

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
#3 Local Agency(County or Equivalent Jurisdiction)	2	The program code incorrectly extracts the county where the intake occurred and the county that has court jurisdiction; not the office where the worker is assigned.	Modify the program code to extract the local FIPS code based on the location of the office affiliation of the social worker with primary responsibility for the case.		
<p>Race</p> <p>Foster Care: #8 Child's; #52 1st Foster Caretaker's #54 2nd Foster Caretaker's (if applicable)</p> <p>Adoption: #7 Child #25 Adoptive Mother's #27 Adoptive Father's</p> <p>a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine</p>	2	<p><u>Screen:</u> Person Profile <u>Program code:</u> 732Nn LNs 0945, 3960-4025, 4090-4100, 4135; and 800A, LNs 1180-1570</p> <p>1) The worker can enter a race and “unable to determine.”</p> <p>2) Case file review findings: For the category “American Indian or Alaska Native” there were eight (14%) error cases. The reviewers found that it was an additional race that should have been reported.</p>	<p>1) Modify the data entry fields so that a race and “unable to determine” cannot both be selected. One option is to remove “unable to determine” from the five additional selection boxes and only list it on the first selection list.</p> <p><u>Supervision/Training</u> 2) Implement supervisory oversight to ensure workers enter all applicable races.</p> <p>3) Provide ongoing training/guidance that race is to be self-identified by the client.</p> <p>4) ACF will review the data to ensure accuracy.</p>		

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<p>#10 Has the child been clinically diagnosed as having a disability(ies)?</p> <p>1=Yes 2=No 3=Not yet Determined</p> <p>If yes, indicate each type of a disability with a "1."</p>	<p align="center">2</p>	<p><u>Screens:</u> Health Exam Profile; Health Diagnosis Profile; Education Evaluation Profile <u>Program code:</u> 731N, LN 3360; and, 733N, LNs 1115, 1380, 1670,1955, 2150, 6075-6155 <u>Frequency Report</u> (n=2,563): Yes = 723 (28%); No = 0; Not yet determined = 1,840 (72%) <u>Frequency Report 2006A</u> (n=2,622): Yes = 752 (29%); No = 1,221 (47%); Not yet determined = 246 (9%)</p> <p>1a) Review of the screen for disability information indicates there is no field to input "yes," "no," or "not yet determined."</p> <p>1b) If there is a date, and there are no diagnosed conditions selected, this element is mapped to "no." The State's design of the input screens for the entry of this information may be contributing to the underreporting of this information.</p>	<p>1a) Consider a way to incorporate the question and the responses into an appropriate screen in the system.</p> <p>1b) Ensure that a response of "no" means the child has been seen by a medical professional and determined to have <u>no</u> disabilities.</p> <p>2) Submit revised screen prints to ACF for review.</p> <p>3) Make appropriate changes to the program code.</p> <p>4) Submit revised program</p>		

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		<p>Case file review findings: 17 (29%) of the records analyzed did not match what was reported in AFCARS. In six of the error cases, the child was diagnosed with a condition that is to be reported to AFCARS, but the AFCARS data indicated "not yet determined." In nine of the error cases, the AFCARS response was "not yet determined" but the reviewer found the child had been examined by a medical professional and had no health issues. In two error cases, the child had been in care for a year and the AFCARS response was "not yet determined."</p>	<p>code to ACF.</p> <p><u>Supervision/Training</u> 5) Develop a method to ensure that once the evaluation reports are received from the medical personnel the data are entered and the record is updated.</p> <p>6) Provide training on new field(s), if implemented.</p> <p>7) Implement supervisory oversight to ensure workers enter this information.</p> <p>8) ACF will review the data to ensure accuracy.</p>		
<p>Foster Care and Adoption #14 Emotionally Disturbed #15 Other Diagnosed Condition [0 = Does not apply] 1 = Applies</p>	<p align="center">2</p>	<p><u>Screens:</u> Diagnosis on Multi-axial Diagnosis Profile, Diagnosis on Health Condition Profile <u>Program code:</u> 733N, LNs 1135, 1625-1645, 1810-1890, 2120-2125, 1140, 1650-1655, 1935-1940, 2130-2135</p> <p>1) Currently, the State's method of mapping for this element includes a wide range of diagnoses, which includes some that should not be included in AFCARS.</p>	<p>1) Modify mapping of medical/psychological conditions.</p> <p><u>Supervision/Training</u> 2) Implement supervisory</p>		

