

Case File Summary Report
State: West Virginia

The purpose of the case file review is to ensure that information that is submitted to AFCARS accurately reflects what is in the hard copy case records. This process generally does not identify new problems, but usually confirms the findings of the test case scenarios and the review of the State's AFCARS system documentation. The case file review involved all members of the State and Federal teams, technical and program.

This summary report provides information on the number of cases selected in the sample, the number of cases reviewed, and any relevant general information regarding the analysis of the results. The matrix that follows provides information on the number of records that had matching information and the number of records that had information that did not match what was submitted to AFCARS. The chart below provides information on how many cases were in the sample and how many were reviewed on-site.

Foster Care

Number of Cases in Sample	80
Number of Cases not Sent to Office	9
Number of Cases Reviewed	71

Adoption

Number of Cases in Sample	30
Number of Cases not Sent to Office	0
Number of Cases Reviewed	30

Reviewers shared that many of the errors identified were due to lack of data entry or inaccurate data entry. There were some cases that had incorrect removal information because the data was not accurately entered into the system at the time of conversion and/or when the case re-opened after conversion. One significant area of missing data related to the lack of placement information provided by the contracted placement providers.