

Pay Frequency_____

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Official Use Only	
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MONTANA MW-3

Rev. 11-07

Office Use Only

Montana Annual Withholding Tax Reconciliation – 2007

Pay Frequency		Number of W-2s enclosed		
Due Date February 28, 2008 FEIN Acct ID		Number of 1099s with Mont		
		withholding enclosed Filing method:		
		Paper		
NameAddress		☐ Electronic Type of return:		
City, State, Zip Code		Original		
5ity, State, 2ip 3000	·····	☐ Amended		
5. Total wages paid subject to withholding taxes		Overpayment 8A. □ Pleas		
 Total Montana tax withheld pe W-2s and 1099s 		8B. □ Pleas	e apply to a future liability.	
7. Withholding tax paid			Underpayment on line 8: Please remit your payment for additional tax	
3. Difference (line 6 minus line 7	7)		attached voucher.	
Contact	Telephone			
Name	FEIN	Acc	et ID	
		ax – 2007 (make additional		
Deposit Period End Date	A Date(s) Paid to the Department of Revenue	B Tax Withheld	C Tax Paid	
	Doparamont of recorded			
	ALL COLUMNS MU	ST BE COMPLETED		
•	d)	Please send MW-3, W-2s ar	nd applicable payment to:	
10. Total Tax Paid (Column C)	3)	Please send MW-3, W-2s ar Department of Revenue PO Box 5835	nd applicable payment to:	
9. Total Tax Withheld (Column B 10. Total Tax Paid (Column C) 11. Difference (B minus C) An explanation of the differen		Department of Revenue PO Box 5835 Helena, MT 59604-5835	nd applicable payment to:	

MW-3 - Montana Annual Withholding Tax Reconciliation Instructions

- Line 1. Number of W-2s with or without state withholding submitted with this return.
- Line 2. Number of 1099s with state withholding submitted with this return. All 1099s without state withholding should be sent with federal form 1096.
- Line 3. Check applicable filing method: Check the appropriate box for method of delivery.
- Line 4. Type of return: Check the appropriate box that describes the type of return. An amended return reflects adjustments to, and replaces, the original return.
- Line 5. The total wages paid subject to withholding taxes.
- Line 6. Total Montana tax withheld per W-2s and/or 1099s. Total should match the total of Column B on the reconciliation schedule. (This amount is also entered on line 9.)
- Line 7. Total amount of state withholding tax remitted to the department. Total should match the total of Column C on the reconciliation schedule. (This amount is also entered on line 10.)
- Line 8. Enter the difference between line 6 and line 7. If there is a balance due, please remit payment with return. If there is an overpayment, please check the appropriate box to request a refund, or to apply the overpayment to a future liability. The box should only be checked if there is a credit or overpayment amount.
- Line 9. Total tax withheld (Column B).
- Line 10. Total tax paid (Column C).
- Line 11. Difference (B minus C).

Annual Reconciliation of Withholding Tax (reconciliation schedule): All four columns must be filled out completely. Report the total of columns B and C on line 9 and 10, indicate any difference on line 11. Totals of Column B and C should match lines 6 and 7, respectively. Please provide an explanation regarding any difference reported. Additional pages may be attached.

Helpful hints:

- Monthly filers, please record only total payments made during each month. (Do not list individual monthly payments.)
- The Montana MW-3 must be submitted. The federal W3 is not acceptable for Montana purposes.
- Computerized reconciliations are acceptable but must use the same format as the MW-3.
- Remember that W-2s/1099s must be attached to the MW-3.
- Agricultural employers are required to submit MW-3 and W-2s only if Montana income taxes have been withheld from their employees' wages.

Electronic Payments for Withholding Tax

Business Tax Express is an online application that allows a business to make withholding tax payments electronically. Details can be found on our website at http://www.mt.gov/revenue/ (click on the Business Tax Express icon) or you can call us at (406) 444-6900.