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		Diagnosed behavioral or emotional conditions that are not in the mapping for element #14 are mapped to element #15. There are several that should be mapped to element #14.	oversight to ensure workers enter this information. 3) ACF will review the data to ensure accuracy.		
<p>#16 Has this child ever been adopted?</p> <p>1 = Yes 2 = No 3 = Unable to Determine</p> <p>#17 If yes, how old was the child when the adoption was legalized?</p> <p>[0 = Not Applicable] 1 = less than 2 years old 2 = 2-5 years old 3 = 6-12 years old 4 = 13 years or older 5 = Unable to Determine</p>	2	<p>#16: <u>Program code:</u> 733N, LNs 1185, 2195 <u>Frequency Report</u> (n=2,563): Yes = 97 (4%); No = 2,447 (95%); Unable to determine = 19 (.74%) <u>Frequency Report 2006A</u> (n=2622): Yes = 16 (.61%); No = 2,606 (99%); Unable to determine = 0</p> <p>#17: <u>Program code:</u> 733N, LNs 1200, 2220, 2560-2590 <u>Frequency Report</u> (2,563): Not applicable = 2,466 (96%); Unable to determine = 0; Not reported = 0 <u>Frequency Report 2006A</u> (n=2,622): Not applicable = 2,606 (99%); Unable to determine = 0; Not reported = 0</p> <p>1) The program code derives the response to these elements based on whether or not the child had previously been adopted from the</p>	<p>1) Develop and implement a screen/fields to collect whether the child has been adopted regardless of location or type of agency. (The State could add it to the person profile screen or to assessments.)</p> <p>1a) Modify the program code in accordance with the revised screen.</p> <p>1b) Ensure that values are added to the screen and program code to account for</p>		

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		<p>Idaho child welfare system.</p> <p>2) The State incorrectly includes "step-parent" adoptions.</p>	<p>children that were abandoned.</p> <p>1c) Provide ACF with revised screen.</p> <p>1d) Provide ACF with the revised program code.</p> <p>2) Exclude step-parent adoptions from this element.</p> <p><u>Supervision/Training/Data completeness</u></p> <p>3) Once changes to the system have been implemented, review open cases and have workers correct the information regarding whether the child had a prior adoption.</p> <p>4) Implement training and supervisory oversight to ensure workers accurately enter this information.</p> <p>5) ACF will review the data.</p>		
<p>#18 Date of First Removal from Home</p> <p>#21 Date of Latest Removal</p>	<p>2</p>	<p><u>Program code:</u> 732N, LNs 1720-2080, 2550-2790</p> <p>For AFCARS reporting purposes, if a child's first living</p>	<p>1) Modify the program code to not include a child whose first placement is a locked</p>		

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		<p>arrangement while under the agency's responsibility for care and placement is a locked facility or a hospital, then the child's removal episode does not begin until (or if) the child is placed in a foster care setting such as a foster home or group home, or other institutional setting. The State currently includes these situations in its AFCARS file.</p> <p>#18 Case file review findings: 9 (20%) of the records analyzed did not match what was reported in AFCARS. Also, there were twelve records in which the reviewers could not verify this information due to incomplete case files. There were five records that should have had an earlier date of removal and three that should have had a later date.</p> <p>#21 Case file review findings: 7 (13%) of the records analyzed did not match what was reported in AFCARS. In three error cases, the actual date of removal was later than the date reported to AFCARS. In two of these cases, the date reported to AFCARS included the date the child was</p>	<p>facility or a hospital.</p> <p>1a) The date of removal would be the date the child entered a foster care setting after the above setting(s), if applicable.</p> <p>2) Submit the revised screen(s), if applicable, and program code to ACF.</p> <p>3) Review open cases and have workers correct the information regarding dates of first removal.</p>		

