

OPEN EXAMINATION



C A L I F O R N I A D E P A R T M E N T O F

Mental Health

www.dmh.ca.gov

EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, MEDICAL CONDITION, MENTAL DISABILITY, PHYSICAL DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION

STAFF PSYCHIATRIST, CORRECTIONAL AND REHABILITATIVE SERVICES (SAFETY) CONTINUOUS TESTING OPEN SPOT FOR SALINAS VALLEY AND VACAVILLE PSYCHIATRIC PROGRAMS

SALARY RANGES:

P: \$19,052 – 21,746

Q: \$19,554 – 22,377

For Employees new to State service:

Plus a \$5000 (one-time payment) – upon completion of six (6) consecutive qualifying pay periods

Plus a \$5000 (one-time payment) – upon completion of 24 consecutive qualifying pay periods

The salaries in this bulletin may not reflect all pay raises or any additional bonuses. You should verify the salary level(s) with the department personnel office before making any commitments.

WHERE TO APPLY	SALINAS VALLEY PSYCHIATRIC PROGRAM	VACAVILLE PSYCHIATRIC PROGRAM
	P.O. BOX 1080 SOLEDAD, CA 93960 (831) 678-5500 EXT. 7330	P.O. BOX 2297 VACAVILLE, CA 95696 (707) 449-6514

California Relay for the hearing impaired: from a TDD Phone (800) 735-2929, from a Voice Phone (800) 735-2922.

Submit application to only one of the addresses indicated above. The location you submit your application will be the location your list eligibility is established upon successful completion of the exam. Do not submit application to the State Personnel Board.

TESTING RESTRICTION	You may not test for this classification more than once in a 12-month period. If you have taken an examination for this classification with the Salinas Valley or Vacaville Psychiatric Programs, within the last 12 months, you are not eligible to compete in this examination.
SPECIAL TESTING	If you have a disability and need special testing arrangements, mark 'yes' on Question #2 on the "Examination and/or Employment Application". You will be contacted to make specific arrangements.
APPLICATION DEADLINE	CONTINUOUS TESTING - NO APPLICATION DEADLINE. Testing is considered continuous as examining dates may be set at any time.
EXAM PLAN	This examination will consist of a Qualifications Appraisal Interview only, weighted 100.00%. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED. This is an open examination. Applications will not be accepted on a promotional basis.
MINIMUM QUALIFICATIONS	NOTE: All competitors must meet the education and/or experience requirements for this examination by the testing deadline established by the testing office. Possession of the legal requirements for the practice of medicine in California as determined by the Medical Board of California or the California Board of Osteopathic Examiners. (Applicants who are in the process of securing approval of their qualifications by the Medical Board of California or the Board of Osteopathic Examiners will be admitted to the examination, but the Board to which application is made must determine that all legal requirements have been met before candidates will be eligible for appointment.) AND Satisfactorily completed specialized training requirements in psychiatry in programs that are either accredited by the Accreditation Council for Graduate Medical Education (ACGME), or certified by the Royal College of Physicians and Surgeons of Canada, and by meeting one of the following residency training: EITHER I Completion of a four-year residency program in psychiatry accredited by the American College of Graduate Medical Education (ACGME). OR II Completion of a broad-based clinical year of ACGME-accredited training program in internal medicine, family medicine, or pediatrics; or an ACGME-accredited transitional year program that included a minimum of four months of primary care; or an ACGME-accredited residency in a clinical specialty requiring comprehensive and continuous Individual care. AND Three years of postgraduate, specialized residency training in an ACGME-accredited psychiatry program.
SPECIAL PERSONAL CHARACTERISTICS	An interest and a willingness to work in a State facility; understanding of the behavior of Individual's; ability to handle stressful situations; patience; tolerance; tact; alertness; neat personal appearance; and hearing and vision required for successful job performance.
SPECIAL PHYSICAL CHARACTERISTICS	Persons appointed to this classification must be reasonably expected to have and maintain sufficient strength, agility, and endurance to perform during stressful (physical, mental, and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or other Individuals they may come in contact with.

It is an objective of the state of California to achieve a drug-free workplace. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

Assignments may include sole responsibility for the supervision of Individuals and/or the protection of personal and real property.

DRUG TESTING REQUIREMENTS

Applicants for positions in this class are required to pass a drug-screening test. Testing of current employees who are applicants in an examination or who are transferring is permitted only if the person does not have a current appointment to a class for which drug testing is a requirement.

JOB DESCRIPTION

Under general direction, a Staff Psychiatrist performs the responsible psychiatric work in a State psychiatric facility in a review, evaluation or consultative capacity; maintains order and supervise the conduct of Individuals; protects and maintains the safety of persons and property; and does other related work.

POSITION LOCATION(S)

Positions exist at Salinas Valley and Vacaville Psychiatric Programs.

EXAM INFORMATION

In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:

Knowledge of:

1. Principles and methods of psychiatry, general medicine, and surgery and skill in their application.
2. Current developments in the field of psychiatry.
3. Mental health care organization and procedures.
4. Principles and application of psychiatric social work, clinical psychology, physical therapy, various rehabilitation therapies, and other ancillary medical services.
5. Principles and techniques of psychiatric research.
6. Principles and practices of effective supervision and directing health care providers.

Ability to:

1. Direct the work of others.
2. Instruct in the principles and practices of psychiatry.
3. Interpret laboratory analyses and x-rays.
4. Prepare and supervise the preparation of case histories and the keeping of health care records.
5. Analyze situations accurately and take effective action.
6. Maintain effective working relationships with health care professionals and others.
7. Communicate effectively.

ELIGIBLE LIST INFORMATION

Each facility will establish its own list. Names of successful competitors are merged onto the list in order of final scores, regardless of date. Eligibility expires 12 months after it is established, unless the needs of the service and conditions of the list warrant a change in this period.

VETERANS PREFERENCE

Veterans Preference credit will not be granted in this examination since it does not qualify as an entrance examination under the law.

GENERAL INFORMATION

For an examination without a written feature it is the competitor's responsibility to contact the Examination Unit at the testing facility three weeks after the application deadline date if she/he has not received a progress notice.

If a competitor's notice of oral interview or performance test fails to reach her/him prior to the day of the interview due to a verified postal error, she/he will be rescheduled upon written request.

Applications are available at the State Personnel Board, local offices of the Employment Development Department, and the location(s) noted on this bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared with the performance of the others who will take this test, and all competitors who pass will be ranked according to their scores.

The Department of Mental Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of competitors and conditions warrant. Ordinarily oral interviews are scheduled at the spot location of the examination; however, locations of interviews may be extended as conditions warrant.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin.

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235, and 235.2. State Personnel Board Rules 233, 235, 235.2, and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel office or at the State Personnel Board.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment record and personal history and fingerprinting may be required.

Interview Scope: If an interview is conducted, in addition to the scope described on the other side of this bulletin, the panel will consider education, experience, personal development, personal traits and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the competitor's ability to accept and fulfill increasing responsibilities than to the length of her/his experience. Evaluation of a competitor's personal development will include consideration of her/his recognition of her/his training need; her/his plans for self-development; and the progress she/he has made in her/his efforts toward self-development.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways; 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

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