



POLICY FLASH
2008-66

DATE: September 22, 2008

TO: Procurement Directors


FROM: Office of Procurement and Assistance Policy, MA-61
Office of Procurement and Assistance Management

SUBJECT: Revised Acquisition Guide Chapter 71.1, "Headquarters Business Clearance Process"

SUMMARY: The Department has revised Acquisition Guide Chapter 71.1, "Headquarters Business Clearance Process" (attached). The intent of the revision is to implement key recommendations resulting from the process reengineering study of the business clearance process conducted last year. The primary changes to the chapter include: a greater emphasis of the Senior Procurement Executive's and the Head of Contracting Activity's (HCA's) responsibilities and authorities for the procurement system; incorporation of the previously coordinated HCA Delegation/Business Clearance Review Threshold framework; and clarification of guidance/instruction regarding the roles, responsibilities, and operation of the Business Clearance Review process. (The attachments section of the Guide Chapter, which prescribes document submission requirements by type of transaction and the scope of Headquarters review, remains a work in progress. At present, it remains unchanged from the August 2000 version.)

This Flash may be viewed online within a day at the following website:
http://management.energy.gov/policy_guidance/policy_flashes.htm.

Questions should be directed to Michael Righi at michael.righi@hq.doe.gov.



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Attachment