

**PEI Revenue and Expenditure Budget Worksheet**

**Form  
No. 4**

Instructions: Please complete one budget Form No. 4 for each PEI Project and each selected PEI provider.

County Name: Colusa Date: Revised 1/5/09  
 PEI Project Name: PEIPS/ESS  
 Provider Name (if known): Colusa County  
 Office of Education and Behavioral Health  
 Services  
 Intended Provider Category: County  
 Agency  
 Proposed Total Number of Individuals to be served: FY 07-08 0 FY 08-09 370  
 Total Number of Individuals currently being served: FY 07-08 0 FY 08-09 0  
 Total Number of Individuals to be served through PEI Expansion: FY 07-08 0 FY 08-09 370  
 Months of Operation: FY 07-08 0 FY 08-09 Approx. 8

		<b>Total Program/PEI Project Budget</b>		
Proposed Expenses and Revenues		FY 07-08	FY 08-09	Total
<b>A. Expenditure</b>				
<b>1. Personnel (list classifications and FTEs)</b>				
<b>a. Salaries, Wages</b>				
Direct Schools Counselor III (.75)	0	\$37,000	\$37,000	
Direct Schools Case Manager (1.0)	0	\$29,000	\$29,000	
			\$0	
<b>b. Benefits and Taxes @ %</b>				
			\$0	
<b>c. Total Personnel Expenditures</b>		<b>\$0</b>	<b>\$66,000</b>	<b>\$66,000</b>
<b>2. Operating Expenditures</b>				
<b>a. Facility Cost</b>				
	\$0	\$0	\$0	
<b>b. Other Operating Expenses</b>				
	\$0	\$10,000	\$10,000	
<b>c. Total Operating Expenses</b>		<b>\$0</b>	<b>\$76,000</b>	<b>\$76,000</b>
<b>3. Subcontracts/Professional Services (list/itemize all subcontracts)</b>				
Colusa County Office of Education-Coordinator and Aides	\$0	\$75,000	\$75,000	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
<b>a. Total Subcontracts</b>		<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>
<b>4. Total Proposed PEI Project Budget</b>		<b>\$0</b>	<b>\$151,000</b>	<b>\$151,000</b>
<b>B. Revenues (list/itemize by fund source)</b>				
Based on approx. 37 Medi-Cal Clients seen by counselor and 20 by Case Manager				
Medi-Cal	\$0	\$15,984	\$15,984	
EPSDT	\$0	\$5,016	\$5,016	

**PEI Revenue and Expenditure Budget Worksheet**

	\$0	\$0	\$0
1. Total Revenue	\$0	\$21,000	\$21,000
<b>5. Total Funding Requested for PEI Project</b>	\$0	\$130,000	\$130,000
<b>6. Total In-Kind Contributions</b>	\$0	\$0	\$0

**Form No. 4**

Instructions: Please complete one budget Form No. 4 for each PEI Project and each selected PEI provider.

County Name: Colusa Revised Date: 1/5/09  
 PEI Project Name: Friday Night Live/Club  
 Live Extension Project  
 Provider Name (if known): Colusa County Behavioral Health Services  
 Intended Provider Category: County Agency  
 Proposed Total Number of Individuals to be served: FY 07-08 0 FY 08-09 250  
 Total Number of Individuals currently being served: FY 07-08 0 FY 08-09 35  
 Total Number of Individuals to be served through PEI Expansion: FY 07-08 0 FY 08-09 250  
 Months of Operation: FY 07-08 0 FY 08-09 Approx. 8