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		placed in the hospital or detention as the first placement. In three error cases the actual date of removal was earlier than the date reported to AFCARS.			
#23 Date of Placement in Current Foster Care Setting	2	<p>The program code incorrectly only includes a placement in a hospital if it is for more than 30 days. There is no State policy that defines acute care as being 30 days.</p> <p>Case file review findings: 6 (13%) of the records analyzed did not match what was reported in AFCARS. In four of the error cases, the reviewers found an earlier date than the one reported to AFCARS. In two of the error cases, the dates found by the reviewers were later than the one reported to AFCARS.</p>	<p>1) Determine, based on medical practice and insurance guidelines within the State, what is considered an acute care stay.</p> <p>2) Modify the program code to include the start date of non-acute hospital stays.</p>		
#24 Number of Previous Placement Settings in This Episode	2	<p><u>Screen:</u> Placement Request <u>Program code:</u> 733N, LNs 1300, 3150-3750, 4845-5515, 3760-4040, 4845-5515, 4050-4115; and, 738N</p> <p>1) The program code incorrectly only includes a placement in a hospital if it is for more than 30 days. There is no State policy that defines acute care as being 30</p>	<p>1) Modify the program code to include non-acute hospital stays in the placement count.</p>		

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		<p>days.</p> <p>2) Idaho Youth Ranch has several facilities, and one location contains several individual cottages onsite.</p>	<p>2) If a child moves from one cottage to another on the same site, do not count as these as placement moves. If the child goes to a different facility operated by Idaho Youth Ranch, then it should be counted as a placement move.</p>		
<p>Actions or Conditions Associated With Child's Removal</p> <p>#26 Physical Abuse #27 Sexual Abuse #28 Neglect #29 Parent Alcohol Abuse #30 Parent Drug Abuse #31 Child Alcohol Abuse #32 Child Drug Abuse #33 Child Disability #34 Child's Behavior Problem #35 Death of Parent #36 Incarceration of Parent #37 Caretaker Inability to Cope Due to Illness or Other Reasons #38 Abandonment #39 Relinquishment #40 Inadequate Housing</p>	<p align="center">2</p>	<p><u>Screens:</u> Removal Reason Profile, Removal from Home</p> <p>There are two separate fields for collecting this data. There is no edit to ensure that workers go to the "contributing conditions" field.</p> <p>The data are underreported.</p>	<p>1) Develop a method to ensure better data collection and accuracy. The State must either:</p> <p>a) Implement an internal edit to the screen that forces the worker to check the second field for any additional circumstances associated with why the child was removed from his/her home; or,</p> <p>b) Modify the screen to include all of the contributing conditions into one field.</p> <p>2) Provide ACF with the State's plan to make improvements to this field.</p>		

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<p>[0-Does not Apply] 1-Applies</p>			<p>3) Implement planned changes. 4) Provide ACF with revised screen and program code.</p> <p><u>Supervision/Training</u> 5) Train staff to include all contributing reasons that lead to the child being “removed from home” and placed into foster care.</p> <p>6) Utilize management reports to assess the completeness of this information and whether it is reflective of the reasons for children entering foster care.</p> <p>7) Implement supervisory oversight to ensure workers enter this information accurately and timely.</p> <p>8) ACF will review the data to ensure accuracy based on the program code changes.</p>		
<p>#41 Current Placement Setting</p> <p>1 = Pre-Adoptive Home 2 = Foster Family Home-Relative</p>	<p align="center">2</p>	<p><u>Screens:</u> Placement request; Foster family profile; Facility license profile <u>Program code:</u> 732N, LNs 1140, 4695-4950, 4965-5175 <u>Frequency Report:</u> Pre-Adoptive</p>			

