

Eighth Spring Research Festival Moves to New Location

The eighth annual Spring Research Festival takes place May 12th and 13th, but with a little change: This year, the big tent will be set up at the corner of Sultan Street and Ditto Avenue, still within easy walking distance of NCI-Frederick facilities.

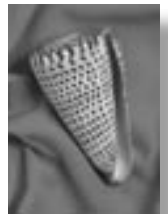
Jointly hosted by the National Cancer Institute at Frederick and the United States Army Medical Research and Materiel Command, the Festival will feature posters from NIH, USDA, and DOD scientists on topics ranging from cancer research, detection, diagnosis and therapy, and infectious disease

research to defense against biological terrorism. In addition, visitors can explore health and safety exhibits and see demonstrations of the latest commercial laboratory products and equipment.

A new tradition for the Spring Research Festival, begun last year, is to feature a plant or animal that has been shown to have some therapeutic value in medicine. Last year, the rosy periwinkle, a delicate flower from Madagascar that has yielded the anticancer drugs vincristine and vinblastine, useful in treating childhood leukemias and Hodgkin's disease, decorated tee shirts, fliers and signs. This year, the Cloth of Gold cone snail (*Conus textile*), representing some 500 species of cone

snails, is the emblem of the 2004 Spring Research Festival.

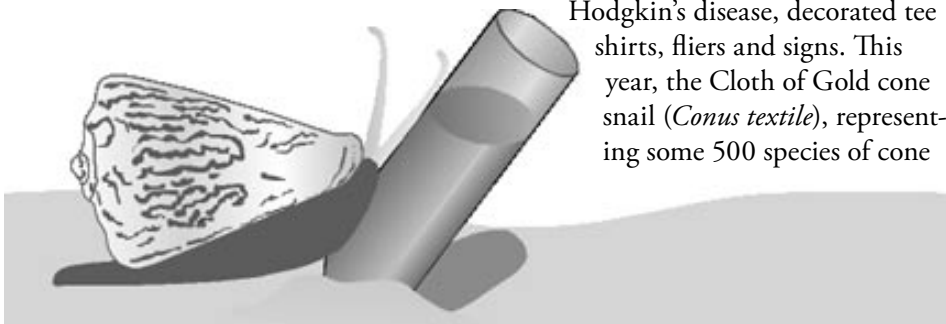
The tiny marine mollusks, once treasured only for their striking shells, are now prized for their powerful, immobilizing, and highly selective venoms, called conotoxins.



While as many as 50,000 cone snail toxins may exist, only a handful have been characterized and tested for their medical value. Judging by the potential that handful has shown, cone snails may contain "the largest and most clinically important pharmacopoeia of any genus in nature," according to Dr. Eric Chivian, director of the Harvard Medical School's Center for Health and the Global Environment.

Some conotoxins may be capable of blocking the mechanisms that promote tumor cell proliferation in small-cell lung cancer. Other conotoxins form

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Serving Overseas

BDP Network Specialist's Son

Last time, we asked you to let us know when/where family members are serving overseas: PFC Dan Wisner, the oldest son of Deena Wisner, Network Specialist II with the Biopharmaceutical Development Program here at NCI-Frederick, is serving in Iraq with the United States Army. He is an Intelligence Analyst with the 303rd Military Intelligence Battalion within

the III Corps; his home base is Fort Hood, Texas.

PFC Wisner decided to join the U.S. Army on September 10, 2001, never wavering even though the next day, the tragedy of 9-11 took place. He attended basic training in Fort Leonard Wood, Missouri, and was awarded an "Expert" badge in grenades and M-16; he completed his Advanced Individual Training at Fort Huachuca, Arizona. After his AIT, he was stationed at Fort Hood, Texas, where he served for one year before being deployed to Baghdad, Iraq.

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Deena Wisner and her son Dan

Arthur's Corner

In the last column, I discussed how our Corporate office is helping us as we focus on refining our skills in administrative and project management and in customer relations.

The Spring Research Festival, to be held this year May 12th and 13th, will feature our scientists' poster presentations that summarize their work. With this in mind, I thought it would be helpful to consider the ways in which Corporate helps us with legal issues concerning intellectual property, as well as in other areas. Our situation is a little different than that of many other contracts.

