

## USAID Strategy

### For

### Expanded Utilization of Service-Disabled Veteran Owned Small Businesses

#### Policy

America honors the extraordinary service rendered to the United States by Veterans with disabilities incurred or aggravated in the line of duty during active service with the armed forces. The U.S. Agency for International Development (USAID) shall provide the opportunity for service-disabled veteran-owned small businesses (SDVOBs) to significantly increase their share of Agency contracting and subcontracting activities. To achieve this objective, USAID shall vigorously implement policies, training, and other affirmative activities to assure that the portion of the Small Business Act which directs the establishment of a goal of not less than 3 percent for participation by service-disabled veteran business in Federal contracting is achieved by USAID. Such actions shall include application of the provisions of Section 36 of the Small Business Act (15 U.S.C. 657f) which gives Agency Contract Officers the authority to reserve certain procurements for service-disabled businesses.

#### Responsibilities

The Deputy Administrator for the Agency has designated the Acting Assistant Administrator for the Bureau for Management as the Senior Official responsible for achievement of this objective. This Official is responsible for supervision of the Agency's Procurement Executive and also the Director, Office of Acquisition Assistance.

#### Action Items – Fiscal Year 2005

- 1) Issue the attached AID worldwide Notice conveying the Administrator's intention to see USAID meet this goal.
- 2) Publicize the availability of the recently designed on-line course available from the Defense Acquisition University to USAID Contract Officers: *Service-Disabled Veteran-Owned Business Program*. Include successful completion of this course as a mandatory requirement in the performance plans of Contract Officers.
- 3) Attendance by USAID at the SDVOB National Conference hosted by the U.S. Department of the Army the week of June 20<sup>th</sup>.
- 4) Target SDVOBs for participation in one or more of the Office of Small and Disadvantaged Business Utilization (OSDBU) monthly Sectoral Briefings bringing vendors and Agency Contract, Program and Technical personnel together at Agency headquarters.

- 5) Encourage the identification of SDVOBs qualified to perform against appropriate items in the Agency's procurement plan utilizing the resources available in the Center for Veterans Enterprise resource database ([www.VetBiz.gov](http://www.VetBiz.gov)) as well as the Agency's internal database, the Small Business Resource Database (SBRD).
- 6) The USAID OSDBU staff will conduct rigorous review of all subcontracting plans to assure that goals are consistent with this initiative.
- 7) The USAID OSDBU will access the Agency's internal, automated Procurement Planning module for purposes of identifying suitable procurement actions for SDVOBs.
- 8) Utilize the set-aside authority when appropriate matches between SDVOBs and procurement opportunities are found. Use of this authority may be reviewed by the Deputy Administrator on a case-by-case basis to assure that set aside actions represent meaningful, realistic opportunities for both the Agency and the vendor.
- 9) Periodic briefings of the Deputy Administrator by the Acting Assistant Administrator for Management regarding the Agency's progress.

The USAID public Website: [www.usaid.gov](http://www.usaid.gov)

The Office of Small and Disadvantaged Business Utilization: (202) 712-1500