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<p>3 = Foster Family Home-Non-Relative 4 = Group Home 5 = Institution 6 = Supervised Independent Living 7 = Runaway 8 = Trial Home Visit</p>		<p>Home = 133 (5%); Foster Family Home-Relative = 494 (19%); Foster Family Home-Non-Relative = 1,307 (51%); Group Home = 199 (8%); Institution = 168 (7%); Supervised Independent Living = 0; Runaway = 10 (.39%); Trial Home Visit = 252 (10%)</p> <p>1) The State maps “alcohol drug treatment facilities” to “institution.” If the facility is between seven and twelve beds, then it should be mapped to “group home.”</p> <p>2) The drop down list for placement request includes: “children’s recreation camp,” “work program,” and “maternity home.”</p> <p>3) Idaho Youth Ranch has several facilities, and one location contains several individual cottages onsite. The staff need to confirm with the licensing staff the size of each cottage.</p> <p>4) The program code incorrectly only includes a placement in a</p>	<p>1) Provide ACF with the size of these facilities.</p> <p>2) Remove these options from the selection list.</p> <p>2a) Modify the program code to map these values to blank.</p> <p>3) Provide ACF with the information regarding the size of the cottages.</p> <p>3a) Modify the program code accordingly if any are larger than 12 beds.</p> <p>4) 1) Determine, based on medical practice and</p>		

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		<p>hospital if it is for more than 30 days. There is no State policy that defines acute care as being 30 days.</p> <p>Case file review findings: 6 (11%) of the records analyzed did not match what was reported in AFCARS. In the error cases, the AFCARS data indicated the child as being in a "group home," but the reviewer found the child was in a "foster family home."</p>	<p>insurance guidelines within the State, what is considered an acute care stay.</p> <p>4a) Modify the program code to include non-acute hospital stays.</p> <p><u>Supervision/Training</u></p> <p>5) Implement supervisory oversight to ensure workers accurately enter this information accurately and timely.</p> <p>6) ACF will review the data to ensure accuracy based on the program code changes.</p>		
<p>#43 Most recent case plan goal</p> <p>1 = Reunify With Parent(s) Or Principal Caretaker(s) 2 = Live With Relative(s) 3 = Adoption 4 = Long Term Foster Care 5 = Emancipation 6 = Guardianship 7 = Case Plan Goal Not Yet Established</p>	<p align="center">2</p>	<p><u>Screen</u>: Permanency plan goal</p> <p>Frequency Report (n=2,563): Reunify = 1,156 (45%); Live with Relative(s) = 21 (.82%); Adoption = 342 (13%); Long Term Foster Care = 194 (8%); Emancipation = 0; Guardianship = 47 (2%); Case Plan Goal Not Yet Established = 785 (31%); Not reported = 0; Invalid values = 18</p> <p>1) The selection list includes: "aid child to live in the family</p>	<p>1) Remove or disable these options on the selection list.</p>		

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		<p>home,” “aid child to work or school problems,” “obtain skills to live independently within family,” and “prevent movement to more restrictive placement.”</p> <p>2) The goal selection list includes “post adoptive services” and “prevent alternate placement,” which are mapped to “reunification.” These are goals for in-home services.</p> <p>3) The program code maps “concurrent planning” to</p>	<p>1a) Revise the program code to map these values to blank.</p> <p>2) Modify the program code to map “post adoptive services” to blank and not “reunification.” If the child’s adoption is finalized, he/she should have been reported as discharged.</p> <p>2a) Ensure that the option “prevent alternate placement” is not used for children in out-of-home care.</p> <p>2b) Map to “prevent alternate placement” to blank.</p> <p>2c) If “prevent alternate placement” is used for a child placed back in his/her own home while under the agency’s responsibility for care and placement, then it is appropriate to map it to “reunification.”</p> <p>3) Map “concurrent planning (COP) to blank.</p>		

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		<p>“reunification.”</p> <p>4) The State incorrectly maps “permanency placement – other parent” to “live with other relatives.”</p> <p>5) The State value “relative guardianship” is correctly mapped to “live with other relatives.” But it is also mapped to “guardianship,” which is incorrect.</p> <p>5a) The State’s value “legal guardianship – relative” is incorrectly mapped to “guardianship.”</p> <p>6) The State maps “termination of parental rights” to “guardianship.”</p> <p>7) According to the State’s definition, policy, and practice related to the goal “long - term foster care, non-relative” this goal should be mapped to AFCARS “emancipation.” In Idaho a child is not eligible for Chafee services until he/she is 15 years old.</p> <p>8) The program code maps</p>	<p>4) Map “permanency placement – other parent” to “reunification.”</p> <p>5) Modify the program code to only map “relative guardianship to “live with other relatives.” Remove the logic for mapping it to “guardianship.”</p> <p>5a) Map “legal guardianship – relative” to “live with relative.”</p> <p>6) Revise the program code to map “termination of parental rights” to blank.</p> <p>7) Map “long-term foster care, non-relative” for youth 15 or older, when it meets the State’s practices related to establishing a permanent connection for the youth, to “emancipation.”</p> <p>8) Please provide a clarification in the first improvement plan response.</p>		

