

OPEN EXAMINATION



C A L I F O R N I A D E P A R T M E N T O F

Mental Health

www.dmh.ca.gov

EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, MEDICAL CONDITION, MENTAL DISABILITY, PHYSICAL DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION

PSYCHOLOGIST (HEALTH FACILITY-CLINICAL-SAFETY)

CONTINUOUS TESTING

OPEN SPOT FOR ATASCADERO, COALINGA, METROPOLITAN, NAPA AND PATTON STATE HOSPITALS AND SALINAS VALLEY AND VACAVILLE PSYCHIATRIC PROGRAMS

SALARY RANGES:

S: \$6,777 - \$7,017 (unlicensed)

T: \$8,000 - \$8,505 (licensed)

Salinas Valley & Vacaville Psychiatric Programs only

P: \$7,116 - \$7,367 (unlicensed)

Q: \$8,400 - \$8,930 (licensed)

The salaries in this bulletin may not reflect all pay raises or additional bonuses. You should verify the salary level(s) with the department personnel office before making any commitments.

WHERE TO APPLY

**ATASCADERO STATE HOSPITAL
EMPLOYMENT OFFICE
P.O. BOX 7005
ATASCADERO, CA 93423
(805) 468-3384 / TDD (805) 468-2009**

**COALINGA STATE HOSPITAL
SELECTION SERVICES UNIT
P.O. BOX 5002
COALINGA, CA 93210
(559) 935-4305 / TDD (559) 935-7120**

**METROPOLITAN STATE HOSPITAL
SELECTION SERVICES UNIT
11401 SOUTH BLOOMFIELD AVENUE
NORWALK, CA 90650
(562) 863-7011 / TDD (562) 863-1743**

**NAPA STATE HOSPITAL
PERSONNEL OFFICE
2100 NAPA-VALLEJO HIGHWAY
NAPA, CA 94558-6293
(707) 253-5611 / TDD (707) 253-5768**

**PATTON STATE HOSPITAL
HUMAN RESOURCES-EXAMS/HIRING
3102 EAST HIGHLAND AVENUE
PATTON, CA 92369
(909) 425-7000 / TDD (909) 862-5730**

**VACAVILLE PSYCHIATRIC PROGRAM
SELECTION SERVICES UNIT
P.O. BOX 2297
VACAVILLE, CA 95696-2297
(707) 449-6514**

**SALINAS VALLEY PSYCHIATRIC PROGRAM
P.O. BOX 1080
SOLEDAD, CA 93960
(831) 678-5500 EXT. 7330**

You may test at only one location. Submit an application to only one of the address indicated above. This location you submit your application will be the location your list eligibility is established upon successful completion of the exam. Do not submit applications to the State Personnel Board.

TESTING RESTRICTION

You may not test for this classification more than once in a 12-month period. If you have taken an examination for this classification with the Department of Mental Health, Atascadero, Coalinga, Metropolitan, Napa or Patton State Hospitals or with Salinas Valley or Vacaville Psychiatric Programs, within the last 12 months, you are not eligible to compete in this examination.

SPECIAL TESTING

If you have a disability and need special testing arrangements, mark 'yes' on Question #2 on the "Examination and/or Employment Application". You will be contacted to make specific arrangements.

APPLICATION DEADLINE

CONTINUOUS TESTING - NO APPLICATION DEADLINE. Testing is considered continuous as examining dates may be set at any time.

EXAM PLAN

This examination will consist of a Qualifications Appraisal Interview only, weighted 100.00%. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. **COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.** This is an open examination. Applications will not be accepted on a promotional basis.

MINIMUM QUALIFICATIONS

NOTE: All competitors must meet the education and/or experience requirements for this examination by the testing deadline established by the testing office. All applications/resumes must include: "to" and "from" dates (month/day/year); time base; and civil service class titles. Applications/resumes received without this information will be rejected.

License: Possession of a valid license as a Psychologist issued by the California Board of Psychology and possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code. **AND**

Possession of the education and experience for Psychologist (Health Facility-Clinical-Safety) as outlined in Section 1396 of the Board of Psychology's Regulations.

*Individuals who do not qualify for licensure by the California Board of Psychology or who are in the process of securing this license will be admitted into the examination and may be appointed, but must secure a valid license within three years of appointment; however, an individual shall be employed only to the extent necessary to be eligible for licensure plus one year. An extension of the waiver may be granted for an additional one year based on extenuating circumstances, as provided by Section 1277(e) of the Health and Safety Code or Section 5600.2(f) of the Welfare and Institutions Code, whichever is applicable.

(Unlicensed individuals who are recruited from outside the State of California and who qualify for licensure may take the examination and may be appointed for a maximum of two year at which time licensure shall have been obtained or the employment shall be terminated. Additionally, they must take the licensure examination at the earliest possible date after the date of employment.) An extension of the waiver may be granted for an additional one year based on extenuating circumstances, as provided by Section 1277(e) of the Health and Safety Code or Section 5600.2(f) of the Welfare and Institutions Code, whichever is applicable. Individuals granted an additional one-year based on extenuating circumstances may be appointed for a maximum of two years at which time licensure shall have been obtained or the

It is an objective of the state of California to achieve a drug-free workplace. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

employment shall be terminated. **AND**

Education: Completion of all requirements for a Doctoral Degree in Psychology from a recognized college or university with specialization in clinical or child clinical psychology. [Graduates of foreign universities except Canadian, and graduates of unaccredited universities must meet the education requirements for State licensure as a Psychologist as evidenced by a written statement from the California Board of Psychology and possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code.] This statement will also be required to determine the sufficiency of an academic specialty believed equivalent to those mentioned here. (Applicants who are within six months of receiving their degree will be admitted to the examination, but will not be eligible for appointment until receipt of the degree and completion of the internship.)]

