NATIONAL LIBRARY OF MEDICINE
History of Medicine Division
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Historical Films and Videos Duplication User Agreement

In order to safeguard archival footage from the National Library of Medicine from misuse, damage, loss, or misappropriation when it is loaned out for processing, we require all users to agree to the following procedures:

The film must be processed at a reputable film laboratory, approved by the National Library of Medicine, with experience in handling vintage footage.

- The film may not leave the National Library of Medicine for more than one month.
- All financial transactions must be conducted between the user and the laboratory.
- The film must be hand carried to and from the laboratory by a special messenger service.
- The user must take sole responsibility for meeting the copyright requirements.
- The film must be copied in its entirety; portions may not be copied.
- If any of the footage is used in the completed film or video, credit must be given to the "History of Medicine Division, National Library of Medicine" in the program credits.

I agree to the above. I certify that:

_____ I have received copyright permission.

_____ The work is not entered in the Copyright Office of the Library of Congress's Catalog of Copyright Entries and bearing no copyright symbol is assumed to be in the public domain.

_____ _____ _____
Signature of User Title Affiliation

_____ _____
Address Phone number

_____ _____
Production date Film title and accession/call number

_____ _____ _____ _____ _____ _____
Format(original) Color/B&W Sound Language Tape length Format(copy)

_____ _____ _____
Reproduction laboratory Address Phone number

_____ _____ _____
Cantact at laboratory Date loaned Date returned

_____ _____ _____
Authorized by Title Date