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		<p>missing data to blank after 60 days, if no case plan goal is entered. Based on the case file review this appears to not be the case. Did the State modify the program code with this requirement after the 2005B data were submitted? The frequency report reflects a difference between the 2005B and 2006A files for the values "not yet established" and missing.</p> <p>Case file review findings: 8 (14%) of the records analyzed did not match what was reported in AFCARS. There were five error cases that had "case plan goal not yet established" in the AFCARS file and the child had been in care for more than 60 days. In one case the child had been in foster care since 2002.</p>	<p>9) Provide ACF with screen prints showing the drop down lists for "primary permanency goal" and "secondary permanency goal."</p> <p><u>Supervision/Training</u> 10) Develop a method to ensure that goals are entered in a timely manner and are reflective of the child's current goal.</p> <p>11) ACF will review the data to ensure accuracy based on the program code changes.</p>		
<p>FC #47 Mother's Date of TPR</p> <p>AD #19 Date of Mother's TPR</p>	<p align="center">2</p>	<p><u>Screen:</u> Parent information <u>Program code:</u> 733N, LNs 1225, 2765-2970</p> <p>1) If there are multiple TPR dates, the program code does not extract the latest TPR date.</p> <p>2) Based on the case file review</p>	<p>1) Modify the program code to extract the latest TPR date.</p> <p><u>Supervision/Training</u> 2) Provide instruction that the</p>		

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		of the foster care and adoption records there appears to be some confusion as to which date (hearing, signed, or filed) is to be entered into the system.	hearing date is to be entered for the TPR date. 3) Implement supervisory oversight to ensure workers enter this information accurately and timely.		
FC #48 Legal or Putative Father's TPR AD #20 Date of Father's TPR	2	<u>Screen:</u> Parent information <u>Program code:</u> 733N, LNs 1225, 2765-2970 1) If there are multiple TPR dates, the program code does not extract the latest TPR date. 2) In the event that a single female or male adopts a child and is the only legal parent, and there is a subsequent reason to terminate his or her parental rights, there should only be one TPR date. 3) Based on the case file review of the foster care and adoption records, there appears to be some confusion as to which date (hearing, signed, or filed) is to be entered into the system.	1) Modify the program code to extract the latest TPR date. 2) Modify the program code to only report one TPR date. <u>Supervision/Training</u> 3) Provide instruction that the hearing date is to be entered for the TPR date. 4) Implement supervisory oversight to ensure workers enter this information accurately and timely.		
#49 Foster Family Structure	2	<u>Screen:</u> Person Profile; Family member profile			

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0 = Not Applicable 1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male		1) In the 2006A frequency report, there are 64 more records reported for "not applicable" than there are records of children in a non-foster home setting in element #41. Case file review findings: 7 (12%) of the records analyzed did not match what was reported in AFCARS. The errors were due to the incorrect information reported for the current placement setting. The reviewers found that the child was placed in a foster home, and not a group home, as reported. Therefore, the foster family information was also incorrect.	1) ACF will review the 2006B data to assess if there is a need for other modifications. <u>Supervision/Training</u> 2) Implement supervisory oversight to ensure workers accurately enter this information accurately and timely.		
#56 Date of Discharge from foster care ____ (mo) ____ (day) ____ (year)	2	<u>Screen: Removal episode profile</u> <u>Program code: 732N, LNs 2180-2185</u> 1) The State includes youth over the age of 18 that signed a voluntary agreement for services. The State does not claim title IV-E funds on behalf of these children. 2) The State staff indicated there is not a specified period of time	1) Modify the system/program code to allow case workers to discharge the case on the person's 18 th birthday and end the removal episode. 2) Develop a method to report children as discharged in the event a child is returned to		