Intellectual Property Issues

Under SAIC-Frederick, Inc.'s contract with NCI, we've agreed to assign all intellectual property (IP) rights to the government; this includes the IPs generated by our subcontractors. Thus, at times we ask the Corporate IP legal staff to review documents and subcontracts. They also assist us when we need a legal opinion on business operations and act as a resource for HR matters. In addition, the legal staff helped us write documents concerning guest researchers and other classifications.

Not long ago, SAIC's chief legal counsel for IP from San Diego and a staff member from McLean presented a one-day training seminar for our procurement and administrative staff on how to protect intellectual property rights and what we needed to do to ensure compliance with the terms of our contract with the government. At the time of employment, All SAIC-Frederick, Inc., employees sign an agreement that very carefully spells out this protection of intellectual property. It's really important that if an employee enters into a collaboration or takes delivery on a piece of equipment, even to evaluate it to see if he or she would want to purchase

it, that the correct IP agreements are in place prior to receipt of the item. Patent rights are often involved, so we need to make sure that in any agreements the rights must be accurately clearly spelled out.

Risk Management

Corporate also provides advice on potentially risky events, such as foreign travel. Our people regularly go overseas to conferences or to deal with matters connected with a collaboration; SAIC Corporate gives us guidance on certain locales and safety issues. For example, after 9/11, export control became an issue—could we send a document to a scientist in Iran or Iraq, or biological material to other countries? Corporate has provided guidance on these kinds of matters. Ms. Connie Suter is our local export control administrator, and she is often in contact with Corporate resources to make sure that we're in line with State Department requirements.

In other types of risk management, the Environment, Health, and Safety Directorate uses Corporate resources for certain safety issues. For example, Corporate is involved in reviewing the Hazardous Waste and the Radioactive Waste subcontracts. We are very selective in the use of subcontractors that pick up and dispose of waste generated at the NCI-Frederick. Only the most qualified and financially responsible companies are utilized, due to the risks that are inherent in managing these waste streams. Corporate Risk Management and EHS staff have been very helpful in enhancing our capabilities to deal with a variety of issues since SAIC-Frederick, Inc., became the OTS Contractor in 1995.

Corporate Realignment

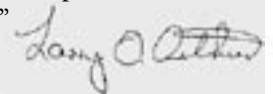
On a different note, SAIC Corporate is undergoing reorganization to better coordinate business development and reduce duplication. While the reorganization will probably result in a loss of 200-300 upper management

positions, it will also save \$30-40 million annually.

Mr. Ken Dahlberg, new CEO of SAIC, assures us that SAIC's cornerstones, "employee ownership, ethics, innovation, technical competence, and superb customer service, will continue to be important." Although SAIC is a Fortune 500 company, Mr. Dahlberg says that "we will always cherish our entrepreneurial identity. A healthy percentage of our revenue has been, and will continue to be, derived from relatively small and important contracts. In our environment, all of our employees make a difference, and the changes we embark upon are intended to stimulate our risk-takers, our creative thinkers, those among us who push the research envelope each and every day. Employee ownership and individual contributions will remain our touchstones."

These reorganizations at the Corporate level will not affect us, since we answer directly to Dr. Steven Rockwood, Chief Technology Officer and a member of the SAIC Board of Directors.

Our company philosophy is worth repeating: "Those who contribute to the company should own it and that ownership should be commensurate to that contribution and performance as much as feasible."



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SAIC-Frederick Festival

the basis for a new class of fast-acting, non-addictive painkillers, 10,000 times more powerful than morphine. Still other studies indicate that cone snail toxins could be used to treat seizures, heart arrhythmias, and clinical depression.

The Festival began as a trade show, and through the vision of one of our NCI-Frederick scientists, Dr. Howard Young, it evolved into a forum for scientific exchange among colleagues at Fort Detrick. In a recent e-mail,

Dr. Young commented that by 1995, the trade show was failing, due to low attendance. Not wanting the trade show to end, Dr. Young suggested combining the trade show with scientific presentations. "I thought an expanded show would provide us with new opportunities, including 1) the opportunity for NCI and the Army to present their science to each other; 2) an opportunity to show the public what their tax dollars were paying for; and 3) a chance to showcase the other organizations that played a part in making the facility work."

