

Human Resources Manual  
HHS Instructions 430-4 and 430-7  
Issue Date: February 26, 2008

Material Transmitted:

Department of Health and Human Services Performance Management Appraisal Program, dated December 19, 2007.

Material Superseded:

HHS Instruction 430-4 – Employee Performance Management System: Performance Appraisal, 430-4 (dated 12/2/86)

HHS Instruction 430-7 – Performance Appraisal System, 430-7 (dated 11/9/95)

Background:

The instructions are deleted in their entirety as both have been superseded by the Department of Health and Human Services Performance Management Appraisal Program, dated December 19, 2007. The Department of Health and Human Services Performance Management Appraisal Program establishes an effective, more efficient performance appraisal process aimed at improving individual, team, and organizational performance for the Department.

Antonia T. Harris  
Deputy Assistant Secretary for Human Resources  
Assistant Secretary for Administration and  
Management

INSTRUCTIONS 430-4 and 430-7