**SPECIAL
PERSONAL
CHARACTERISTICS**

An interest and a willingness to work at a State hospital for diagnostic and treatment services; sympathetic and objective understanding of the problems of mentally disordered offenders; possession of scientific and professional integrity; alertness; tact; patience; and ability to handle stressful situations.

**SPECIAL PHYSICAL
CHARACTERISTICS**

Possession and maintenance of sufficient strength, agility, and endurance to perform during physically, mentally, and emotionally stressful and emergency situations encountered on the job without endangering their own health and well-being or that of their fellow employees, mentally disordered Individuals, or the public.

**DRUG TESTING
REQUIREMENT**

Applicants for positions in these classes are required to pass a drug-screening test. (The drug-screening test will be waived for employees who are currently in a designated "sensitive" class for which drug testing is required under State Personnel Board Rule 213.)

JOB DESCRIPTION

Apply psychological knowledge and techniques to the problems of mental disabilities in children, adolescents and adults; conduct various forms of group and individual therapy, including behavior modification and psychotherapy; select, administer, score, and interpret psychological tests; assess mentally disordered Individuals and make recommendations on admission, transfer, discharge, and therapeutic activities; consult with medical personnel regarding mentally disordered Individual status; evaluate and report on current and new programs; participate in treatment team, staff, and professional meetings; serve as consultants within the facility or to other agencies and groups; may work with community group programs; participate in treatment team, staff, and professional meetings; serve as consultants within the facility or to other agencies and groups; may work with community groups to develop supportive resources and conduct mental health education; may participate in training programs for other staff and volunteers; may participate in interviews for the selection of personnel; initiate, design, collaborate, and report on psychological research or program evaluation; may write articles for publication; and may compile and analyze statistics; and perform other related work.

**POSITION
LOCATION(S)**

Positions exist at Atascadero, Coalinga, Metropolitan, Napa and Patton State Hospitals and Salinas Valley and Vacaville Psychiatric Programs.

**EXAM
INFORMATION**

In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:

Knowledge of:

1. Psychological theories and research (with particular reference to their specialty).
2. Principles, techniques, and problems in developing and coordinating a specialized psychological treatment program.
3. Principles, techniques, and trends in psychology with particular reference to normal and disordered behavior, human development, motivation, personality learning, individual differences, adaptation, and social interaction.
4. Methods for the assessment and modification of human behavior.
5. Characteristics and social aspects of mental disorders and retardation.
6. Research methodology and program evaluation.
7. Institutional and social process, group dynamics.
8. Functions of psychologists in various mental health services.
9. Current trends in the field of mental health.
10. Professional training.
11. Community organization and allied professional services.

Ability to:

1. Plan, organize and work in a specialized psychological treatment program involving members of other treatment disciplines.
2. Provide professional consultation and program leadership.
3. Teach and participate in professional training.
4. Recognize situations requiring the creative application of technical skills.
5. Develop and evaluate creative approaches to the assessment, treatment and rehabilitation of mental disorders, to the conduct of research, and to the development and direction of a psychological program.
6. Plan, organize, and conduct research, data analysis, and program evaluation.
7. Conduct assessment and psychological treatment procedures.
8. Secure the cooperation of professional and lay groups
9. Analyze situations accurately and take effective action.
10. Communicate effectively.

**ELIGIBLE LIST
INFORMATION**

Each hospital/facility will establish its own list. Names of successful competitors are merged onto the list in order of final scores, regardless of date. Eligibility expires 12 months after it is established, unless the needs of the service and conditions of the list warrant a change in this period.

**VETERANS
PREFERENCE**

Veterans Preference credits will not be granted in this examination since it does not qualify as an entrance examination under the law.

GENERAL INFORMATION

For an examination without a written feature it is the competitor's responsibility to contact the Examination Unit at the testing facility three weeks after the application deadline date if she/he has not received a progress notice.

If a competitor's notice of oral interview or performance test fails to reach her/him prior to the day of the interview due to a verified postal error, she/he will be rescheduled upon written request.

Applications are available at the State Personnel Board, local offices of the Employment Development Department, and the location(s) noted on this bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared with the performance of the others who will take this test, and all competitors who pass will be ranked according to their scores.

The Department of Mental Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of competitors and conditions warrant. Ordinarily oral interviews are scheduled at the spot location of the examination; however, locations of interviews may be extended as conditions warrant.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment record and personal history and fingerprinting may be required.

Interview Scope: If an interview is conducted, in addition to the scope described on the other side of this bulletin, the panel will consider education, experience, personal development, personal traits and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the competitor's ability to accept and fulfill increasing responsibilities than to the length of her/his experience. Evaluation of a competitor's personal development will include consideration of her/his recognition of her/his training need; her/his plans for self-development; and the progress she/he has made in her/his efforts toward self-development.

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD Device.