Over the years, festival organizers have faced numerous problems, from high humidity and heat to muddy grass and constant rain. Dr. Young remembers that one year, the festival was held on a Thursday and Friday. "That was a disaster: Friday was a beautiful spring day, so the festival was empty as many people took the afternoon off. From then on, we decided that the festival would always be on a Wednesday and Thursday. Another year, with three days to go before registration closed, we had only about 20 to 30 poster registrants. I was getting very nervous about the situation but almost 120 more posters were registered in the last 2 days," he said.

One of the Festival sponsors, the Technical Sales Association, has donated tens of thousands of dollars over the years to recognize outstanding poster presenters in categories ranging from student to established scientist. In the first year, Dr. Young persuaded Life Technologies "to donate \$500 so we could give five 100-dollar awards to five postdocs for their posters. Bert Zbar



came up with the idea for tee shirts for participants, and the Office of Cancer Communications had a Bethesda artist design the poster," Dr. Young said. Now NCI-Frederick's own Scientific Publications, Graphics & Media department designs the posters, tee shirts, and signs.

This year, NCI-Frederick's Science in the Cinema will present the film *Medicine Man*, about the painstaking search for natural products that are useful in treating or preventing disease. Two of NCI's real medicine men, Drs. Gordon Cragg and David Newman, will lead a discussion after the film of current efforts and successes in finding natural products and getting them from habitat to hospital.

Dr. Young noted that the Spring Research Festival is successful because "It really is a community effort.

Many people willingly volunteer their time to make the festival work and the success of the event is a tribute to their efforts. The festival also provides staff members at all levels (student, technician, postdoc, staff scientist, principal investigator) the opportunity to present their work to their colleagues and peers in the NCI, the Army and the USDA research communities. I am grateful for the opportunity to have played a small role in initiating and establishing the event as a yearly festival."

For information about this year's Spring Research Festival, go to <http://web.ncifcrf.gov/events/springfest/>

Our thanks to Dr. Young and to Cheryl Parrott, NCI-Frederick Director of Public Relations, who contributed some of the information in this article. ☺

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Serving Overseas

On his 19th birthday, March 19, 2003, the War "Iraqi Freedom" started. As the first bombs were being dropped, Ms. Wisner was on the phone with her son, wishing him a happy birthday.

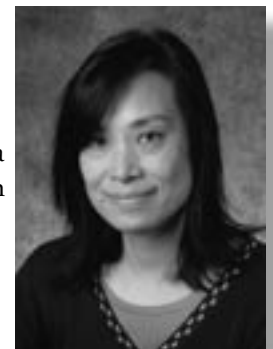
PFC Wisner spent Christmas and New Year's leave with his mother and three siblings, Derek, 18; Dean, 13; and Darby, 12, in Keedysville. His father, Denny Wisner, lives in Myersville. The family said parting was difficult, knowing that their son and brother would be going to Iraq.

The BDP staff has been very supportive of Ms. Wisner during her son's absence. They recently bought her flowers and helped her purchase items for a care package for him and his unit. She posts updates, with summaries of phone calls and copies of e-mails from her son, on her office door in Building 458. ☺

Mingzhu Zhu Heads Clinical Support Laboratory

Dr. Mingzhu Zhu recently joined SAIC-Frederick, Inc., as head of the Clinical Support Laboratory (CSL), Clinical Services Program (CSP).

With a medical degree from Beijing Medical University, Dr. Zhu worked as a resident/research assistant in the Plastic Surgery Hospital at the Chinese Academy of Medical Sciences. She then earned a PhD from the Department of Microbiology and Immunology, Medical University of South Carolina, where she focused on identifying tumor-specific antigens. She conducted postdoctoral research on T-cell responses to tumor vaccines at the



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Mingzhu Zhu Heads Lab

Laboratory of Tumor Immunology and Biology, NCI. Prior to joining SAIC-Frederick, Inc., Dr. Zhu was a senior scientist for Genetic Therapy Inc./Novartis (GTI), Gaithersburg, MD. At GTI, she studied oncolytic adenoviruses as novel delivery systems for cancer treatments.

