



# Manufactured Home Sales Verification

MONTANA  
Form AB-60M  
3-04

Geocode \_\_\_\_\_  
 Assessor Code \_\_\_\_\_  
 Property Address \_\_\_\_\_

**Legal Description:**  
 Subd/Blk/Lot \_\_\_\_\_  
 Sec/Twp/Rge \_\_\_\_\_

Sale Mo/Year \_\_\_\_\_  
 Nbhd-Code \_\_\_\_\_

The Department of Revenue shares Montana taxpayers' concerns about fair and equitable valuation of all property statewide. An important component of determining accurate market values is an analysis of property sales. This practice is consistent with the same technique used by fee appraisers.

We want to ensure that our information about the property sale referenced above is correct. Please assist us by completing this questionnaire and returning it to us within ten (10) days using the envelope provided. **This information will be considered confidential.**

An appraiser from our office will visit your property to verify property record data and sales information. If you have any questions, please call your local Department of Revenue office at (406) \_\_\_\_\_, or visit the local office at \_\_\_\_\_.

## Questionnaire

### Description of the Sale

1. Total Sale Price \$ \_\_\_\_\_ Date of Sale \_\_\_\_\_ Cash Down Payment \$ \_\_\_\_\_
- Description Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_
- Length (without hitch) \_\_\_\_\_ Width \_\_\_\_\_ Color \_\_\_\_\_
- Serial Number \_\_\_\_\_ Title Number \_\_\_\_\_ Date Entered County \_\_\_\_\_
- Siding  Wood  Metal  Masonite  Other \_\_\_\_\_
- Roof Material \_\_\_\_\_ Roof Type  Flat  Gable  Other \_\_\_\_\_
- Foundation Type:  Concrete Block  Wood Block or Piers  Concrete Slab  Resting on its Wheels
- Other \_\_\_\_\_

Note: This question is to help determine if the financing method affected the sale price and to confirm the sale price reported on the Realty Transfer Certificate.

- Financing  
Amount \$ \_\_\_\_\_ Interest Rate \_\_\_\_\_ Term \_\_\_\_\_
- Points Paid by Seller \_\_\_\_\_ Other(describe) \_\_\_\_\_  
Source of Financing:  Assumable Loan  Conventional Loan  Contract  VA or FHA Loan  
 Other (specify) \_\_\_\_\_
- Was a trade of property involved in this sale?  Yes  No  
If yes, please explain: \_\_\_\_\_ Estimated Value \$ \_\_\_\_\_
- Describe any personal property items included in the total sales price and give an estimate of their value.  
(e.g., appliances, stoves, refrigerators, satellite dishes, hot tubs, fixtures, etc)  
Description \_\_\_\_\_ Estimated Value \$ \_\_\_\_\_
- If any unpaid taxes or assessments were assumed by the buyer, please identify them. Indicate the amounts involved and indicate whether they are included in the total sale price or are excluded.  
Description \_\_\_\_\_ Amount \$ \_\_\_\_\_  
Included \_\_\_\_\_ Excluded \_\_\_\_\_
- Is this sale between relatives?  Yes  No  
Is this sale between related businesses?  Yes  No  
Is this sale between business partners?  Yes  No
- Please list the following:  
Number of Baths \_\_\_\_\_ Number of Wood Stoves \_\_\_\_\_  
Number of Bedrooms \_\_\_\_\_ Central Air Conditioning \_\_\_\_\_ Type of Heat \_\_\_\_\_

2. Was the seller forced to sell this property?  Yes  No If yes, please explain: \_\_\_\_\_
3. Was the buyer forced to buy this property?  Yes  No If yes, please explain: \_\_\_\_\_
4. Have any changes (e.g. additions, remodeling, new structures, damage) occurred to the property since the sale?  
 Yes  No If yes, please indicate the changes: \_\_\_\_\_
5. Does the owner of the home own the land that the home sits on?  Yes  No
6. Was the home purchased already setup on a lot, off a dealer's lot, or other? \_\_\_\_\_

This questionnaire was completed by: \_\_\_\_\_  
Daytime Phone No.: \_\_\_\_\_ (Please print)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use Only

Name of Person Contacted: \_\_\_\_\_ Date: \_\_\_\_\_  
Person Contacted by What Means:  On-site Visit  Phone  Mail  
Signature of Verifier: \_\_\_\_\_ Date: \_\_\_\_\_  
Determination of Sale:  Valid  Invalid Give Reason: \_\_\_\_\_