UNITED STATES GOVERNMENT

National Labor Relations Board Division of Administration



Contracting with Service-Disabled Veteran Businesses Agency Strategy for Executive Order 13360

Department or Agency:

National Labor Relations Board (NLRB)

Designated Senior-level Official:

Gloria Joseph, Director of Administration

Agency Strategy:

The NLRB will consult with its Office of Information Technology to create a web page and appropriate links to its Internet so that Service-Disabled Veteran Businesses will have access to contracting opportunities within the Agency.

The designated senior-level official will further delegate implementation responsibilities to the Chief, Contract and Procurement Section, Procurement and Facilities Branch, Division of Administration.

The Agency will report progress annually to SBA and will include information related to the development and implementation of the Agency's strategy and achievements. Further, significant elements of the strategy will be included in any performance plans.

To the extent practicable, NLRB will encourage and facilitate participation by service-disabled veteran businesses in competitions for award of information technology and court reporting contracts which substantially comprises the Agency's contracting program. The Agency will post contracting opportunities on its web page at www.nlrb.gov. The reference page will cite business opportunities for small and disadvantaged businesses and that service-disabled veterans are encouraged.

Agency employees will receive training on applicable law and policies relating to participation of service-disabled veteran businesses in Federal contracting. The

Agency will disseminate information to service-disabled veteran businesses that would assist these businesses in participating in awards.

NLRB will consult with the General Services Administration (GSA) schedule to utilize service-disabled veteran businesses whenever possible.

/s/
Gloria Joseph
Director of Administration

March 14, 2005
Date