



## The National Garden Fellow

The United States Botanic Garden is an institution dedicated to demonstrating the aesthetic, cultural, economic, therapeutic, and ecological importance of plants to the well-being of humankind. The National Garden is the newest addition to the U.S. Botanic Garden – a three-acre oasis with a Regional Garden, Rose Garden, Butterfly Garden, and First Ladies Water Garden.

**The National Garden Fellow will focus on Educational Outreach** through planning, implementing and managing interpretive materials and programs for the public through hands-on involvement in the education programming of the National Garden. The Fellow will gain experience researching and writing interpretive materials about plants and garden displays. Responsibilities include writing interpretive materials about plants and garden displays; presenting informal interpretive programs to the public; helping to train volunteers on interpretive materials; and assisting with the development and implementation of special displays and events. Applicants must possess good organization, communication, people skills, creativity, and an interest in horticulture. Knowledge of horticulture, computer word processing and a willingness to work weekends are requirements for this fellowship. This is a 3 month position. The Fellow will interact with the USBG staff and will work closely with the USBG Education Specialist. Note, this is not a federal position and no employee/employer relationship shall be established between the Fellow and the U.S. Botanic Garden, the Architect of the Capitol or the U.S. Government.

### Benefits

- Reimbursement toward travel and living expenses during work at the National Garden not to exceed \$6500.
- Opportunities to attend education programs at a reduced fee.
- Opportunities to visit other horticultural institutions and tour their sites.
- Access to the USBG library, a great resource for research on horticulture and related topics.

### Expectations

- The position will last 3 months from mid-June to mid-September.
- The Fellow will be expected to work five days a week including weekends.
- The Fellow will create and implement at least 5 new educational programs in the National Garden.
- The Fellow will help to plan and implement 3 Summertime Family Days in the garden.

# 2009 U.S. Botanic Garden Fellowship Application

## National Garden Fellowship

Name:	Male	Female (please circle)
Social Security Number:	Date of Birth:	
Current Address:		
City:	State:	Zip Code:
Dates during which you can be reached at this address:		
Permanent Address (if different):		
City:	State:	Zip Code:
Phone:	Alternate Phone:	
Email address:		
School:		
Major:	Degree (to be) earned:	Date of Graduation:
How did you hear about this fellowship?		

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_.

A Completed Application Should Include:

1. The application form
2. A copy of your resume
3. A short essay (approximately 200 words) explaining how this fellowship fits into your future plans/professional goals and what experiences you hope to gain during this summer fellowship.
4. Official transcripts of all college courses.
5. A reference from your academic advisor or a professor regarding your scholastic achievements and potential as a fellow.
6. A reference from a current or former employer, preferably from within your field of interest.
7. A minimum of two years of college in plant sciences or a related field of study is required.

**Only complete applications will be considered.**

Mail application, essay, transcript, and reference letters in one envelope to:

USBG –National Garden Fellowship

245 First St, SW

Washington, DC 20024

**Applications must be postmarked or emailed ([usbg@ao.gov](mailto:usbg@ao.gov)) by February 6, 2009**

NOTE: Fellowship acceptance is contingent upon an interview in person with the Executive Director of the USBG, staff as determined by the Director, and a member of the board of the Fund for the National Garden as well as a U.S. Capitol Police background check. The U. S. Botanic Garden reserves the right to alter the program or its contents at any time without prior notice.

The USBG is committed to the principle of equal educational opportunities without discrimination by race, color, religion, sex, national origin, age, presence of a legally protected disability or any other legally protected status. THIS IS NOT A FEDERAL POSITION.

For more information about the fellowship, visit [www.usbg.gov](http://www.usbg.gov) or call the Education Specialist at (202) 226-8038.