As head of CSL, Dr. Zhu oversees the daily operations of the Lymphokine Testing, Flow Cytometry, and the Clinical Monitoring sections of the laboratory; and serves as the primary point of contact for the clinicians and researchers who utilize the laboratories' services.

The CSL offers a wide variety of assays to monitor both human and mouse samples. The Lymphokine Testing Section routinely performs cytokine ELISA and cytokine bioassays from various types of samples and measures over 50 cytokines, soluble receptors and other soluble factors using commercial ELISA kits, while the Flow Cytometry Section performs immunophenotyping panels, cell sorting, intra-cellular cytokine staining and signal transduction assays. Finally, the Clinical Monitoring Section serves as a resource for processing and cryopreserving clinical samples and isolates PBMC, plasma and serum. Currently, the laboratories support multiple NCI clinical trials as well as numerous investigators within NCI and other institutes.

To find out more about CSL's services, please contact Dr. Mingzhu Zhu (mzhu@ncifcrf.gov, 301-846-5310). To request immunological monitoring, go to <<http://web.ncifcrf.gov/campus/yellowtask/>>. 📧

Two Retire from Clinical Services Program

Two of the Clinical Services Program's valued employees have retired in recent months: Iva Sauble in December 2003 and Louise Finch in January 2004.

Together, these SAIC-Frederick, Inc., employees have devoted more than 40 years of service to NCI-Frederick.

Ms. Sauble worked as a Research Technician in the Clinical Monitoring and the AIDS Monitoring Laboratories.

In the AIDS Monitoring Laboratory, she utilized her training as a medical laboratory technician to ensure high-quality work for AIDS and cancer research and was responsible for performing many of the important tests and processes essential to the everyday workings of the laboratory, including hematology testing, lymphocyte proliferation assays, and clinical sample preparation. A positive and friendly person, Ms. Sauble fostered that same friendliness among her colleagues. She shared with them her love of cooking, so often treating them to homemade goodies that she was called the "Pie Lady."

Ms. Finch was the laboratory supervisor for the Clinical Support Laboratory,



Clinical Services Program. With a BA in biology from Oberlin College, Oberlin, OH, and ASCP certification from the Medical Technologist (MedTech) training program at Newton-Wellesley Hospital in Newton, MA, she first worked as a MedTech, then in research laboratories at Harvard University; the University of Rochester; Brandeis University; Bowman Gray School of Medicine in Winston-Salem, North

Carolina; and the University of Wisconsin Hospital in Madison, Wisconsin.

As the Flow Cytometry Section Laboratory Supervisor, Ms. Finch utilized her background in basic and clinical research to strengthen the laboratory and collaborated with other scientists from both inside and outside the Clinical Services Program. As well as trouble-shooting daily scientific tasks, she took lead roles on new projects and often trained her colleagues and other scientists in or provided them with information about flow cytometry, assuring that high-quality work was performed. Ms. Finch participated in large, core research projects, helping co-workers to perform, analyze, and summarize the experimental data to meet deadlines. Because of her excellent work and management skills, positive and friendly attitude, and general love for science, Ms. Finch received one of SAIC-Frederick, Inc.'s Outstanding Science awards.

Stan Cevario, Laboratory of Genomic Diversity, Retires

CSP isn't the only group with retirees this quarter. Mr. Stan Cevario, Laboratory of Genomic Diversity, retired in March after 33 years of service.

From 1960 to 1970, he was a laboratory technician with the army, stationed at Fort Detrick, then spent another decade as a biologist with the Clinical Branch, Pharmacology, National Eye Institute, NIH, in Bethesda. From 1980 to 1998 Mr. Cevario worked as an NCI biologist in the Laboratory of Genomic Diversity, then until his retirement was a senior research associate for SAIC-Frederick, Inc., where he performed DNA sequencing and analysis of microsatellite markers. In addition, he helped train many students and visiting scientists in laboratory methods. 📧



The NCI-Frederick Research Donor Program

What is the Research Donor Program?

