

750 First Street, N.E. Washington, D.C. 20002

Board of DirectorsRevised Communications Policy

[Resolution # 98-007]

Preamble. The Directors of the Legal Services Corporation in the exercise of their fiduciary responsibilities possess the paramount right and ultimate responsibility for the control and management of the Corporation. To execute its fiduciary obligations properly and responsibly, the Board of Directors must be fully and currently informed as to all material communications between the Corporation and the Congress. The purpose of the communications policy is to establish and make clear the Board's expectations with respect to communications between all elements of the Corporation and Congress, including communications which are mandated by statute or otherwise. The communications policy is designed solely to assist the Board in the discharge of its statutory and fiduciary responsibilities, and is not intended, nor will it be implemented, to inhibit full and free communication between the Corporation, or elements thereof, and Congress.

- 1. The Board will look to management staff to prepare the Annual Report required by Section 1008(c) of the LSC Act and to file the report with the President of the United States and the Congress.
- 2. If there is an audit of the Corporation by the GAO, as authorized by Section 1009(b) of the LSC Act, it is the responsibility of the Comptroller General to send a report of such audit to the President of the United States and the Congress.
- 3. As the statute requires, all semi-annual reports under Section 5(a) of the Inspector General Act and reports under Section 5(d) of that Act are to be prepared by the Office of Inspector General (OIG), furnished to the Board as required and transmitted to the Congress through the Board.
- 4. Copies of written communications from the President or other representative of management to a member or staff of a member of Congress, concerning the substance of proposed legislation, or policy or other non-routine matters which may affect the programs or operations of the Corporation, are to be furnished to the Board simultaneously with the transmission of the original to Congress.



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- 5. Copies of written communications by the Inspector General or other representative of the OIG to a member or staff of a member of Congress, concerning the substance of proposed legislation, or policy or other non-routine matters which may affect the programs or operations of the Corporation, are to be furnished to the Board simultaneously with the transmission of the original to Congress.
- 6. An OIG final report of an audit, investigation, or inspection, which, under regular procedures, has been earlier provided to and reviewed by management and the Board in draft, and which includes any response provided by management and the Board to that draft, shall be furnished to the Board simulanteously with the transmission of such report to Congress.
- 7. The President and the Inspector General shall endeavor to keep the Board fully and currently informed through the Chair, or his or her designee, as soon as is practicable, of what are, in their respective judgements, significant oral communications with a member or staff of a member of Congress which concern legislation or which may affect the programs or operations of the Corporation.

Adopted by the Board of Directors on September 12, 1998

Douglas S Eakeley, Chair

Board of Directors

Victor M. Fortuno

General Counsel & Corporate Secretary