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		<p>defined by policy or statute for the length of time a trial home visit can last. Judges often will specify that the child be returned home under the agency's responsibility for placement and care and the case will be reviewed at the next periodic review hearing. However, a specified time is not always indicated by the judge. The State is reporting the case as opened and the placement as a trial home visit until the judge dismisses the custody order.</p>	<p>his/her own home for a non-specified period of time and the time at home is six months, or more.</p> <p><u>Supervision/Training</u> 3) Provide training for workers to end the child's removal episode for AFCARS purposes on the youth's 18th birthday.</p> <p>4) Implement supervisory oversight to ensure workers enter this information accurately and timely.</p>		
<p>#58 Reason for Discharge</p> <p>[0 = Not Applicable] 1 = Reunification with Parent(s) or Primary Caretaker(s) 2 = Living with Other Relative(s) 3 = Adoption 4 = Emancipation 5 = Guardianship 6 = Transfer to Another Agency 7 = Runaway</p>	<p align="center">2</p>	<p><u>Screen:</u> Removal episode profile <u>Program code:</u> 732N, LNs 2180-2205, 5190-5340</p> <p>1) There is an option on the screen of "order vacated," which is mapped "reunify." The State noted that there can be other reasons for the order to be vacated by the judge.</p>	<p>1a) Remove "order vacated" from the option list and replace it with the actual reasons for the order being vacated.</p> <p>1b) Modify the program code to map "order vacated" to blank.</p>		

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8 = Death of Child		<p>2) The discharge reason “relative guardianship” is incorrectly mapped to “live with other relative.”</p> <p>3) The State includes youth over the age of 18 that signed a voluntary agreement for services. The State does not claim title IV-E funds on these children.</p>	<p>2) Revise the program code to map “relative guardianships” to “guardianship.” The State should provide footnotes on how many of the guardianships reported are relative guardianships.</p> <p>3) Modify the system/program code to allow case workers to discharge the case on the person’s 18th birthday and end the removal episode.</p> <p>4) Depending on changes developed for element #56 to report children as discharged in the event a child is returned to his/her own home for a non-specified period of time and the time at home is six months, additional tasks may be needed for this element.</p> <p><u>Supervision/Training</u></p> <p>5) Provide training for workers to end the child’s removal episode for AFCARS purposes on the youth’s 18th birthday.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
			4) Implement supervisory oversight to ensure workers enter this information accurately and timely.		
#59 Title IV-E (Foster Care) 0-Does not apply 1-Applies	2	<u>Program code:</u> 731N, LNs 3360-3410, 1300 The code excludes any invoice for which the service was performed completely outside the reporting period range. If a child is determined to be eligible for title IV-E for the last month of the report period, and is in a reimbursable placement, but the payment is not made until the first month of the next report period, this element should be set to "applies." The State modified the program code after the onsite review.	The State and ACF need to further discuss the method the State implemented in code for this correction (733n, LN5610).		
#60 Title IV-E (Adoption Subsidy) 0-Does not apply 1-Applies	2	The program code checks for both an old client ID and a new client ID. The program code needs to be modified so that it checks for old client ID only. The State modified the program code after the onsite review.	The State and ACF need to discuss.		
#61 Title IV-A (Aid to Families with Dependent Children)	2	The State staff indicated that if the child is placed with a relative and the relative caretaker is not	The State indicated they will explore the option to "pull and report" this information		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
0-Does not apply 1-Applies		<p>receiving a foster care payment, they do not have a means to find out if the relative applied for TANF on behalf of the child. Therefore, this element is not capturing if title IV – A, TANF is a source of income for the child.</p> <p>Payments for this data element are not made in the SACWIS system, they are paid out of the IV-A system (EPICS).</p>	<p>as part of the SACWIS mandatory interfaces.</p> <p>This information must be reported in AFCARS regardless of the status of a State's interface.</p> <p>Ensure that if title IV-A is a source of income, and a service payment was made during the report period, this element is "applies."</p>		
#62 Title IV-D (Child Support) 0-Does not apply 1-Applies	2	<p>Screen: Invoice showing funding source,</p> <p>The State staff indicated the State value "TRO" might include funds other than child support.</p>	<p>1) Develop and implement a method to ensure that only child support payments received from the parent(s) during the report period are reported for this element.</p> <p>2) Modify the system and program code to not include other trust funds.</p>		
#64 SSI or other Social Security Act Benefits 0-Does not apply 1-Applies	2	<p>Screen: SSI Medical Determination Profile</p> <p>The program code checks for invoices that have been paid for periods that start exactly on the first day of a month and whose invoice periods end on exactly the</p>	<p>The payment/benefit can be for less than a full month and still qualify as "applies" for any one of these elements.</p> <p>Modify the program code to ensure that any SSI benefits received during the report</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
		<p>last day of the same month on which they started (i.e., exactly one month in duration.) The program code excludes all other invoices from consideration in determining the value of this data element.</p> <p>The program code excludes any invoice for which the service was performed completely outside the reporting period range.</p> <p>The program code checks that the payment has been made, but it does not check when the payment was made. The timing conditions are based exclusively on the invoice start and end dates, and not the payment dates.</p>	<p>period set this element to "applies."</p>		
<p>#65 None of the Above</p> <p>0-Does not apply 1-Applies</p>	<p>2</p>	<p>The program code does not include other funding sources.</p>	<p>1) Modify the program code to also check for other sources of income for the child that occur during the six-month report period.</p> <p>2) Include in the mapping the other trust funds that are noted for element #62.</p>		
<p>#5 Date of Most Recent Periodic Review (if applicable)</p>	<p>3</p>	<p>Frequency Report (n=2,563): 2004 = 74 (3%); 2005 = 1,454 (57%); Not reported = 1,035 (40%)</p>			

