

ACQUISITION LETTER

AUTHORITY

This Acquisition Letter is issued by the Procurement Executive pursuant to a delegation from the Secretary and under the authority of the Federal Acquisition Regulation (FAR), Section 1.301(a)(2).

CONTENTS

CITATION

TITLE

FAR 5.2

Synopses of Proposed Contract Actions

Subject: Waiver of Synopsis Requirements

- I. **Purpose.** The purpose of this Acquisition Letter (AL) is to implement a waiver of the FAR Subpart 5.2 synopsis requirements for the acquisition of services between \$25,000 and the Simplified Acquisition Threshold (SAT).
- II. **Background.** The Small Business Act (15 U.S.C. 637(e)) and the Office of Federal Procurement Policy Act (41 U.S.C. 416) require that Federal Agencies provide the Public advance notice of most acquisitions. These statutory requirements are reflected in Subpart 5.2 of the Federal Acquisition Regulations (FAR). FAR 5.202(b) provides that the synopsis requirements need not be followed if the head of the agency determines in writing, after consultation with the Administrator of the Office of Federal Procurement Policy and the Administrator of the Small Business Administration, that advance notice is not appropriate or reasonable. Such a determination has been made and a copy is attached.
- III. **Guidance.** Contracting activities need not synopsise acquisitions meeting the circumstances in paragraph 2 of the attached determination.
- IV. **Effective Date.** This AL is effective on October 1, 1998.
- V. **Expiration Date.** This AL is effective until canceled or superseded.