The Practice Management Center - American College of Physicians (ACP)

The Practice Management Center (PMC) provides free assistance to members covering the full spectrum of business issues associated with running and working in a medical practice, including many guides and tools to help members with EHR selection.

EHR Adoption Road Map and Tools

The Practice Management Center has put together a collection of resources to help members plan for, select, and implement an EHR. The goal was to organize and "to vet" some of the many resources available in such a way as to minimize the effort required by practices considering EHR adoption or who are in the selection and implementation process. Many of these resources were developed by the ACP and are available only to ACP members; others developed by other organizations are linked to via the PMC website.

Below is a listing of a wide range of guides, books, links to other associations, and selection tools, designed to guide the College's members as they make decisions about the adoption of EHR

EHR Road Map: An Overview of EHR Adoption

Tools for Each Stage of Adoption

EHR Investigation - Do I Need It? For What?

- Electronic Medical Records: A Guide for Clinicians & Administrators
- EHR 101: A Beginner's Guide to Electronic Medical Records
- Case Study Reports
- Practice Assessment Tool
- Payback Calculators
  - Coding Improvement
  - Transcription

Selection and Purchase:

- Selecting an Electronic Medical Records System
- EHR System Selection Check List
- Vendor Questionnaire
- Vendor Evaluation Matrix
- Product Selection & Rating Services
- EMR 201: Financing an Electronic Medical Record
- Case Study: North Fulton Family Medicine (Cumming, GA)

Installation-Getting Your EHR Up & Running:

- Advance Planning & Work Flow Analysis
- Life After Go -Live Part 1: Paper in the Paperless Office (Used by permission of HIMSS.)
- Installation Planning - sample documents from vendors willing to share their guidance to customers (more coming soon):
  - Critical Success Factors for Practice Wide EMR Implementations
  - Pre-Implementation Survey
  - The Electronic Medical Record
- Implementation Check List
- Common Implementation Problems, Barriers, and Solutions
- Case Study: Greenhouse Internists (Philadelphia, PA)

Basic Implementation-Achieving Base EHR Functionality:

- Life After Go -Live Part 2: 'So Good It's Bad' Information Management (Used by permission of HIMSS.)
- Life After Go -Live Part 3: Struggling with Structure (Used by permission of HIMSS.)
- Workflow Mapping and Basic Flowcharting symbols
- Case study: Evans Medical Group (Augusta, GA)

Enhanced Implementation-Exploiting EHR into the Future:

- Using EHR to Improve the Practice
- Boosting Productivity Using Voice Recognition Software
- Life After Go -Live Part 4: Preventing Error with an EMR (Used by permission of HIMSS.)
- Practice Improvement Value Chain
- Quality Improvement, Pay-for- Performance and Practice Redesign
- Case Study: Murray Hill Medical Group (New York, NY)

The PMC also provides information about other electronic products/systems that are of interest to the College's members:

Practice Computer Systems

Computers

- Selecting a Practice Management System
- Electronic Health Record (EHR) Adoption Road Map and Tools
- Electronic Prescribing: What you should know (Coming soon)
- Practice Software Product Ratings & Selection Services
- Communicating with Patients Electronically
- Practical Applications of Handheld Computers - presentation made by Peter Embi, MD, MS at Annual Session 2005 in San Francisco

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In addition to its didactive resources, the PMC provides a number of interactive services to the College's members:

Consultative Services
- PMC staff offer member assistance regarding computer selection, interoperability, connectivity, standards, etc.

Online Discussion groups
Offer networking opportunities for physicians to exchange information and tips about what works and what doesn't, about products, and about particular issues they might be facing.
- Medical Computing
- Small Practices