

POLICY FLASH 2006-12

DATE: January 31, 2006
TO: Procurement Directors
FROM: Office of Procurement and Assistance Policy, MA-61
Office of Procurement and Assistance Management

SUBJECT: **Implementation of DOE SmartBUY**

SUMMARY: The purpose of this notice is to provide information on the DOE-wide implementation of SmartBUY, an e-government initiative.

Background:

SmartBUY is a government-wide enterprise software licensing initiative. Consistent with Section 5112 of the Clinger-Cohen Act, the Office of Management and Budget (OMB), as part of its statutory direction to improve the acquisition and use of IT in the federal government, has designated the General Services Administration (GSA) as the lead agency to negotiate government-wide enterprise licenses for software. The SmartBUY initiative may include the following types of software licenses: Office Automation; Network Management; Antivirus; Database; Business Modeling Tools; and Open source software support.

What is the purpose of this initiative?

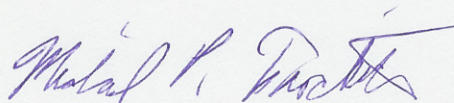
The purpose of this initiative is far-reaching in assuring that the federal government is leveraging its immense buying power to achieve the maximum cost savings and best quality for commercially available IT products and services. In addition, obtaining supplies and services through SmartBUY should decrease administrative lead time because preliminary contract preparations, source selection, and optimum price negotiations have already been accomplished, thus conserving scarce resources.

How will this affect work processes?

- Contracting Officers and purchase card holders should ensure that Program Office personnel have vetted SmartBUY IT requirements through the Office of Chief Information Officer SmartBUY Program Manager for approval prior to acquisition processing.
- Contracting Officers and purchase card holders are advised that new SmartBUY contracts may become available for use from time to time. The CIO's office will publish electronic notification to all users as these events occur. Access the CIO SmartBUY website at <http://cio.doe.gov/SProjects/smartbuy.html> for current actions and related guidance.
- Contracting Officers are advised that the acquisition of bundled or turn-key systems containing hardware and pre-loaded software are outside the parameters of the SmartBUY initiative, according to current policy and procedural guidance from GSA.
- The processing and approval of SmartBUY program waivers are the responsibility of the CIO. If waivers occur, they will be coordinated internally by the OCIO with DOE/NNSA procurement offices and GSA.

Attached is the Department's SmartBUY memorandum issued by the OCIO. Additional information regarding DOE's SmartBUY initiative may be obtained from Cuttie Bacon IV, Director of Business Management, OCIO. He can be reached on (202) 586-2000 or e-mail at Cuttie.Bacon@hq.doe.gov.

Questions concerning this Policy Flash should be directed to Denise P. Wright at (202) 287-1340 or Denise.Wright@hq.doe.gov



Michael P. Fischetti, Acting Director
Office of Procurement and
Assistance Policy, OMBE

Attachment