The Research Donor Program (RDP) serves as a central repository to collect certain body fluid samples, such as saliva and blood, from healthy volunteers and to distribute the samples to NCI-Frederick investigators for research. Investigators may obtain timely and inexpensive samples for approved projects through Occupational Health Services (OHS), which administers the program. Monetary compensation is provided to donors (see table).

Am I eligible to participate?

Enrollment in the program is voluntary. If you would like to volunteer, you must:

- Be an employee of the NCI-Frederick or Fort Detrick community
- Be at least 18 years old
- Weigh at least 110 pounds

In addition, you must attend a scheduled RDP counseling class and submit to select bloodborne pathogen and CBC (complete blood count) testing upon inclusion and every six months thereafter.

Individuals with any of the following will be excluded from the donor pool:

- History of chronic illness which might increase the risk associated with phlebotomy, including, but not limited to, heart, lung, or kidney disease
- Current acute illness
- History of clotting disorders
- Current medications which might increase the risk associated with phlebotomy
- History of syncope or other difficulty with venipuncture

Donation Amount	Donor Payment	Reagent Cost*	Charge to Project
1-100 ml	\$20	\$6	\$26
101-200 ml	\$30	\$6	\$36
201-300 ml	\$40	\$6	\$46
301-400 ml	\$45	\$6	\$51

*The NIH TTV (Transmissible by Transfusion Viruses) Laboratory charges OHS \$6 for testing to ensure donors are suitable for use as controls.

- Anemia, as determined by CBC or hematocrit
- Positive blood test for exposure to HIV (human immunodeficiency virus), HTLV (human T-cell lymphotropic virus), HBV (hepatitis B virus), or HCV (hepatitis C virus)

Before participating in the program, you must sign an Informed Consent form. Prior to each donation, you will be shown a Donor Alert Questionnaire, which includes a list of activities and conditions that indicate a high risk of becoming infected with HIV. If you participate in any of these activities, you will be asked NOT to donate.

The program requirements and Informed Consent form for the RDP are similar to those in place for NIH Transfusion Blood Bank donors and the American Red Cross Blood Bank. The blood sample to be tested will be drawn at the same time you make your first blood donation in any six-month period. All donor information for the program is maintained in records that are separate from OHS records and is protected by the Privacy Act of 1974.

Monetary compensation

Eligible donors are compensated for their time and inconvenience, depending on the amount of their donation. The costs of donor compensation and reagents for viral screening

are charged to each requesting investigator's center number according to the schedule in the table above.

If you have questions regarding the screening tests, Donor Alert Questionnaire, Informed Consent, or RDP record-keeping procedures, please contact OHS.

OHS is always expanding the RDP to be more representative of our diverse population. If you would like to be a donor, please contact OHS at 301-846-1096. ↻



Three RCHSPP Staff Recognized with NIH Plain Language Award

Members of the Regulatory Compliance and Human Subjects Protection Program (RCHSPP) recently were recognized with an NIH Plain Language Award. Dr. Patty Fiero and Dr. Erik Augustson of the Tobacco Clinic are being recognized as part of the team who worked on the smokefree.gov effort, and Ms. Traci Blunt, Outreach Manager, is part of the team being recognized for the 9-A-Day campaign.

As we go to press, the annual award ceremony is scheduled for Tuesday, April 20, 2004, at the Lipsett Auditorium, NIH. Joe Palca, science reporter from NPR, will be this year's keynote speaker.

In 1998, former President Clinton signed a memo directing the use of plain language in rulemaking documents published in the *Federal Register* and in documents for the public that explain how to obtain a benefit or service or how to comply with a requirement. From that memo, the Plain Language Initiative emerged.