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
____ (mo) ____ (day) ____ (year)		A review of the frequencies indicates there are several blank records. Case file review findings: 10 (19%) of the records analyzed did not match what was reported in AFCARS. In the majority of cases, the reviewers found a periodic review date later than the one reported in AFCARS. In one case, the AFCARS file did not have a review date, but the reviewer found one.			
Foster Care and Adoption: #11 Mental Retardation #12 Visually/Hearing Impaired #13 Physically Disabled [0 = Does not apply] 1 = Applies	3	Based on the reporting for element #10, the accuracy of data entry for these elements needs to improve.	Implement a process to ensure timely and accurate entry of this information. ACF will review data for accuracy.		
#44 Caretaker Family Structure 1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male 5 = Unable to Determine	3	Case file review findings: 7 (12%) of the records analyzed did not match what was reported in AFCARS. In most instances, "single female" was reported to AFCARS, but the reviewer found the child was removed from a married couple.	Implement a process to ensure timely and accurate entry of this information. ACF will review data for accuracy.		
#50 1 st Foster Caretaker's Birth Year	3	Based on case file review and the frequencies, the data needs to improve.	Implement a process to ensure timely and accurate entry of this information.		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
#51 2 nd Foster Caretaker's Birth Year			ACF will review data for accuracy.		
Hispanic/Latino Origin Foster Care: #9 Child #53 1 st Foster Caretaker's #55 2 nd Foster Caretaker's Adoption: #8 Child #26 Adoptive Mother's #28 Adoptive Father's 1 = Yes 2 = No 3 = Unable to Determine	3	Frequency Report (n=2,563): Yes = 401 (16%); No = 2,162 (84%); Unable to determine = 0 <i>Frequency Report 2006A</i> (n=2,622); Yes = 430 (16%); No = 2,162 (84%); Unable to determine = 30 (1%) The State made changes to program code.	ACF will monitor data submissions for ongoing improvement and accuracy for one to two report periods.		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Element	Rating Factor	Comments/Notes			
<p>#10 Primary Basis for Determining Special Needs</p> <p>0 = Not Applicable 1 = Racial/Original Background 2 = Age 3 = Membership in a Sibling Group 4 = Medical Conditions or Mental, Physical or Emotional Disabilities 5 = Other State Defined Special Needs</p>	<p align="center">2</p>	<p><u>Screen:</u> Eligibility Profile for Adoption Subsidy; Field: Eligibility Factors</p> <p>Frequency Report (n=74): Not applicable = 3; Race = 0; Age =48 (64.86%); Sibling group = 1 (1%); Medical, etc. = 10 (14%); Other = 12 (16%)</p> <p>1) Case workers cannot identify the primary basis for special needs.</p> <p>The program code checks for the special needs values in a specific order (beginning with age) and stops once it finds one and maps it to the appropriate AFCARS value. This is why there are such a large number of cases with "age" as the primary basis for special needs. Also, see the findings from the case file review. There were several records with "age," but "sibling group" and/or diagnosed conditions were also found by the reviewers.</p> <p>2) The State has additional reasons for determining special needs (i.e., at risk for health/mental health conditions)</p>	<p>1) Provide ACF with modified screen.</p> <p>1a) Modify the program code once the screen is implemented.</p> <p>1c) Provide ACF with modified program code.</p> <p>2) Modify the options list and include all reasons that are the basis for determining special needs.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Element	Rating Factor	Comments/Notes			
