

**U.S. DEPARTMENT OF AGRICULTURE**

**BACKGROUND SURVEY QUESTIONNAIRE**

<p align="center"><b>GENERAL INSTRUCTIONS</b></p> <p>The information from this survey is used to help insure that agency personnel practices meet the requirements of Federal law. Your responses are voluntary. Please answer each of the questions to the best of your ability. Please print entries in pencil or pen. Use only capital letters. Read each item thoroughly before completing the appropriate code number in each box.</p>		<p align="center"><b>PRIVACY ACT INFORMATION</b></p> <p align="center"><b>General</b></p> <p>This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974). December 31, 1974, for individuals completing Federal records and forms that solicit personal information.</p> <p align="center"><b>Authority</b></p> <p>Sections 1302, 3301, 3304, and 7201 of the Title 5 of the U.S. Code.</p> <p align="center"><b>Purpose and Routine Uses</b></p> <p>The information from this survey is used for research and for a Federal equal opportunity recruitment program to help insure that agency personnel practices meet the requirements of Federal law.</p> <p align="center"><b>Effects of Nondisclosure</b></p> <p>Providing this information is voluntary. No individual personnel selections are made based on this information.</p> <p align="center"><b>Information Regarding Disclosure of Your Social Security Number Under Public Law 93-579, Section 7(b)</b></p> <p>Solicitation of the Social Security Number (SSN) by the Office Of Personnel Management is authorized under provisions of Executive Order 9397, dated November 22, 1943. It is used to relate this form with other records that you file with Federal agencies and the Office of Personnel Management.</p>	
<p><b>NAME</b> <i>(Last, First, MI)</i></p>			
<p><b>POSITION FOR WHICH YOU ARE APPLYING</b></p>	<p><b>DATE</b> <i>(Month, Day, Year)</i></p>		
<p><b>SOCIAL SECURITY NUMBER</b></p>	<p><b>YEAR OF BIRTH</b></p>		

**HOW DID YOU LEARN ABOUT THE PARTICULAR POSITION OR EXAM FOR WHICH YOU ARE APPLYING?**

*(You may select up to three choices.)*

- |   |  |
|---|--|
| <input type="checkbox"/> 01 - Private Information Service<br><input type="checkbox"/> 02 - Magazine<br><input type="checkbox"/> 03 - Newspaper<br><input type="checkbox"/> 04 - Radio<br><input type="checkbox"/> 05 - TV<br><input type="checkbox"/> 06 - Poster<br><input type="checkbox"/> 07 - Private Employment Office<br><input type="checkbox"/> 08 - State Employment Office | <input type="checkbox"/> 09 - Agency Personnel Dept. <i>(Bulletin Board or Other Announcement)</i><br><input type="checkbox"/> 10 - Agency or other Federal Government Recruitment at School or College<br><input type="checkbox"/> 11 - Federal, State or Local Job Information Center<br><input type="checkbox"/> 12 - Religious Organization<br><input type="checkbox"/> 13 - School or College Counselor or other Official<br><input type="checkbox"/> 14 - Friend or Relative Working for Agency<br><input type="checkbox"/> 15 - Friend or Relative not Working for Agency<br><input type="checkbox"/> 16 - Other <i>(Specify)</i> _____ |
|---|--|

**PLEASE CATEGORIZE YOURSELF IN TERMS OF THE RACE, SEX, AND ETHNIC CATEGORIES BELOW. FIRST READ DEFINITIONS OF SUBCATEGORIES.**

**DEFINITIONS**

The racial and ethnic categories for Federal statistics and administrative reporting are defined as follows:

**ETHNICITY:**

**Hispanic:** A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

**RACE:**

**American Indian or Alaskan Native:** A person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.

**Asian or Pacific Islander:** A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

**Black:** A person having origins in any of the black racial groups of Africa.

**White:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

<p><b>A. RACE</b></p> <input type="checkbox"/> 1 – American Indian or Alaskan native <input type="checkbox"/> 2 – Asian or Pacific Islander <input type="checkbox"/> 3 - Black <input type="checkbox"/> 4 – White <input type="checkbox"/> 5 – Other <i>(Specify)</i> _____	<p><b>B. SEX</b></p> <input type="checkbox"/> 1 – Male <input type="checkbox"/> 2 - Female	<p><b>C. ETHNICITY</b></p> <input type="checkbox"/> 1 – Hispanic Origin <input type="checkbox"/> 2 – Not of Hispanic Origin
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**FOR AGENCY USE ONLY**

<p>DATE RECEIVED <i>(Mo.,Day,Yr)</i></p>	<p>OCCUPATIONAL SUPPLEMENTAL CODE</p>	<p>OCCUPATION SERIES CODE</p>	<p>AGENCY CODE</p>	<p>LOCATION</p>
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