According to the Web site, <http://execsec.od.nih.gov/plainlang/intro.html>, the Plain Language Initiative requires that plain language be used in all new documents, whether written for colleagues, the public or other government entities. The argument is that clear, succinct writing improves communication, since it takes less time to read and understand. Guidelines suggest all government documents use, where possible, first or second person pronouns ("we/you"), active voice verbs, shorter sentences and paragraphs, tables and graphs, and that they avoid both jargon and highly technical language. ↻

LASP-Bethesda Starts ESL Classes for Employees

Nearly a year ago, SAIC-Frederick, Inc.'s Laboratory Animal Sciences Program in Bethesda began an "English as a Second Language" class to teach basic communication skills to a group of Spanish-speaking employees who wanted to learn English but weren't sure if they were ready for a structured class. SAIC-Frederick, Inc., employee Dawn Guyer, National Institutes of Health Laboratory Animal Sciences Program, worked with Etienne Marofsky, SAIC-Frederick, Inc. Human Resources, to find an appropriate curriculum. After much research, Ms. Guyer and Ms. Marofsky selected Cambridge University Press's New Interchange Level 1.

The class meets for 1.5 hours twice a week after working hours. With an average attendance of about 10, Ms. Guyer is able to use small group

discussions, have students practice English during class, and hold private instructional meetings.

Since the students began with different levels of understanding English, learning has been a collaborative group effort. An "English only" rule forces them to try to remember what they have learned and practice it in each class. Among the skills they are developing is listening comprehension.

The employees have enjoyed the informal environment. Their improved communication skills carry over into their work as animal caretakers. One employee said, "It is good. I like the pace and the individualized attention." Another commented, "I like the small size of the class. I am able to practice my English more."

Ms. Guyer and Ms. Marofsky hope to follow with a level 2 course in the spring of 2005. ↻

From the Asia-Pacific Region: Plants Used in Medical Research

If you've visited the NCI-Frederick Café during April, you may have noticed the Diversity Team showcase information about Asian-Pacific plants used in medical research. Dr. Gordon Cragg, chief of the Natural Products Branch, recently shared with us a list of some of the many medicinal plants that have been discovered. NCI-Frederick researchers Dr. Tawnya McKee, Dr. Kirk Gustafson, and their colleagues have discovered several compounds in these plants that may be useful in cancer and AIDS research.

Calophyllum lanigerum, or Bintangor tree (up to 21 meters tall and 30 cm in diameter) and *Calophyllum teysmanii*, Bintangor Gading (30 m tall and 40 cm diameter) are found only in Sarawak, Malaysia. They contain calanolide A, which inhibits the proliferation of HIV. The compound was discovered by Dr. Tawnya McKee and others, Molecular Targets Development Program, Center for Cancer Research, NCI-Frederick.



In the Euphorbiaceae family is found *Homalanthus nutans*, otherwise known as native bleeding heart, native or Queensland poplar, and bleeding-heart tree. A shrub or small tree growing to 6 m, its range is western Samoa where it's often found along the margins of sub-tropical rainforest, dry rainforest and in regrowth

areas. It has been traditionally used to treat hepatitis and is a source of a potential anti-HIV agent, prostratin, discovered by **Dr. Kirk Gustafson** and colleagues, Molecular Targets Development Program, Center for Cancer Research, NCI-Frederick.

Camptotheca acuminata, or Tree of Joy, comes from China and is a source of camptothecin, which is converted into the marketed anticancer drugs, topotecan and irinotecan.



Cephalotaxus harringtonia, or Japanese Plum Yew, hails from Japan; *Cephalotaxus fortunei*, the Fortune Plum Yew, and *Cephalotaxus sinensis*, the Chinese Plum Yew, are both found



in China where they are known as San Jian Shan and are used in traditional Chinese medicine. They are sources of homoharringtonine, which is in advanced clinical trials for the treatment of leukemias.

Dysoxylum binectariferum, found in India, is used as a source of rohitukine, the model for the synthesis of flavopiridol, which is in Phase III clinical trials to treat various cancers.

Indigofera tinctoria, China, is a shrub in the Fabaceae family. Probably introduced decades ago, it is also found in the US, according to a USDA Web site: <http://plants.usda.gov/cgi_bin/plant_profile.cgi?symbol=INTI>. It is a source of indirubin and is used in China

to treat leukemias. Indirubin derivatives are being studied as cyclin-dependent kinase (CDK) inhibitors.