		<p>that are not on the selection screen. At-risk factors are incorrectly reported as a diagnosed condition.</p>	<p>2a) Modify the program code to map these reasons to “other State defined special need.”</p> <p>2c) Submit revised code to ACF.</p> <p><u>Supervision/Training</u> 2) Implement training regarding the use of “primary basis” once changes are implemented.</p> <p>3) Implement supervisory oversight to ensure “primary basis” is entered correctly.</p> <p>4) ACF will review the data to ensure accuracy.</p>		
<p>#18 Mother Married at Time of Birth</p> <p>1 = Yes 2 = No 3 = Unable to Determine</p>	<p align="center">2</p>	<p>1) The State collects this information on its adoption screens.</p> <p>Case file review findings: 6 (20%) of the records analyzed did not match what was reported in AFCARS. In four of the error cases, the AFCARS indicated “no,” but the reviewer found that the mother was married at the time of the child’s birth. In two error cases,</p>	<p>1) Modify the system to include this question as part of the person profile or an assessment screen. It is information that should be collected close to the beginning of a case.</p> <p><u>Supervision/Training</u> 2) Provide training on new field.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Element	Rating Factor	Comments/Notes			
		the mother was not married and the AFCARS file indicated "yes."	3) Implement supervisory oversight to ensure workers enter this information accurately and timely. 3) ACF will review the data to ensure accuracy.		
#33 Child Was Placed from 1 = Within State 2 = Another State 3 = Another Country	2	The program code is hard-coded to the value of "within state." The State is able to pick up "placed from another country," but there are enhancements that need to be made.	1) Modify the system and the program code to collect and report "another State," and "another country." 2) Provide ACF with the revised screen and program code. 3) Based on changes implemented, provide training and supervisory oversight for accurate data entry.		
#34 Child Was Placed by 1 = Public Agency 2 = Private Agency 3 = Tribal Agency 4 = Independent Person 5 = Birth Parent	2	The program code assigns only these values - "public agency," "private agency," and "Tribal agency" - for this data element.	Modify the program code to account for "independent person" and "birth parent."		
#29 Relationship of Adoptive Parent to Child – Stepparent #30 Relationship of Adoptive Parent to Child - Other Relative #31 Relationship of Adoptive Parent to Child - Foster Parent	3	The State modified the program code to report all relationships. Case file review findings: There were several instances in which all relationships were not	1) ACF will review the 2006B data for changes. 2) Implement a method to ensure that case workers enter all information related		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements

State: Idaho

AFCARS Reporting Period: April 1, 2005 – September 30, 2005 (2005B)

AFCARS Element	Rating Factor	Comments/Notes			
#32 Relationship of Adoptive Parent to Child - Other Non-Relative 0 = Does not Apply 1 = Applies		reported. The one with the most errors was “foster parent.”	to the relationship between the child and the adoptive parents.		
#37 Adoption Assistance IV-E 1=Yes 2=No	3	Post site-visit analysis: In the 2006A data file, there were invalid values reported in 17 records.	Explain what value is being extracted, and make corrections.		