Proposed Expenses and Revenues	Total Program/PEI Project Budget		
	FY 07-08	FY 08-09	Total
<b>A. Expenditure</b>			
1. Personnel (list classifications and FTEs)			
a. Salaries, Wages			
	\$0	\$0	\$0
			\$0
			\$0
b. Benefits and Taxes @ %			\$0
<b>c. Total Personnel Expenditures</b>	\$0	\$0	\$0
2. Operating Expenditures			
a. Facility Cost	\$0	\$0	\$0
b. Other Operating Expenses	\$0	\$0	\$0
<b>c. Total Operating Expenses</b>	\$0	\$5,000	\$5,000
3. Subcontracts/Professional Services (list/itemize all subcontracts)			
Colusa County One-Stop - Stipends	\$0	\$10,000	\$10,000
Training/Speaker	\$0	\$5,000	\$5,000
	\$0	\$0	\$0
<b>a. Total Subcontracts</b>	\$0	\$15,000	\$15,000
<b>4. Total Proposed PEI Project Budget</b>	\$0	\$20,000	\$20,000
<b>B. Revenues (list/itemize by fund source)</b>			

**Instructions for Preparing the PEI Revenue and Expenditure  
Budget Worksheet and Budget Narrative (Form No. 4)**

		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
1. Total Revenue		\$0	\$0	\$0
<b>5. Total Funding Requested for PEI Project</b>		\$0	\$20,000	\$20,000
<b>6. Total In-Kind Contributions</b>		\$0	\$0	\$0

PEI Administration Budget Worksheet

Form No.5

County: Colusa

Revised Date: 1/5/09

	Client and Family Member, FTEs	Total FTEs	Budgeted Expenditure FY 2007-08	Budgeted Expenditure FY 2008-09	Total
<b>A. Expenditures</b>					
<b>1. Personnel Expenditures</b>					
a. PEI Coordinator					\$0
b. PEI Support Staff					\$0
c. Other Personnel (list all classifications)					\$0
_____					\$0
_____					\$0
_____					\$0
d. Employee Benefits					\$0
e. Total Personnel Expenditures			\$0	\$0	\$0
<b>2. Operating Expenditures</b>					
a. Facility Costs			\$0	\$0	\$0
b. Other Operating Expenditures			\$0	\$0	\$0
c. Total Operating Expenditures			\$0	\$0	\$0
<b>3. County Allocated Administration</b>					
a. Total County Administration Cost			\$0	\$0	\$0
<b>4. Total PEI Funding Request for County Administration Budget</b>			\$0	\$0	\$0
<b>B. Revenue</b>					
1. Total Revenue					\$0
<b>C. Total Funding Requirements</b>			\$0	\$0	\$0
<b>D. Total In-Kind Contributions</b>			\$0	\$29,000	\$29,000

**PREVENTION AND EARLY INTERVENTION BUDGET SUMMARY**

**Form  
No. 6**

Instruction: Please provide a listing of all PEI projects submitted for which PEI funding is being requested. This form provides a PEI project number and name that will be used consistently on all related PEI project documents. It identifies the funding being requested for each PEI project from Form No. 4 for each PEI project by the age group to be served, and the total PEI funding request. Also insert the Administration funding being requested from Form No.5 (line C).

<b>County:</b>	Colusa
<b>Date:</b>	Revised 1/5/09

#	List each PEI Project	Fiscal Year			Funds Requested by Age Group			
		FY 07/08	FY 08/09	Total	*Children, Youth, and their Families	*Transition Age Youth	Adult	Older Adult
1	Prevention Early Intervention Pre-School/Enhanced Second Step	\$0	\$130,000	\$130,000	\$130,000	\$0	\$0	\$0
2	Friday Night Live/Club Live Extension Project	\$0	\$20,000	\$20,000	\$3,000	\$17,000		
				\$0				
				\$0				
				\$0				
				\$0				
				\$0				
				\$0				
	Administration			\$0				
	<b>Total PEI Funds Requested:</b>	\$0	\$150,000	\$150,000	\$133,000	\$17,000	\$0	\$0

\*A minimum of 51 percent of the overall PEI component budget must be dedicated to individuals who are between the ages of 0 and 25 ("small counties" are excluded from this requirement).