Artemisia annua, China, variously called sweet sage, sweet wormwood herb, sweet Annie, or Chinese wormwood, is a tall, weedy and invasive plant traditionally used to treat fevers; it is a source of the artemisinins, which are effective for the treatment of chloroquine-resistant malaria.

Ephedra sinica, China, known as ephedra or Ma Huang, has traditionally been used to treat chronic bronchitis; it is a source of the ephedrine used to treat asthmas.

Rauwolfia serpentina, called serpentine or Rauwolfia root, is traditionally used to treat hypertension and is a source of the antihypertensive drug, reserpine. It's most often found near rainforests and although fairly widespread in India, has become an endangered species.



Indigofera tinctoria

For a full account of the discovery and development of the calanolides, and the involvement of the NCI, go to <http://www.biodiv.org/doc/case-studies/default.aspx>, Case Study #19.

You may find more information for some of the plants in this article at the following sites:

Artemisia annua: <http://hortiplex.gardenweb.com/plants/p1/gw1003006.html>

Calophyllum lanigerum: <http://www.forrestry.sarawak.gov.my/forweb/ourforflora/plantmv/clani.htm>

Calophyllum teysmanii: see Web site below

Camptotheca acuminata: <http://biotech.icmb.utexas.edu/botany/camphist.html>

Cephalotaxus harringtonia: <http://www.botanik.uni-bonn.de/conifers/ce/ce/harringtonia.htm>; http://florawww.eeb.uconn.edu/acc_num/199900276.html

Ephedra sinica: <http://www.ibiblio.org/herbmed/pictures/p05/pages/ephedra-sinica-1.htm>

Homalanthus nutans: http://www.brisrain.webcentral.com.au/database/Homa_nutans.htm

Indigofera tinctoria: http://plants.usda.gov/cgi_bin/plant_profile.cgi?symbol=INTI

Rauwolfia serpentina: http://florawww.eeb.uconn.edu/acc_num/199200525.html



Camptotheca acuminata

BENEFITS CORNER

How Is My Employee Retirement and Savings Plan Protected?

Your Employee Retirement and Savings Plan (both your 401[k] and your pension) are protected in a variety of ways:

- Annual external audits as required by IRS rules;
- Annual reports filed with the IRS: 5500 and ADP/ACP tests;
- Semi-annual filings with the Pension Benefit Guaranty Corporation (PBGC);
- Ongoing audits by SAIC-Frederick, Inc., internal auditors;
- Independent reviews of The Vanguard Group and State Street Bank by Hewitt Investment Group on behalf of SAIC-Frederick, Inc.;
- Regular reviews by SAIC-Frederick's independent attorney and the SAIC Corporate Legal Department;
- Constant review and oversight by the SAIC-Frederick, Inc., Retirement Committee;
- Notices from the Social Security Department reminding people

approaching age 65 of possible pension money with SAIC Frederick, Inc.;

- Plan fiduciaries who are bonded as required by the IRS. A plan fiduciary is an individual who exercises administrative or decision-making control over the plan.

Information about your Plan and how it works is contained in the *Summary Plan Description* that is distributed by Human Resources when you enroll in the Plan. If you cannot locate your *Summary Plan Description*, please contact Human Resources for a replacement. ↻

Important Telephone Numbers

Ethics Hotline	1-800-435-4234
Human Resources Department	(301) 846-1146
Benefits Questions, HR Department	(301) 846-1146
SAIC Stock Programs	1-800-785-7764
SAIC Stock Price	1-888-245-0104

Important Dates

Spring Research Festival	May 12 & 13, 2004
Take Your Child to Work Day	July 21, 2004

SAIC Stock

As we go to press, the price for SAIC Class A Common stock was re-established by the SAIC Board of Directors on January 9, 2004, at \$36.52, up \$4.73 from \$31.79. That's an increase of 14.9% from last quarter, and an increase of 27% since the January 10, 2003, pricing.

Stock Price Set	Future Trade Dates*
April 16, 2004	April 23, 2004
July 16, 2004	July 23, 2004
October 8, 2004	October 15, 2004

**Dates are subject to change.*

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