

**INTERAGENCY AGREEMENTS FOR INTERNATIONAL ACTIVITIES**

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20-20-00 PURPOSE

This Chapter sets forth Department procedures **for** coordinating the negotiation of formal agreements with other Federal agencies related to HEW participation in international activities, **and** provides for a central file of such agreements,.

20-20-10 DEFINITION OF FORMAL AGREEMENTS

"Formal agreements" as used herein includes both basic agreements which contain general statements of policies and procedures by which the Department agrees with other specified Federal agencies to **perform** certain international activities, and more narrowly specific agreements which detail particular projects or services to be performed by HEW for another Federal agency.

20-20-20 COORDINATION PRIOR TO SIGNATURE

All formal agreements shall be sent to the Office of International Affairs Management (**OIAM**), and reviewed by **OIAM** before final commitments are made and they are signed. The Office of International Affairs Management will provide coordination, as needed, of such agreements among HFW **operating** agencies and within the Office of the Secretary.

20-20-30 FORMAL AGREEMENTS FILE

**HEW agencies** will furnish a copy of each signed formal agreement to the Office of International Affairs Management, which shall maintain a file **of** formal agreements.