfare Policy Manual, Section 1.3, AFCARS Reporting Population).</p> <p>Includes youth over the age of 18 if a payment is being made on behalf of the child (Child Welfare Policy Manual, Section 1, AFCARS).</p>	<p>The State’s AFCARS reporting population correctly includes children in its care and placement responsibility.</p> <p>The State has a title IV-E interagency agreement with the Division for Juvenile Justice Services for the payment of title IV-E foster care maintenance payments for those youth determined to be eligible under title IV-E.</p> <p>There are no recognized Federal Tribes in New Hampshire. Native American children in the State are served by the title IV-B/IV-E State agency.</p> <p>The State reports on children in its care and placement responsibility that are placed out-of-State and does not report those children from another State that are placed in New Hampshire.</p> <p>The State correctly does not include children that are in their own home that have never been removed.</p> <p>The State includes children returned to their own home while under the agency’s responsibility for care and placement.</p> <p>The State includes youth through the age of 18 on whose behalf the State claims a title IV-E foster care maintenance payment.</p>	

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<p>45 CFR 1355.40(a) Scope of the data collection system – adoption</p> <p>Includes all adopted children placed by the agency, and all adopted children for whom the State agency is providing adoption assistance (either ongoing or for non-recurring expenses), or for whom care or services are provided directly or by contract or agreement with other private or public agencies (45 CFR 1355.40(a)(3)).</p> <ul style="list-style-type: none"> • Report on all children adopted in the State during the reporting period in whose adoption the State has had any involvement. All adoptions after 10/1/94 that meet the criteria below must be reported. Criteria (Appendix B – Section II): <ul style="list-style-type: none"> a) Children who had been in foster care under the responsibility and care of the agency. b) All special needs children, whether or not they were in the public foster care system prior to their adoption and for whom non-recurring expenses were reimbursed. c) Children adopted for whom an adoption assistance payment or service is being provided based on arrangements with the State agency. <p>Adoptions prior to 10/1/94, with title IV-E adoption subsidies, report aggregate data (45 CFR 1355.40(a)(3)).</p> <p>For children adopted out-of-State, the placing State reports the adoption data (45 CFR 1355.40(a)(3)).</p> <p>Voluntarily reports on all other adoptions. (Appendix B – Section II).</p>	<p>The State includes all adoptions of children placed by the State agency and all adopted children for whom the State agency has entered into an adoption assistance agreement whether or not the child had been in the State’s foster care system.</p> <p align="center">Not applicable</p> <p>The State reports those adoptions in which the child was placed out-of-State.</p> <p>The State does not report adoptions in which it has had no involvement.</p>	
TECHNICAL REQUIREMENTS		2

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<p>45 CFR 1355.40(b) Foster care and adoption reporting requirements</p> <p>The data must be extracted from the data system as of the last day of the reporting period (45 CFR 1355.40(b)(1)).</p> <ul style="list-style-type: none"> • For children who are in care on the last day of the reporting period, information as of the last day of the period is extracted. • For children who were discharged during the period, information on the most recent episode is extracted. <p>The data must be submitted in electronic form as described in Appendix C (45 CFR 1355.40(b)(1)).</p> <p>The data must be in record layouts as delineated in Appendix D (45 CFR 1355.40(b)).</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	
<p>Appendix A, 45 CFR 1355 Foster Care Data Elements and Appendix B, 45 CFR 1355 Adoption Data Elements</p> <p>State uses sequential numbering of the case record number or encrypts the record number.</p>	<p>The State encrypts the child's number.</p>	
<p>Appendix C, 45 CFR 1355 Electronic Data Transmission Format</p> <p>Data file must be in ASCII format.</p> <p>Elements must be comprised of integer (numeric) value(s).</p> <p>All records must be a fixed length.</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	
<p>ACYF-PI-CB-95-09, Reissued May 23, 1995</p> <p>State extracts all records based on the transaction date of discharge.</p>	<p>The State incorrectly extracts the records based on whether the case is open during the report period.</p>	

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<p>Technical Bulletin #2, File Format</p> <p>State uses correct file name for transmission.</p>	Yes	
<p>File Creation</p> <p>State attaches footnotes to files.</p> <p>State is using proper format for the creation of footnotes.</p> <p>State uses DCU, DQU and the Frequency Utility on its data file.</p>	<p>Not currently using.</p> <p>Not applicable.</p> <p>Yes.</p>	
<p>Data Conversion</p> <p>State transferred historical information on open cases. Specifically, it included information on: date of first removal, total number of removals, and whether the child’s mother was married at the time of the child’s birth. If the case was open at the time of conversion, information on the number of placement settings was included.</p> <p>The information system has the capability of recording historical information. This should apply to both open cases in which historical information must be entered, and for closed cases that re-open after conversion and must be entered into the system.</p>	<p>The State had a payment system prior to BRIDGES. The State did a manual conversion on information for open cases only.</p> <p>The State’s system does have the capability to record historical information.</p>	