## PREVENTION AND EARLY INTERVENTION BUDGET SUMMARY

Colusa County Department of Behavioral Health  
 MHSA Prevention and Early Intervention  
**Budget Narrative – Workplan 1**  
 Revised 1/5/09

Project Name: ***Prevention Early Intervention – Pre School/ Enhanced Second Step***

### A. Expenditures:

#### 1. Personnel Expenditures:

a. Salaries, wages: New additional personnel expenditures requested are for a MHSA Direct Schools Counselor .75 fte budgeted at \$37,000 and a MHSA Direct Schools Case Manager 1.0 fte budgeted at \$29,000. These staff will provide the services at the sites and in the homes and communities where the children and families live.

The total staffing budget is \$66,000.

#### 2. Operating Expenditures:

b. Other Operating Expenses: Operating expenses including curriculum for pre-schools, office supplies to conduct the parenting classes, screening tools and mileage and travel cost are included in this request.

The total operating expense budget is \$10,000.

3. Subcontracts/Professional Services: Colusa County Office of Education will be providing a Coordinator and Aides to implement the Enhanced Second Step program to the schools, pre-schools and Cachil de he Wintun Tribal Daycare and After School Program, as well as the Second Step Parenting Curriculum. This is expanding the traditional Second Step program provided in the County and is a contribution for the portion of services that will be enhanced in the County. The portion of funding that will be dedicated to the Aides will be \$50,000, and \$25,000 will be for the Coordinator.

The total Subcontracts/Professional Services budget is \$75,000.

#### 4. Total Proposed PEI Project Budget:

b. Revenues: Revenue is estimated to be at \$15,984 from Medi-Cal and \$5,016 from EPSDT for a total of \$21,000. These proposed revenue amounts come from the Counselor seeing approximately 37 clients and the Case Manager seeing 20 clients in the top 1-10% high need children that are identified in the PEIPS program.

The total proposed budget for Workplan 1, PEIPS/ESS is \$151,000 and the revenue for this Workplan is estimated to be \$21,000 making the total request \$130,000.

## PREVENTION AND EARLY INTERVENTION BUDGET SUMMARY

Colusa County Department of Behavioral Health  
MHSA Prevention and Early Intervention  
***Budget Narrative – Workplan 2***  
November 10, 2008

Project Name: ***Friday Night Live/Club Live Extension Project***

2. Operating Expenditures:

b. Other Operating Expenses: Operating expenses include curriculum for Coordinator's and Youth Leaders to use at countywide meetings; Supplies to coordinate countywide events, art supplies, office supplies, incentives for youth activities and promotion of Friday Night Live in the communities.

The total operating expense budget is \$5,000.

3. Subcontracts/Professional Services: Colusa County One Stop will be providing stipends to Coordinators and Youth Leaders to expand the groups all over the county. The budget requested for stipends is \$10,000.

The request for Training and Speakers in the amount of \$5,000 is for a countywide event that will train all youth leaders, adult coordinators and existing FNL Coordinator and advisors with 3 trainings held throughout the year.

The total Subcontracts/Professional Services budget is \$15,000.

The total proposed budget for Workplan 2, FNL/CL Extension Project is \$20,000.

## PREVENTION AND EARLY INTERVENTION BUDGET SUMMARY

Colusa County Department of Behavioral Health  
MHSA Prevention and Early Intervention  
***Budget Narrative – Administration***  
Revised 1/5/09

4. Total Revenue:

d. Total In-Kind Contributions: The total in-kind contribution of \$29,000 includes:

- .13 Fiscal Administrative Officer to provide cost reports and county contracts support, at \$10,000; and
- .13 Program Development Chief, MHSA to provide oversight of the program working with the coordinators and subcontractors and delivering DMH reports as necessary at \$10,000.
- 3.75% Total County Administration Funding Requirements include \$9,000.

These funds will be paid for out of the Mental Health Realignment Funds.

Total In-Kind Contribution is \$29,000.

**Instructions for Completing the Local Evaluation of a PEI Project (Form No. 7)**

**County: Colusa**

**Date: 11/10/08**

- Check this box if this is a “very small county” (see glossary for definition) and the county is electing the option to waive the requirement to conduct a local evaluation of a PEI project. Very small counties electing this option do not need to complete the remainder of this form.